

**Balancing and Settlement Code**

**BSC PROCEDURE**

**BM Unit Registration**

**BSCP15**

**Version 26.0**

**Date: 22 February 2018**

**BSC PROCEDURE 15****relating to****BM UNIT REGISTRATION**

1. Reference is made to the Balancing and Settlement Code and, in particular, to the definition of “BSC Procedure” in Section X, Annex X-1 thereof.
2. This is BSC Procedure 15, Version 26.0 relating to BM Unit Registration.
3. This BSC Procedure is effective from 22 February 2018.
4. This BSC Procedure has been approved by the Panel.

**Intellectual Property Rights, Copyright and Disclaimer**

The copyright and other intellectual property rights in this document are vested in ELEXON or appear with the consent of the copyright owner. These materials are made available for you for the purposes of your participation in the electricity industry. If you have an interest in the electricity industry, you may view, download, copy, distribute, modify, transmit, publish, sell or create derivative works (in whatever format) from this document or in other cases use for personal academic or other non-commercial purposes. All copyright and other proprietary notices contained in the document must be retained on any copy you make.

All other rights of the copyright owner not expressly dealt with above are reserved.

No representation, warranty or guarantee is made that the information in this document is accurate or complete. While care is taken in the collection and provision of this information, ELEXON Limited shall not be liable for any errors, omissions, misstatements or mistakes in any information or damages resulting from the use of this information or action taken in reliance on it.

**AMENDMENT RECORD**

| <b>Version</b> | <b>Date</b>         | <b>Description of Changes</b>   | <b>Changes Included</b>                       | <b>Mods/ Panel/ Committee Refs</b>           |
|----------------|---------------------|---|---|--|
| 1.0            | Code Effective Date | Designated version  | n/a   | n/a  |
| 2.0            | 30/11/00            | Work outstanding at Go Active, resolution of inconsistencies, inclusion of consultation comments. | 223, 243                                      | 08/009                                       |
| 3.0            | 13/08/02            | Change Proposals for BSC Systems Release 2  | CP521, 528, 567, 568, 546, 726, 782           | ISG 16/166, ISG 18/193<br>SVG 19/233         |
| 4.0            | 24/06/03            | Change Proposals for CVA Programme June 03 Release  | CP 749, 761, 821, P106                        |  |
| 5.0            | 01/08/03            | Approved Modification P62   | P62   | P62 48/003                                   |
| 6.0            | 12/09/03            | Approved Modification P82 and P100 for CVA Programme Nov 03 Release                               | P82<br>P100                                   | P82 54/006, P100 57/007                      |
| 7.0            | 27/02/04            | Approved Modification P123 for CVA Programme Feb 04 Release                                       | P123  | P123 66/006                                  |
| 8.0            | 15/03/04            | Change Proposal CP1027  | CP1027  | ISG37/414                                    |
| 9.0            | 30/06/04            | CVA Programme June 04 Release.  | CP971<br>CP944<br>CP1030<br>P82 Removal       | ISG40/003<br>SVG40/004                       |
| 10.0           | 23/02/05            | CVA Programme Feb 05 Release  | BETTA 6.3;<br>CP1015, P159,<br>CP1040, CP1091 |  |
| 11.0           | 02/11/05            | CVA Programme Nov 05 Release.   | CP1108<br>P192                                | ISG52/003<br>P96/004                         |
| 12.0           | 28/06/06            | June 06 Release   | P190<br>CP1154                                | ISG64/001<br>SVG64/002                       |
| 13.0           | 28/02/08            | February 08 Release   | CP1201<br><br>CP1231                          | ISG81/01<br>SVG81/01<br>ISG84/01<br>SVG84/02 |
| 14.0           | 06/11/08            | November 08 Release   | CP1239  | ISG88/01<br>SVG88/02                         |
| 15.0           | 20/04/09            | P216 Release  | P216  | ISG97/02<br>SVG97/08                         |
| 16.0           | 25/06/09            | June 09 Release   | P215  | 23/04/2008<br>(OFGEM)                        |
| 17.0           | 20/11/09            | P237  | P237  | Panel 160/04                                 |
| 18.0           | 27/01/10            | Modification P240   | P240  | Panel  |

| Version | Date     | Description of Changes    | Changes Included         | Mods/ Panel/ Committee Refs           |
|---------|----------|---------------------------|--------------------------|---------------------------------------|
| 19.0    | 04/11/10 | November 10 Release       | CP1330                   | ISG112/01<br>SVG112/03                |
| 20.0    | 23/02/12 | February 2012 Release     | P268<br>P269             | Panel 186/04<br>Panel 186/05          |
| 21.0    | 26/06/14 | June 2014 Release         | CP1403                   | ISG154/01<br>SVG157/05                |
| 22.0    | 01/08/14 | Electricity Market Reform | ORD005                   | Directed by the<br>Secretary of State |
| 23.0    | 25/06/15 | June 2015 Release         | P310                     | ISG169/05<br>SVG172/02                |
| 24.0    | 23/02/17 | February 2017 Release     | P326 Self-<br>Governance | SVG190/02<br>ISG188/05                |
| 25.0    | 29/06/17 | June 2017 Release         | P350                     | ISG194/02<br>SVG196/03                |
| 26.0    | 22/02/18 | February 2018 Release     | CP1493                   | ISG200/10<br>SVG202/02                |

