

<p align="center">Change Proposal – BSCP40/02</p>	<p>CP No: 1396</p> <p><i>Version No: v.1.0</i></p>
<p>Title: Clarifications and Formalising scenarios for the BSCP509 Market Domain Data Change Request Process</p>	
<p>Description of Problem/Issue <i>(mandatory by originator)</i></p> <p>BSCP509 ‘Changes to Market Domain Data’ has been designed to set out the process steps and timescales for submitting, progressing and getting approval of changes to Market Domain Data (MDD). Currently when an MDD Change Request (CR) (form F509.01) is submitted, ELEXON will do a check to make sure the form has been completed correctly and has all the relevant entity forms required. This involves cross checking against information currently in MDD to ensure the CR has been completed correctly. This initial validation is not currently formalised in BSCP509 Section 3.3.</p> <p>When raising Valid Combinations in MDD, it is the responsibility of the Distributor or BSC Party (e.g. a Supplier) to ensure all required combinations are entered into MDD within the appropriate timescales. The checks undertaken only identify incorrect fields within the entity forms. Any issues are subsequently fed back to the originator of the CR and a re-submission may be required.</p> <p>BSCP509 does not include the specific types of MDD Change Requests (CRs) only the processes for raising and progressing them. The MDD handbook covers and provides guidance on specific and general scenarios that should be considered when completing the MDD CR to ensure all information is correctly captured before formal submission of the MDD CR from (F509/01). This document has been designed to provide guidance and does not place obligations on a Party to adhere to when completing a CR.</p> <p>A major drawback of these arrangements is that some types of errors and omissions are not picked up at the validation stage; Distributors on occasion send in MDD CRs with new Line Loss Factor Classes (LLFCs) but do not raise an associated combination at the same time. If the combination does not exist and the registration of it is forgotten, Suppliers then have difficulties billing the customer because they cannot validate MDD and if their systems validate correctly the customer cannot be billed on the information which is published in the DNO’s statements.</p> <p>One solution could be to amend BSCP509 to add a footnote/or minor change regarding LLFC MDD CRs needing a corresponding valid Meter Timeswitch Class (MTC)/LLFC combination. It would, however, need to be very specific (i.e. for Half Hourly Extra High Voltage embedded sites with an associated Site Specific LLF), as a more general wording change would cause issues for other sites (e.g. Non Half Hourly sites that have a generic LLF and/or a generic or multiple MTC/LLFC/Standard Settlement Configurations (SSC)/Profile Class (PC) Combinations).</p> <p>It could also be argued that adding such a specific requirement would be out of place considering the level of detail procedurally that BSCP509 currently covers. Also in making this change, it could lead to questions over why further situations and scenarios are not covered in BSCP509.</p>	

Proposed Solution

Rather than amend BSCP509 to capture a single specific scenario (i.e. SmartestEnergy's main concern with the failure of DNOs to submit a LLFC/MTC combination along with new LLFCs), we have agreed with ELEXON that it would be better to adopt an approach that would help clarify what all parties involved in changing MDD are required to do (including BSCCo) when completing and submitting an MDD CR. Therefore it is proposed to convert the MDD handbook into a new Appendix to BSCP509 and add it to the [BSC Baseline Statement](#) as a new configurable item.

As part of converting the handbook into an appendix to BSCP509, a full review of the handbook has been carried out by ELEXON such that any new scenarios or other helpful information is captured in the new appendix including details regarding the responsibility of Distributors and BSC Parties to ensure all required combinations are entered into MDD within the appropriate timescales.

The proposed content of the new BSCP509 Appendix 2 is provided as Attachment C (Note the new BSCP509 appendix is not redlined and not in formal BSCP format as it is a proposed new Code Subsidiary Document). The redlined MDD Handbook which shows what has been amended and removed as part of preparing it for conversion into the proposed new Appendix 2 is provided as Attachment D, along with a summary table of the changes made provided as Attachment E.

In addition BSCP509 will be amended to include cross references to the new appendix, in order to make it clear that it must be used when completing a MDD CR form. This will be achieved with a cross references in BSCP509 Section 1.3 'Use of the Procedure' and through a footnote in the interface tables where the F509/01 form is referenced.

We also propose that the initial validation and feedback process carried out by BSCCo (that is not currently captured in BSCP509) be formalised when an MDD CR of housekeeping MDD CR form is submitted.

This will be achieved by amending BSCP509 Section 3.3.2 and 3.6.2 and adding in a two steps feedback process similar to the existing SVAA IA process set out in the existing BSCP509 process steps 3.3.6-3.3.7.

The proposed redlined changes to BSCP509 can be found as Attachment A.

In light of the proposed new BSCP509 Appendix, a minor change to rename BSCP509 Appendix MDD Entity Change Request Forms as Appendix 1 is proposed, which will also be reflected on the BSC baseline statement. This will help differentiate between the existing BSCP509 Appendix and proposed new BSCP509 Appendix 2. The changes involve a minor change to the cover page and headers throughout the document. The minor changes to the BSCP509 Appendix 'MDD Entity Change Request Forms' are provided in Attachment B.

Justification for Change

The proposed changes will clarify what checks BSCCo carry out when they receive an MDD CR. It will also formalise the use of the content of the existing MDD handbook (via a new BSCP509 appendix) when a party completes an MDD CR form. This will help to ensure that all the required information is included when preparing and then submitting the MDD CR form.

Also by formalising the guidance it will more specifically help reduce situations such as MTC/LLFC

<p>inconsistencies by clarifying the responsibilities when raising a MDD CR. This would then reduce the likelihood of Suppliers being unable to verify all combinations in a timely manner and contact Distributors to rectify any inconsistencies in MTC/LLFC Combinations.</p>
<p>To which section of the Code does the CP relate, and does the CP facilitate the current provisions of the Code?</p> <p>BSC Section S ‘Supplier Volume Allocation’</p>
<p>Estimated Implementation Costs <i>(mandatory by BSCCo)</i></p> <p>The estimated implementation costs is £720 (equivalent to three days effort to make the changes to the BSCPs)</p>
<p>Configurable Items Affected by Proposed Solution(s) <i>(mandatory by originator)</i></p> <p>BSCP509 - Changes to Market Domain Data BSCP509 Appendix – MDD Entity Change Request Forms BSC Baseline Statement – will require updating to add proposed new BSCP509 Appendix 2.</p>
<p>Impact on Core Industry Documents or System Operator-Transmission Owner Code <i>(mandatory by originator)</i></p> <p>No impact identified.</p>
<p>Related Changes and/or Projects <i>(mandatory by BSCCo)</i></p> <p>N/A</p>
<p>Requested Implementation Date <i>(mandatory by originator)</i></p> <p>Requested Implementation for February 2014 Release.</p> <p>Reason:</p> <p>Next realistic available release date.</p>
<p>Version History <i>(mandatory by BSCCo)</i></p> <p>v1.0 of CP1396 was issued on 30 August 2013</p>

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Attachments: Y

Attachment A – BSCP509 redlined v0.3 (12 pages)

Attachment B – BSCP509 Appendix redlined v0.2 (2 pages)

Attachment C – Proposed new BSCP509 Appendix 2– MDD Change Request Entity Validation v0.2 (78 pages)

Attachment D – Redlined MDD Handbook v0.3

Attachment E – Table summarising the changes made to the MDD handbook in preparation of converting it into the proposed new BSCP509 Appendix 2 (5 pages)