

# CP Progression Paper

## CP1512 'Improving the format of BSCP11 forms'

**ELEXON**



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### Committee

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Trading Disputes  
Committee (TDC)



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### Contact

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### About This Document

This document provides information on new Change Proposal (CP) [CP1512](#) and outlines our proposed progression timetable for this change, including when it will be issued for CP Consultation in the next suitable Change Proposal Circular (CPC) batch.

We are presenting this paper to capture any comments or questions from Trading Disputes Committee (TDC) Members on this CP before we issue it for consultation.

There are 3 parts to this document:

- This is the main document. It provides a summary of the solution, impacts, anticipated costs, and proposed implementation approach, as well as our proposed progression approach for this CP.
- Attachment A contains the CP1512 proposal form.
- Attachment B contains the proposed redlined changes to Balancing and Settlement Code Procedure (BSCP) 11 'Trading Disputes' to deliver the CP1512 solution.

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# 1 Why Change?

## Trading Disputes Background

Trading Disputes are queries, differences or disputes relating to errors in the data or processes used for the purposes of Settlement, or the application of the rules for Settlement. The errors to be rectified as a result of a Trading Dispute are termed 'Settlement Errors'.

Suppliers have an obligation under the Balancing and Settlement Code (BSC) to ensure Settlement is accurate. Where Settlement is known to not be accurate, BSC Parties may raise a Trading Dispute so that the error can be rectified and the integrity of Settlement remains.

In order for a Trading Dispute to be raised and subsequently upheld, it must meet the three Trading Dispute criteria defined in [BSC Section W 'Trading Disputes'](#) paragraph 3.2.7 as follows:

- The Trading Dispute must be raised within the applicable Dispute Deadline;
- A Settlement Error has occurred; and
- The materiality meets the £3,000 threshold.

## Dispute Deadlines

Parties who wish to raise a Trading Dispute in respect of an affected Settlement Period are subject to Dispute Deadlines. Notice of the relevant Trading Dispute must be given to the Disputes Secretary no later than the Dispute Deadline:

- In the case of a general Trading Dispute, the Dispute deadline is the 20<sup>th</sup> Working Day following the day on which the relevant Settlement Run was carried out.
- Where the Trading Dispute is an Supplier Volume Allocation (SVA) Half Hourly Dispute or SVA Non Half Hourly Dispute, BSCP11 defines the applicable deadline as the 70th Working Day following the carrying out of the Final Reconciliation Run (RF).
- Where a Trading Dispute concerns data relating to profile coefficient, BSCP11 defines the applicable deadline as the 3rd Working Day following the Settlement Day in which the affected Settlement Period(s) occurred.
- Where a Trading Dispute relates to Market Domain Data, BSCP11 defines the applicable deadline as 2nd Working Day following the Settlement Day in which the affected Settlement Period(s) occurred.

## Materiality Threshold

BSC Section W describes the process by which, following decision by the TDC that there was a Settlement Error in respect of a Trading Dispute, the TDC determines the materiality of such Trading Dispute.

Whilst there is no pre-rectification materiality limit for Trading Disputes, if the materiality or estimated materiality of a Settlement Error (i.e. in relation to the affected Settlement Periods) determined by the TDC is less than £3,000, no corrective action will be taken

regardless of the determination by the TDC or the Panel (as the case may be) on the validity of such Trading Dispute.

## Trading Charges

Each Trading Party is liable to pay or receive Trading Charges for each Settlement Day. These charges are calculated in relation to Imbalance Settlement and Balancing Mechanism activity. The Settlement Administration Agent (SAA) calculates these Trading Charges at every Settlement Run. It will receive and validate the latest data for the relevant Settlement Day. BSC Parties are required to submit data to ELEXON so that Trading Charges can be calculated.

Where a Settlement Error has occurred and the Trading Dispute criteria has been met, Trading Disputes allow for energy volumes previously entered into Settlement to be re-calculated, and the corrected Trading Charges distributed accordingly amongst impacted BSC Parties.

## What is the issue?

The information that Parties enter into [BSC Procedure \(BSCP\) 11 'Trading Disputes'](#) forms is not always sufficient to enable ELEXON to progress a Trading Dispute efficiently. This results in longer rectification timescales for Trading Disputes that could otherwise be avoided if such information was explicitly requested as part of the BSCP11/01 'Trading Dispute Raising Form' in particular. For instance often ELEXON requires further detailed information regarding the Trading Dispute raised.

Further, whilst part of ELEXON's current internal process, BSCP11 table 5.1 'Trading Disputes Process' step 5.1.2 does not explicitly make clear that the Disputes Secretary must forward the Trading Disputes Raising Form to the Electricity Market Reform (EMR) Settlement Services Provider upon receipt.