## CONTENTS

|           |   |                    |
|-----------|---|--------------------|
| <b>1.</b> | <b>INTRODUCTION</b>   | <b>7</b>           |
| 1.1       | Purpose and Scope of the Procedure  | 7                  |
| 1.2       | Main Users of the Procedure and their Responsibilities  | 7                  |
| 1.3       | Key Milestones  | 8                  |
| 1.4       | Balancing and Settlement Code Provision   | <u>98</u>          |
| 1.5       | Associated BSC Procedures   | 9                  |
| 1.6       | Transmission Company Registration Requirements  | <u>1110</u>        |
| 1.7       | BSC Website list of Suppliers which have satisfied the criteria to complete a change of BM Unit Lead Party within 5WDs for a BM Unit with CVA metering and associated with a Customer premises  | <u>1110</u>        |
| 1.8       | Obligations   | <u>1211</u>        |
| <b>2.</b> | <b>ACRONYMS AND DEFINITIONS</b>   | <b><u>1413</u></b> |
| 2.1       | List of Acronyms  | <u>1413</u>        |
| 2.2       | List of Definitions   | <u>1514</u>        |
| <b>3.</b> | <b>INTERFACE AND TIMETABLE INFORMATION</b>  | <b><u>1715</u></b> |
| 3.1       | Registration of BM Unit Associated with Metering Systems Registered with the CRA  | <u>1715</u>        |
| 3.2       | Registration of Interconnector BM Units   | <u>2220</u>        |
| 3.3       | Notification of a New Supplier or Supplier ID and Base BM Unit IDs  | <u>2422</u>        |
| 3.4       | Registration of Additional BM Unit (Supplier Only)  | <u>2624</u>        |
| 3.5       | De-Registration of BM Unit Excluding Base BM Unit   | <u>2927</u>        |
| 3.6       | De-Registration of Supplier BM Units following Cessation of Supplier  | <u>3129</u>        |
| 3.7       | Registration of Seasonal Estimates of Maximum Positive Magnitude and Maximum Negative Magnitude BM Unit Metered Volume  | <u>3230</u>        |
| 3.8       | Mid-Season Changes of Generation Capacity and Demand Capacities   | <u>3331</u>        |
| 3.9       | This section is no longer in use  | <u>3533</u>        |
| 3.10      | Application for Exemptable Generating Plant Status and Exempt Export Status for the Associated BM Unit(s)   | <u>3634</u>        |
| 3.11      | Termination of Exempt Export Status for a BM Unit   | <u>4139</u>        |
| 3.12      | Change of Production / Consumption Status for an Exempt Export BM Unit by the Lead Party  | <u>4240</u>        |
| 3.13      | Change of CVA BM Unit Lead Party  | <u>4442</u>        |
| 3.14      | Transfer of Supplier ID Process (Change of SVA BM Units Ownership)  | <u>4846</u>        |
| 3.15      | Process for Parties to Apply for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of BM Unit Lead Party within 5 WDs for a BM Unit with CVA Metering and Associated with a Customer Premises | <u>5149</u>        |
| 3.16      | Application Process for Credit Qualifying BM Unit Status  | <u>5351</u>        |
| 3.17      | Monitoring Process for Credit Qualifying BM Unit Status   | <u>5654</u>        |
| 3.18      | Registration of Additional BM Units for CFD Assets  | <u>5856</u>        |
| 3.19      | De-Registration of Additional BM Units for CFD  | <u>6159</u>        |
| 3.20      | Additional BM Unit Sets for CFD   | <u>6361</u>        |
| <b>4.</b> | <b>APPENDICES</b>   | <b><u>6462</u></b> |

|      |   |             |
|------|---|-------------|
| 4.1  | BSCP15/4.1 Registration of BM Unit for a CVA Metering System  | <u>6462</u> |
| 4.2  | BSCP15/4.2 De-Registration of BM Unit Page 1 of 1   | <u>6866</u> |
| 4.3  | BSCP15/4.3 Registration of Seasonal Estimates of the Maximum Positive and Negative BM Unit Metered Volume   | <u>6967</u> |
| 4.4  | BSCP15/4.4 Mid-Season Changes of Positive and Negative BM Unit Metered Volume Estimates   | <u>7068</u> |
| 4.5  | BSCP15/4.5 Application for Exemptable Generating Plant Status   | <u>7270</u> |
| 4.6  | BSCP15/4.6 Notification of a Supplier ID Transfer   | <u>7472</u> |
| 4.7  | BSCP15/4.7 Commencement / Termination of Exempt Export BM Unit Status   | <u>7674</u> |
| 4.8  | BSCP15/4.8 Election of Production / Consumption Flag for Exempt Export BM Unit  | <u>7775</u> |
| 4.9  | BSCP15/4.9 Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems  | <u>7876</u> |
| 4.10 | BSCP15/4.10 Application for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of BM Unit Lead Party within 5 WD for a BM Unit with CVA Metering and Associated with a Customer Premises | <u>8078</u> |
| 4.11 | BSCP15/4.11 Change of CVA BM Unit Lead Party (CoBLP)  | <u>8280</u> |
| 4.12 | BSCP15/4.12 Application for Credit Qualifying BM Unit Status  | <u>8482</u> |
| 4.13 | BSCP15/4.13 Application for Non-Standard BM Unit  | <u>8583</u> |

## 1. Introduction

### 1.1 Purpose and Scope of the Procedure

This BSCP defines the key interfaces, interdependencies and timetable for the registration and de-registration of BM Units by the Party, which, for the avoidance of doubt, includes:

