

Issue 101 Workgroup Meeting 7 Summary

Summary

1. Meeting Objectives

The Chair welcomed attendees and presented the meeting objectives:

- Agree arrangements for DIP Performance Management
- Agree the approach for DIP documentation
- Review WG views against the Terms of Reference (ToR)
- Agree plan for WG reviews

2. DIP Performance Assurance

Elxon presented the planned DIP Performance Assurance principles, proposing that the DIP Manager carry out risk-based Performance Assurance of DIP Users, DIP Service Provider, and the DIP Manger. A WG Member questioned whether the Performance Assurance Board (PAB) would be involved. Elxon stated that PAB is concerned with BSC Assurance and compliance, so should not be involved with DIP. Another WG Member questioned the timelines around Assurance. Elxon replied that the intention was for Assurance to be a continuous activity, with best practice forums held once or twice a year. The number of forums would be increased if necessary, and would be intelligence driven.

3. DIP Documentation

Elxon presented the proposed position on DIP documentation, explaining the different types of documentation and the approval required for each level. A WG Member questioned the approval routes and requested more detail on the end-to-end processes involved. Elxon confirmed that approval for Level One and Two document changes would follow the change process, as decided in WG meeting three, and would involve consultation with industry.

4. Issue 101 Terms of Reference

Elxon summarised the current position against each item within the ToR and the areas for consideration which were initially agreed by the WG. A WG Member questioned whether the connection fee would be for a single connection with multiple MPIDs. Elxon advised a charge for initially setting up a User's connection to the DIP would not be required for standard DIP Users, but could be charged for non-standard users such as a university accessing the DIP for research purposes. Elxon further explained that the Standing Fee would be a fixed amount that would be determined annually as part of the DIP Budget. The Standing Fee could be set to zero, with funding completed via Funding Share.

5. Issue 101 Plan

Elxon presented the updated plan for Issue 101, highlighting the dates where WG review would be requested. Elxon confirmed that the updated plan was to be presented at CCAG, following WG approval. A WG Member suggested that an interim consultation be published with the WG views, prior to the bulk of the legal drafting being completed. This would allow wider industry involvement earlier in the process, and reduce the risk of substantial re-drafting later on.

The intention is for the next WG meeting to cover updates on the outstanding actions, outstanding sub-topics, and feedback on the drafted business requirements. The topics to be covered include the governance arrangements around the DIP Board, reporting requirements for the DIP, process for non-payment, liabilities, and the processes for amending DIP messages in EMAR. The WG did not identify any other areas they thought should be covered, but Elxon requested that WG Members email if any additional topics occur to them.

Actions

No.	Action	Owner
1.	Review CCSG provisions in BSC and CCSG ToR to determine if changes are required for DIP.	Elxon
2.	Consider if any additional topics require discussion at the next WG meeting, and inform Elxon.	WG
3.	Publish an interim consultation, to create more certainty prior to the legal text drafting.	Elxon