Additionally, BSCP11 forms contain several examples of unnecessary, redundant or incorrect wording and formatting that could create confusion for BSC Parties involved in the Disputes, or rectification of Disputes processes. These items are outlined below.

- [BSCP11/02 - Trading Dispute Acknowledgement](#)

This form is issued to the Trading Dispute raising Party from ELEXON to confirm receipt of the BSCP11/01 form and the assigned reference number of the Trading Dispute. ELEXON does not believe this form necessary as it does not add value to the overall process as the information can be provided as part of required email receipt.

- [BSCP11/03 - Request for Assistance](#)

This form is used by ELEXON to request further information from Parties who raised a Trading Dispute. The Raising Party is required to fill in their response in the lower section of the form, and send it back to the Trading Disputes team. In practise, the lower section of the form is unnecessary as most Parties provide their response in email format.

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- BSCP11/04 – BSCCo Findings Form

This form is used to inform Parties of the ELEXON's assessment against the Trading Disputes criteria set out in BSC Section W. Some of the wording within the form could create ambiguity and does not align to other sections of BSCP11 and/or operational processes. In addition, the form doesn't fully outline the TDC's right to exercise its discretion to waive the requirement that the Trading Dispute should be raised within the Dispute Deadline.

- BSCP11/07 – TDC Trading Disputes Findings

This form is used to inform the Raising Party and affected Parties of the TDC's decision on a Trading Dispute. The current form BSCP11/07 was designed only for the Raising Party and there isn't a section of the form specifically for affected Parties.

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### Proposed solution

[CP1512](#) was raised by ELEXON on 26 October 2018. It seeks to add clarity to the BSCP11/01 'Trading Dispute Raising Form' in order to increase efficiency of the Trading Disputes investigation process for benefit of all impacted Parties. This will reduce end-to-end process timescales as ELEXON will be provided with all information required to support a Trading Dispute at the initial stage.

The updates to the BSCP11/01 form will include a new questionnaire that captures crucial information including:

- the type of error leading to the Trading Dispute (e.g. System Prices/CVA Metering Systems);
- who identified the error and how it was identified;
- what caused the error to occur; and
- what actions have been taken so far to correct the error and if any correction has been made in the fluid period, Initial Settlement Run(SF) to the Final Reconciliation(RF) with a prompt to specify the range of Settlement Days and Settlement Periods already corrected.

Raising Parties will additionally be required to provide the uncorrected data, the proposed replacement data, a statement explaining why exceptional circumstances exist (if requested) and commissioning records for installed Metering Equipment.

Further, CP1512 will update BSCP11 table 5.1 'Trading Disputes Process' step 5.1.2 to clarify that the Disputes Secretary must forward the Trading Disputes Raising Form to the Electricity Market Reform (EMR) Settlement Services Provider upon receipt.

Additionally, forms within BSCP11 will be updated to remove unnecessary, redundant or incorrect wording and formatting that could create confusion for BSC Parties involved in the Disputes, or rectification of Disputes processes. These items are outlined below:

- [BSCP11/02 - Trading Dispute Acknowledgement](#)

CP1512 proposes to remove this form as it does not form an integral part of the end-to-end process. ELEXON already acknowledges receipt of the BSCP11/01 form via email as per the prescribed process and all necessary information (e.g. Trading Disputes reference) can be provided to the raising Party as part of this email receipt.

- [BSCP11/03 - Request for Assistance](#)

This CP proposes to amend this form to remove the content in the lower section, following the 'Section to be completed by the Recipient' as the majority of Parties provide their response to the request for assistance by email.

- [BSCP11/04 – BSCCo Findings Form](#)

CP1512 proposes to amend the wording in the BSCP11/04 form relating to Trading Disputes validation. Further, where the BSCCo deems a Trading Dispute invalid and closed, the timescale for objection by a raising or affected Party has been amended from 10 Working Days to 14 days.