- New registration;
- De-registration;
- Changes in the FPN flag status;
- Registration of Seasonal Estimates of the Maximum Positive Magnitude and Maximum Negative Magnitude BM Unit Metered Volume;
- Application for Exemptable status for a Generating Plant and Exempt Export status for the associated BM Unit(s), including election of the Production / Consumption Status for the Exempt Export BM Unit(s) by the Lead Party;
- Change of Production / Consumption Status for an Exempt Export BM Unit by the Lead Party;
- Termination of Exemptable status for a Generating Plant and the Exempt Export status of the associated BM Unit(s);
- Mid-Season Changes of the Maximum Positive Magnitude and Maximum Negative Magnitude BM Unit Metered Volume;
- Change of CVA BM Unit Lead Party;
- Transfer of Supplier ID; and
- Notification of Switching Group<sup>1</sup>.

#### 1.1.1 Use of the Self-Service Gateway

Where a Party has access to the Self-Service Gateway and an equivalent online form is provided, the Party may use the online form as an alternative to the paper forms defined in this BSCP.

Where a Party has provided data using the Self-Service Gateway, BSCCo may use the service to validate and confirm the input data or to request additional data. Where this is the case, these online transactions will represent a valid equivalent to the transactions defined in this BSCP.

<sup>1</sup> Per section K3.1.4B, Power Park Modules may belong to a Switching Group on the basis that Plant and Apparatus can be selected to run in any of the BM Units belonging to that Switching Group. A 'Switching Group' is described in Section K3.1.4A of BSC.

Please note that there will not always be a one-to-one equivalence between the data collected via the Self-Service Gateway and the paper forms defined in this BSCP. For example, data collected in one paper form, may be collected by more than one online form. Conversely, a single online form may collect data from more than one paper form.

All references to the provision of information using BSCP forms in this Procedure, should be construed as provision either by a paper form or via the Self-Service Gateway. References to the CRA, including checks performed by the CRA, may include the Self-Service Gateway as applicable.

## 1.2 Main Users of the Procedure and their Responsibilities

The main users of this procedure are:

- (a) The Party that is de-registering the relevant BM Unit;
- (b) The Party that is registering the relevant BM Unit;
- (c) The Lead Party for an Exempt Export BM Unit (or a BM Unit which is the subject of an Exempt Export status application);
- (d) The Central Data Collection Agent (CDCA);
- (e) The Central Registration Agent (CRA);
- (f) The Transmission Company (TC);
- (g) Supplier Volume Allocation Agent (SVAA);
- (h) Licensed Distribution System Operators (LDSOs);
- (i) BSCCo; and
- (j) The Panel.

## 1.3 Key Milestones

The key milestones in this procedure are:

- Detailed notification of ‘registration’ of a BM Unit (except a Non-Standard BM Unit or Additional BM Unit) at least 30 Working Days prior to the Effective From Date;
- 60 Working Days notification of registration of a Non-Standard BM Unit. A longer timescale is required in order that the application may be properly considered by BSCCo, the TC and the Panel. The Party should advise BSCCo of any such applications at the earliest opportunity such that indicative registration timescales and Effective From Dates may be discussed.



- 15<sup>17</sup> Working Days notification of registration of Additional BM Unit, unless FPN flag is set to 'yes' where 30 WD notification may be needed (see section 1.6).
- 20 Working Days notification of de-registering BM Unit (30 Working Days for a Base BM Unit) prior to proposed Effective To Date;
- New Suppliers notified to SVA at least 30 Working Days prior to the Effective From Date;
- 5 Working Days notification of transfer of Directly Connected Demand BM Units, if the criteria set out in section 3.13 are satisfied;
- 5 Working Days notification of Change of CVA BM Unit Lead Party, if the criteria set out in section 3.13 are satisfied; and
- 1 Working Day notification of transfer of Supplier ID process (Change of SVA BM Unit Ownership).

The notice period required to register and de-register a BM Unit, excluding Base BM Units, may be reduced if there is an agreement between the CRA/BSCCo/Party/TC.

#### 1.4 Balancing and Settlement Code Provision

This BSCP should be read in conjunction with the Code and in particular Section K. This BSCP has been produced in accordance with the provisions of the Code. In the event of an inconsistency between the provisions of this BSCP and the Code, the provisions of the Code shall prevail.

#### 1.5 Associated BSC Procedures

This procedure interfaces with the following BSCPs:

|        |  |
|--------|--|
| BSCP02 | Proving Test Requirements for Central Volume Allocation Metering Systems   |
| BSCP06 | CVA Meter Operations for Metering Systems Registered in CMRS   |
| BSCP20 | Registration of Metering System for Central Volume Allocation  |
| BSCP25 | Registration of Transmission System Boundary Points, Grid Supply Points, GSP Groups & Distribution Systems Connection Points |
| BSCP31 | Registration of Trading Units  |
| BSCP32 | Metering Dispensations   |
| BSCP38 | Authorisations   |
| BSCP65 | Registration of Parties and Exit Procedures  |

|         |   |
|---------|---|
| BSCP68  | Transfer of Registration of Metering Systems between CMRS and SMRS  |
| BSCP71  | Submission of ECVNs and MVRNs                                       |
| BSCP75  | Registration of Meter Aggregation Rules for Volume Allocation Units |
| BSCP509 | Changes to Market Domain Data                                       |
| BSCP128 | Production, Submission, Audit and Approval of Line Loss Factors     |

## 1.6 Transmission Company Registration Requirements

### FPN flag set to Yes

Where the Party is registering a BM Unit which has the FPN flag set to Yes, the Party should consult with the TC to ensure compliance with the Grid Code and the Connection and Use of System Code regarding timescales. Failure to comply with the Grid Code and the Connection and Use of System Code may delay the registration of the BM Unit and hence the Party would not be able to trade using that BM Unit. The delay may be as a result of procurement, installation and testing of operational metering and EDT and EDL facilities, as appropriate. This BSCP refers to the last stage of the registration process of the BM Unit.

### Offshore Power Park Modules

Where the Party has 2 or more Offshore Power Park Modules for whose Exports the Metering System(s) is or are registered in CMRS, the Party may either:

- Apply to register each Power Park Module as a separate BM Unit; or
- Apply to register a single BM Unit for some or all of the Offshore Power Park Modules (a 'Combined Offshore BM Unit').

A Party may only register a Combined Offshore BM Unit if the TC determines that the requested configuration of Offshore Power Park Modules is suitable to constitute a single BM Unit. Where the Party requests a Combined Offshore BM Unit in its Registration of BM Unit form BSCP15/4.1, BSCCo will confirm with the TC whether it approves the configuration. BSCCo recommends that the Party consults with the TC before submitting this form, to avoid any delay in the registration process.

## 1.7 BSC Website list of Suppliers which have satisfied the criteria to complete a change of BM Unit Lead Party within 5WDs for a BM Unit with CVA metering and associated with a Customer premises

BSCCo will publish and maintain a list on the BSC Website of the Party Name and ID of those Suppliers who satisfy the criteria referred to in section 3.14 of this procedure, and who have submitted a completed form BSCP15/4.10 Part A<sup>2</sup> to BSCCo in accordance with 3.15.1.

Note that BSCP15/4.11 Parts A and B must be received by BSCCo prior to a Change of BM Unit Lead Party becoming Effective. The BM Unit Effective From Date requested on the (re) registration form must be the calendar date after the Effective To Date requested on the de-registration form.

Where a BM Unit has the FPN flag set to "Yes" Parties must comply with the Transmission Company Registration Requirements, especially paragraph 1.6 above, and the BM Unit's Effective From Date will be the same as the Transmission Company Commission Date (TCCD).

<sup>2</sup> Must be authorised by a Category A authorised signatory

Any change of BM Unit Lead Party must be approved by BSCCo before the requirements of this and any related procedure are initiated.

## 1.8 Obligations

Parties must have successfully completed Qualification under Section O of the BSC before the Effective From Date of a BM Unit registration in order for that BM Unit registration to become effective. However, Parties may begin the process of registering BM Units in accordance with this BSCP before they have completed Qualification under Section O of the BSC (relating to communications requirements), provided that they have begun the process of obtaining such Qualification.

## 1.9 BM Units for CFD or CM Assets

The BSC requires that any BM Units with CFD/CM Assets shall comprise only those Assets allowed by the CFD or Capacity Agreement.

### BM Units for CFD or CM Assets Registered in CMRS

Lead Parties will be able to register BM Units for Metering Systems registered in CMRS under the existing processes and approach. This is because in CMRS the BM Unit is specific to the Generating Unit and it is therefore possible to change BM Unit ownership (retaining the same identifier). The BM Unit can therefore exist for the lifetime of the Generating Unit, and consequently the lifetime of the CFD, and one or more Capacity Agreements. This means that new registration arrangements or processes are not necessary.

### BM Units for CFD or CM Assets Registered in SMRS

Additional BM Units are not a permitted CM metering option. Metered volumes associated with CM Assets registered in SMRS cannot be provided to a CM Settlement Services Provider using Additional BM Units. CM Assets may still be allocated to Additional BM Units, registered under process 3.4.

Additional BM Units for CFD Assets registered in SMRS may be provided to a CFD Settlement Services Provider (CFDSSP) to be used for CFD settlement purposes. The registration of Additional BM Units for CFD Assets shall follow process 3.18. Additional BM Units for non-CFD Assets registered in SMRS should follow 3.4.

### Additional BM Units for CFD Assets Registered in SMRS

Both Lead Parties and BSCCo may initiate the registration process for Additional BM Units for CFD Assets registered in SMRS using process 3.18. Additional BM Units for CFD Assets are not liable for the Section D charge for Additional BM Units. Consequently all Additional BM Unit registrations for CFD Assets must be confirmed with or instructed by the CFDSSP, and shall follow a naming convention.

The CFDSSP instructs Additional BM Unit registration details to BSCCo based on information that generators with a CFD are obliged to notify to the CFDSSP, such as when the Additional BM Units are needed. This reduces the need for Lead Parties to

manage the Additional BM Unit registration process. Lead Parties should find Additional BM Units are registered and available for use when needed.

Where it is not known which Supplier will take responsibility for Metering Systems associated with a generator with a CFD, BSCCo will register Additional BM Units for a set of Suppliers. The set will be based on a list maintained by BSCCo. The list is maintained in accordance with section 3.20. Each set of Additional BM Units will be associated with the relevant CFD for the lifetime of the CFD. Only one of the Additional BM Units in the set shall be 'active' on any particular Settlement Day.

In SMRS the BM Unit represents the Supplier's Metering System(s), so the Generating Unit(s) must be assigned to an Additional BM Unit so that the BM Unit Metered Data relates to the relevant CFD and can therefore be used by the CFDSSP for CFD Settlement purposes.