- BSCP11/07 – TDC Trading Disputes Findings

CP1512 seeks to split BSCP11/07 into two parts (A and B), to minimise ambiguity between impacts on the Raising Party and affected Parties. The form will be split for the Raising Party and affected Parties respectively, and populated by ELEXON. The information proposed to be contained in both parts is outlined below:

Part A	Part B
<ul style="list-style-type: none"> <li>• Both parts will require Details of Authorised Data Amendments to be entered, including options (to be deleted as appropriate) for the Applicable Settlement Run(s) through which corrective action is to be applied and the type of corrective action to be applied.</li> </ul>	
<ul style="list-style-type: none"> <li>• Part A will exclusively require population of fields requiring the Party’s Metering System Identifier (MSID)/Balancing Mechanism (BM) Unit/ Energy Contract Volume Notification (ECVN) or Metered Volume Reallocation Notification (MVRN) Authorisation ID/Other IDs and the deadline to confirm with the Disputes Secretary (ELEXON) that corrective action has been implemented and the applicable Settlement Run(s) has been scheduled.</li> </ul>	<ul style="list-style-type: none"> <li>• The Details of Authorised Data Amendments for Part B will be <b>non-confidential</b>.</li> </ul>
<ul style="list-style-type: none"> <li>• The Details of Authorised Data Amendments for Part A will be <b>confidential</b>.</li> </ul>	

### Proposer’s rationale

CP1512 will enable Trading Disputes to be progressed towards rectification in shorter timescales as necessary information will be provided at the time the Trading Dispute is raised. Further amendments will reduce ambiguity and add clarity to the process, enhancing the customer experience of the Disputes process.

### Proposed redlining

Attachment B contains the proposed redlining to BSCP11 ‘Trading Disputes’ to deliver the CP1512 solution.

### 3 Impacts and Costs

#### Central impacts and costs

##### Central impacts

CP1512 will require document only changes to BSCP11 with no BSC Central System changes required.

Central Impacts	
Document Impacts	System Impacts
<ul style="list-style-type: none"><li>• BSCP11</li><li>• Trading Dispute Guidance note</li><li>• ELEXON internal local working instructions</li></ul>	<ul style="list-style-type: none"><li>• None</li></ul>

##### Central costs

The central implementation costs for CP1512 will be approximately £480 (two ELEXON Working Days to implement the necessary document changes).

#### BSC Party & Party Agent impacts and costs

ELEXON does not anticipate any material direct impacts or costs on Parties or Party Agents from the solution to CP1512 but seeks to clarify this through CP Consultation.

When a Party raises a Trading Dispute, they will have to provide more information than previously required in the BSCP11/01 form. However, this additional information already required, but is requested by ELEXON from the raising Party at a later date.

## 4 Implementation Approach

### Recommended Implementation Date

CP1512 is scheduled for implementation on 27 June 2019 as part of the June 2019 BSC Release.

This is the next available Release to include this CP.

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## 5 Proposed Progression

### Progression timetable

The table below outlines the proposed progression plan for CP1512:

Progression Timetable	
Event	Date
CP Progression Paper presented to TDC for information	01 November 2018
CP Consultation	05 November 2018 – 30 November 2018
CP Assessment Report presented to TDC for decision	03 January 2018
Proposed Implementation Date	27 June 2019 (June 2019 Release)

### CP Consultation questions

We intend to ask the standard CP Consultation questions for CP1512. We do not believe any additional questions need to be asked for this CP.

Standard CP Consultation Questions
Do you agree with the CP1512 proposed solution?
Do you agree that the draft redlining delivers the CP1512 proposed solution?
Will CP1512 impact your organisation?
Will your organisation incur any costs in implementing CP1512?
Do you agree with the proposed implementation approach for CP1512?

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## 6 Recommendations

We invite you to:

- **NOTE** that CP1512 has been raised;
- **NOTE** the proposed progression timetable for CP1512; and
- **PROVIDE** any comments or additional questions for inclusion in the CP Consultation.

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## Appendix 1: Glossary & References

### Acronyms

Acronyms used in this document are listed in the table below.

Acronyms	
Acronym	Definition
BSC	Balancing and Settlement Code
BSCCo	Balancing and Settlement Code Company
BSCP	BSC Procedure
CPC	Change Proposal Circular
CVA	Central Volume Allocation
ECVN	Energy Contract Volume Notification
IDs	Identifiers
MSID	Metering System Identifier
MVRN	Metered Volume Reallocation Notification
SAA	Settlement Administration Agent
TDC	Trading Disputes Committee

### External links

A summary of all hyperlinks used in this document are listed in the table below.

All external documents and URL links listed are correct as of the date of this document.

External Links		
Page(s)	Description	URL
2	BSCP11 – Trading Disputes	<a href="https://www.elexon.co.uk/csd/bscp11-trading-disputes/">https://www.elexon.co.uk/csd/bscp11-trading-disputes/</a>
3	CP1512 'Improving the format of BSCP11 forms'	<a href="https://www.elexon.co.uk/change-proposal/cp1512-improving-format-bscp11-forms/">https://www.elexon.co.uk/change-proposal/cp1512-improving-format-bscp11-forms/</a>

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