CFD Generating Unit(s) must move between Additional BM Units as responsibility under the BSC for the Metering System(s) changes i.e. as a CFD generator changes Suppliers/Offtakers its Metering Systems must move from its old Supplier's Additional BM Unit to its new Supplier Additional BM Unit. Supplier BM Unit ownership can only take place when a Supplier transfers its Supplier ID i.e. ownership of the Supplier ID (and license) is transferred. Additional BM Units registered for CFD Assets will therefore only last for the lifetime of the CFD. When the CFD expires the CFDSSP will instruct BSCCo to deregister the relevant Additional BM Units to coincide with the expiry of the CFD. The CFDSSP will know when a CFD expires.

## 2. Acronyms and Definitions

### 2.1 List of Acronyms

The following is a list of acronyms used in BSCP15:

| <b>Acronym</b> | <b>Expression</b>                                    |
|----------------|--|
| BMRA           | Balancing Mechanism Reporting Agent                  |
| BSCCo          | Balancing and Settlement Code Company                |
| CDCA           | Central Data Collection Agent                        |
| CFDSSP         | Contract for Difference Settlement Services Provider |
| CRA            | Central Registration Agent                           |
| CoBLP          | Change of BM Unit Lead Party                         |
| DNC            | Declared Net Capacity                                |
| EDL            | Electronic Dispatch Logging                          |
| EDT            | Electronic Data Transfer                             |
| EFD            | Effective From Date                                  |
| ETD            | Effective To Date                                    |
| FPN            | Final Physical Notification                          |
| GSP            | Grid Supply Point                                    |
| IA             | Interconnector Administrator                         |
| LDSO           | Licensed Distribution System Operator                |
| MDD            | Market Domain Data                                   |
| MSID           | Metering System ID                                   |
| NDCD           | New Database Creation Date                           |
| P/C            | Production / Consumption                             |
| SMRA           | Supplier Meter Registration Agent                    |
| SPD            | Settlement Period Duration                           |
| SVAA           | Supplier Volume Allocation Agent                     |
| TC             | Transmission Company                                 |
| TCCD           | Transmission Company Commission Date                 |
| TSBP           | Transmission System Boundary Point                   |
| WD             | Working Day  |

## 2.2 List of Definitions

|  |   |
|--|---|
| <b>Control Point</b>                                   | As defined in the Grid Code.  |
| <b>Contracted LDSO</b>                                 | The Contracted LDSO is an LDSO who has the obligation to provide the SMRS service to the Registrant of the Metering System.   |
| <b>Declared Net Capacity</b>                           | In relation to a generating station, it is the output of that station to the Total System multiplied by the relevant following constant: <ul style="list-style-type: none"> <li>• Station driven by tidal/wave power – 0.33</li> <li>• Station driven by wind power – 0.43</li> <li>• Station driven by solar power – 0.17</li> <li>• All others – 1.0</li> </ul> <p>This term is used in statutory instrument 2001 No. 3270 The Electricity (Class Exemptions for the Requirement for a Licence) Order 2001.</p> |
| <b>Effective From Date</b>                             | The Settlement day from which the BM Unit is allowed to trade.  |
| <b>Effective To Date</b>                               | The final Settlement day that the BM Unit is allowed to trade.  |
| <b>New Database Creation Date</b>                      | The date where the TC updates their system with the new BM Unit. For registration NDCD must be TCCD-2 or earlier.   |
| <b>Nominated Licensed Distribution System Operator</b> | The Nominated LDSO is the LDSO which has obligations to submit the GSP Group Metered Volume Aggregation Rules.  |
| <b>Non-Standard BM Unit</b>                            | A configuration of Plant and Apparatus determined by the Panel to be a single BM Unit in accordance with BSC Section K3.1.6.  |
| <b>Operational Metering</b>                            | The metered data associated with the BM Unit which is utilised by the TC.   |
| <b>Production / Consumption (P/C) Flag</b>             | The flag within CRA systems which records either the fixed P/C Status elected for an Exempt Export BM Unit by the Lead Party, or the fixed P/C Status allocated to an Interconnector BM Unit.   |
| <b><u>Self-Service Gateway</u></b>                     | <u>An online portal, accessible through the BSC Website, that allows authorised users to provide and maintain registration data, including (but not limited to) the data defined in this BSCP.</u>  |
| <b>Standard BM Unit</b>                                | A configuration of Plant and Apparatus that forms one of the single BM Units set out in BSC Section K3.1.4.   |
| <b>Supplier ID Transferee</b>                          | Trading Party that will become responsible for the relevant Supplier ID.  |
| <b>Supplier ID Transferor</b>                          | Trading Party Transferring the relevant Supplier ID.  |
| <b>Trading Agent</b>                                   | The Balancing Mechanism Lead Party or their Agent, registered as submitting data to or receiving data from the TC, in respect of BM Units assigned to them.   |
| <b>Trading Point</b>                                   | A commercial and, where so specified in the Grid Code, an operational interface between a user and the TC, which a user has notified to the TC.   |
| <b>Transmission Company Commission Date</b>            | The date from 0000 hours on which the BM Unit can trade through the TC systems.   |

All other terms are as defined in the Code



### 3. Interface and Timetable Information

#### 3.1 Registration of BM Unit Associated with Metering Systems Registered with the CRA<sup>3</sup>

Steps 3.1.1 to 3.1.11 apply to Non-Standard BM Unit Applications.

Steps 3.1.12 onwards apply to both Standard and Non-Standard BM Unit Applications, and follow the preceding steps specific to Non-Standard BM Unit Applications.

A Party applying for Exempt Export status for a new BM Unit registration should follow procedures 3.1 and 3.10 concurrently.

A Party applying for Exempt Export status for an existing BM Unit does not need to follow this procedure 3.1 but should follow procedure 3.10.

Parties undertaking a Change of CVA BM Unit Lead Party for an Exempt Export BM Unit should follow procedure 3.13.

| REF   | WHEN   | ACTION   | FROM  | TO    | INPUT INFORMATION REQUIRED   | MEDIUM                              |
|-------|--|--|-------|-------|--|-------------------------------------|
| 3.1.1 | At least 60 WD prior to Effective From Date (in the case of Non-Standard BM Units)<br><br>If registering a Standard BM Unit go straight to step 3.1.12 | If the Party does not believe the application meets the requirements for a Standard BM Unit as set out in the Code or the Party requires a Non-Standard BM Unit for another reason, submit application for Non-Standard BM Unit <u>by submitting a form or request via the Self-Service Gateway</u> .<br><br>Also submit electrical single line diagram(s) clearly showing the proposed configuration, the location of the Metering Equipment, in particular the Settlement current and voltage transformers (CTs/VTs) and CT/VT ratios <sup>4</sup> , and all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s). <sup>5, 6, 7</sup> | Party | BSCCo | BSCP15/4.13 Application for Non-Standard BM Unit signed by an authorised person registered as such using BSCP38 <sup>8</sup> . | Email / <u>Self-Service Gateway</u> |

<sup>3</sup> Not required for Change of CVA BM Unit Lead Party unless any changes are to be made to existing registration data.

<sup>4</sup> If the CT/VT ratios are not known 30WD / 60WD prior to the EFD, this information should be sent separately by 16WD prior to the EFD.

<sup>5</sup> If a BM Unit registration is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication.

<sup>6</sup> Where the Party is applying to register two or more Offshore Power Park Modules as a Combined Offshore BM Unit, BSCCo recommends that the Party consults with the TC before submitting this form.

<sup>7</sup> This information is required to help ensure the energy flow(s) for the proposed Boundary Point(s) are accounted for, where necessary (e.g. under an existing Metering Dispensation for difference metering), in the Aggregation Rules of any associated Volume Allocation Units (e.g. Interconnectors, other relevant BM Units, Grid Supply Points, GSP Groups or Distribution System Connection Points).

<sup>8</sup> If the BSCP38 Authorisations process has not been completed, this form, in either paper format or via Self-Service Gateway, can be signed by a registered company director and accompanied by a letter on company stationery signed by the same registered company director.

| REF   | WHEN  | ACTION  | FROM  | TO    | INPUT INFORMATION REQUIRED  | MEDIUM           |
|-------|---|---|-------|-------|---|------------------|
| 3.1.2 | Following 3.1.1   | Check application for Non-Standard BM Unit for completeness and compliance with requirements of BSC Section K3.1.   | BSCCo |       | BSCP15/4.13 Application for Non-Standard BM Unit.   | Internal process |
| 3.1.3 | Where appropriate for Non-Standard BM Unit  | Where additional information or clarifications are required for a determination to be reached, request such information from the Party.                                       | BSCCo | Party | Request for specific information.   | Email            |
| 3.1.4 | As required for Non-Standard BM Unit and in the timescales required by BSCCo to meet Panel requirements   | If request for more information received, provide requested information as agreed between BSCCo and the Party.  | Party | BSCCo | Requested information.  | Email            |
| 3.1.5 | As soon as possible following 3.1.2 or 3.1.4 as appropriate   | Send Non-Standard BM Unit for comment on and agreement of the proposed configuration.   | BSCCo | TC    | BSCP15/4.13 Application for Non-Standard BM Unit.   | Email            |
| 3.1.6 | Within 5WD of 3.1.5   | Provide comments on the proposed configuration and whether it is agreeable.   | TC    | BSCCo |   | Email            |
| 3.1.7 | Following 3.1.6 if the TC does not agree with the proposed configuration  | Notify Party that the TC does not agree with the proposed configuration and ask if the Party wishes to proceed with the Non-Standard BM Unit application in its current form. | BSCCo | Party |   | Email            |
| 3.1.8 | Following 3.1.7   | Advise BSCCo whether to proceed with the application or not. Go to 3.1.9 or back to 3.1.1 as appropriate.   | Party | BSCCo |   | Email            |
| 3.1.9 | Following 3.1.6 if the TC does agree with the proposed configuration and following receipt of sufficient information in 3.1.1 and if appropriate 3.1.4 and to meet Panel timescales | Prepare and submit Panel paper for consideration.   | BSCCo | Panel | Panel paper<br>BSCP15/4.13 Application for Non-Standard BM Unit<br>Electrical single line diagram(s). | Internal process |

| REF                       | WHEN   | ACTION  | FROM  | TO    | INPUT INFORMATION REQUIRED   | MEDIUM  |
|---------------------------|--|---|-------|-------|--|---|
| 3.1.10                    | At next convenient Panel meeting                 | Consider application and either approve the Non-Standard BM Unit, defer the Non-Standard BM Unit application pending more information, or reject the Non-Standard BM Unit.  | Panel | BSCCo | Panel decision.  |   |
| 3.1.11                    | Following Panel meeting for Non-Standard BM Unit | Inform Party of Panel decision. Request further information if required. If further information required go back to step 3.1.9.   | BSCCo | Party |  | Email   |
| 3.1.12 <sup>9,10,11</sup> | At least 30 WD prior to Effective From Date      | Submit Registration of BM Unit form and, if not already submitted, an electrical single line diagram(s) showing the location of the Metering Equipment, in particular the Settlement current and voltage transformers (CTs/VTs) and CT/VT ratios <sup>44</sup> , and all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s). <sup>55, 77, 12</sup> | Party | CRA   | BSCP15/4.1, Registration of BM Unit signed by an authorised person, registered as such using BSCP38. | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.1.13                    | Within 1 WD of receipt of 3.1.12                 | Acknowledge receipt of Registration of BM Unit form   | CRA   | Party |  | Fax / Email / Post / <a href="#">Self-Service Gateway</a> |
| 3.1.14                    | At the same time as 3.1.13                       | The CRA checks the following:<br><ol style="list-style-type: none"> <li>1. The Party is registered with the CRA</li> <li>2. The form has been completed by an authorised person.</li> <li>3. The Effective From Date for the BM Unit is on or after the Effective From Date for the Party.</li> </ol>   | CRA   |       | As submitted in 3.1.2  | Internal Process  |

<sup>9</sup> Suppliers that have Customers directly connected to the Transmission System can register and de-register the BM Unit associated with that Customer premises within 5WD if the criteria in Section 1.7 have been satisfied.

<sup>10</sup> Where the BM Unit has the FPN flag set to Yes TC must be contacted at least 30 WD prior to EFD.

<sup>11</sup> Metering Systems are registered in accordance with BSCP20

<sup>12</sup> Where the Party is applying to register 2 or more Offshore Power Park Modules as a Combined Offshore BM Unit, BSCCo recommends that the Party consults with the TC before submitting this form.

| REF    | WHEN   | ACTION  | FROM | TO                  | INPUT INFORMATION REQUIRED   | MEDIUM  |
|--------|--|---|------|---------------------|--|---|
| 3.1.15 | At the same time as 3.1.13   | Where the BM Unit is embedded within a GSP Group, confirm with the SMRA and Party whether the Metering System was previously registered in SMRA, and if “Yes” ensure that the Effective From Date is such that it prevents dual or no registration of supply in accordance with BSCP68. | CRA  | Party<br>SMRA       | BM Unit Effective From Date (Where the BM Unit Effective From Date is such that it will have dual or no registration the Party should be informed to register the BM Unit with a new Effective From Date.) | Fax / Email                                   |
| 3.1.16 | At the same time as 3.1.13   | Inform CDCA, TC and BSCCo of the intended BM Unit registration.   | CRA  | CDCA<br>TC<br>BSCCo |  | Fax / Email                                   |
| 3.1.17 | At the same time as 3.1.13   | Where the BM Unit is embedded within a Distribution System inform the Contracted LDSO of the registration.<br><br>Where the Contracted LDSO is not the Nominated LDSO for the GSP Group, CRA should also inform the Nominated LDSO of the registration.                                 | CRA  | Relevant<br>LDSO(s) | BM Unit information including Effective From Date  | Post / Fax / Email                            |
| 3.1.18 | At least 20 WD prior to Effective From Date (unless otherwise agreed by the BSC Panel) | For Embedded BM Units, initiate the Line Loss Factor process (BSCP128) by submitting CVA LLFs for MSID  | LDSO | BSCCo               | CVA Long or Short Format data files in accordance with BSCP128 Appendix 5. Signed by an authorised person as per BSCP38  | Fax, post or email and Electronic Spreadsheet |
| 3.1.19 | Within 5 WD of 3.1.16  | Where the Party is applying to register 2 or more Offshore Power Park Modules as a Combined Offshore BM Unit, the TC shall confirm whether it determines that such a configuration is suitable to constitute a single BM Unit.  | TC   | CRA<br>BSCCo        | A statement as to whether the TC determines that the Party’s requested configuration of Offshore Power Park Modules is suitable to constitute a single BM Unit   | Fax / Email / Post                            |
| 3.1.20 | Within 5 WD of 3.1.16 and (if applicable) at the same time as 3.1.19                   | The TC may object to the registration.  | TC   | CRA                 | A statement detailing the nature of the objection<br><br>Where an objection cannot be resolved, the CRA shall escalate the objection to BSCCo  | Fax / Email / Post                            |

| REF    | WHEN                                   | ACTION   | FROM  | TO                                      | INPUT INFORMATION REQUIRED  | MEDIUM                   |
|--------|--|--|-------|---|---|--------------------------|
| 3.1.21 | 15 WD prior to the Effective From Date | BSCCo to send data to CRA.<br><br>CRA to register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDCALF), Supplier Export Credit Assessment Load Factor (SECALF) and Transmission Loss Factor (TLF) <sup>13</sup> data for the BM Unit and ensure that this data is registered prior to the Effective From Date of the BM Unit. | BSCCo | CRA                                     | WDCALF, NWDCALF and SECALF data – Credit Assessment Load Factors (CRA-I011)<br><br>Transmission Loss Factors (CRA-I029)   | Email                    |
| 3.1.22 | 5 WD prior to Effective From Date      | CDCA to confirm the following:<br><br>1. Whether the Metering System proving test associated with the BM Unit has been completed successfully.<br><br>2. The Aggregation Rules have been successfully registered for the BM Unit in accordance with BSCP75.  | CDCA  | CRA                                     | Metering System proving test results, Meter Aggregation Rules<br><br>(Where confirmation has not been provided the BM Unit registration shall remain pending.)  | Email / Fax / Electronic |
| 3.1.23 | On or before Effective From Date       | Provide Party and BSC Agents with registration reports.  | CRA   | Party<br><br>TC and BSCCo<br>BSC Agents | Registration reports of data entered onto systems including Effective From Date – Registration Report (CRA-I014),<br><br>Operations Registration Report (CRA – I020),<br><br>BM Unit, Interconnector and GSP Group Data (CRA-I015). | Electronic               |

<sup>13</sup> TLFs will be zero for Settlement Days before the P350 Implementation Date.

### 3.2 Registration of Interconnector BM Units

| REF   | WHEN  | ACTION   | FROM           | TO                  | INPUT INFORMATION REQUIRED   | MEDIUM  |
|-------|---|--|----------------|---------------------|--|---|
| 3.2.1 | At least 30 WD prior to Effective From Date | Submit Registration of BM Unit form <a href="#">or information via the Self-Service Gateway</a> .<br><br>Inform the TC of BM Unit registration   | Party<br>Party | CRA<br>TC           | BSCP15/4.1, Registration of BM Unit signed by an authorised person, registered as such using BSCP38. | Fax / Email / Post<br><a href="#">/ Self-Service Gateway</a><br><br>Fax / Email |
| 3.2.2 | Within 1 WD of receipt of 3.2.1             | Acknowledge receipt of Registration of BM Unit <del>request form</del>   | CRA            | Party               |  | Fax / Email / Post<br><a href="#">/ Self-Service Gateway</a>                    |
| 3.2.3 | At the same time as 3.2.1                   | The CRA checks the following:<br>1. The Party is registered with the CRA as an Interconnector User.<br>2. The form has been completed by an authorised person.<br>3. The Effective From Date for the BM Unit is on or after the Effective From Date for the Party. | CRA            |                     | As submitted in 3.2.1  | Internal Process  |
| 3.2.4 | At the same time as 3.2.2                   | Inform CDCA, TC and BSCCo of the intended BM Unit registration.  | CRA            | CDCA<br>TC<br>BSCCo |  | Fax / Email <a href="#">/ Self-Service Gateway</a>                              |
| 3.2.5 | Within 5 WD of 3.2.4                        | The TC may object to the registration.   | TC             | CRA                 | A statement detailing the nature of the objection  | Fax / Email / Post  |

| REF   | WHEN                                   | ACTION  | FROM  | TO                                      | INPUT INFORMATION REQUIRED  | MEDIUM     |
|-------|--|---|-------|---|---|------------|
| 3.2.6 | 15 WD prior to the Effective From Date | BSCCo to send data to CRA.<br>CRA to register the Transmission Loss Factor (TLF) data for the BM Unit and ensure that this data is registered prior to the Effective From Date of the BM Unit <sup>13+3</sup> , <sup>14</sup> . | BSCCo | CRA                                     | Transmission Loss Factors (CRA-I029)  | Email      |
| 3.2.7 | On or before Effective From Date       | Provide Party and BSC Agents with registration reports.   | CRA   | Party<br><br>TC and BSCCo<br>BSC Agents | Registration reports of data entered onto systems including Effective From Date – Registration Report (CRA-I014),<br>Operations Registration Report (CRA – I020),<br>BM Unit, Interconnector and GSP Group Data (CRA-I015). | Electronic |

<sup>14</sup> The TLM for an Interconnector BM Unit will be set to 1, irrespective of the value of the TLF

### 3.3 Notification of a New Supplier or Supplier ID and Base BM Unit IDs

This process does not cover the Registration of a Party. For this procedure, refer to BSCP65.

If a Supplier is applying for Exempt Export status for a Base BM Unit, then procedure 3.10 should also be followed (either concurrently or subsequently, depending on the timing of the Supplier's application for Exempt Export status).

Parties undertaking a Transfer of Supplier ID whose associated BM Units include any Exempt Export BM Units should follow procedure 3.14 and, where necessary/appropriate, procedure 3.12.

| REF   | WHEN  | ACTION   | FROM  | TO  | INPUT INFORMATION REQUIRED                         | MEDIUM   |
|-------|---|--|-------|-----|--|--|
| 3.3.1 | At least 30 WD prior to Effective From Date | Notification of a new Supplier or Supplier ID.<br><br>(The requirement for 30WDs notice may be reduced if there is agreement between the CRA/BSCCo/Party/TC and that this date coincides with a MDD publication date.) | BSCCo | CRA | Supplier Name, Supplier ID and Effective From Date | Fax / Email / <a href="#">Self-Service Gateway</a> |
| 3.3.2 | Upon notification of 3.3.1                  | The CRA shall register BM Unit identifiers, one for each GSP Group which shall be used for allocating SMRA consumption data for the Supplier or Supplier ID.   | CRA   |     | Notification of new Supplier or Supplier ID.       | Internal Process                                   |
| 3.3.3 | At the same time as 3.3.2                   | Allocate each Base BM Unit to the Base Trading Unit for the relevant GSP Group (and set the Base Trading Unit Flag for each BM Unit). <sup>15, 16</sup>  | CRA   |     | Creation of new Base BM Units for each GSP Group   | Internal Process                                   |

<sup>15</sup> If the Base BM Unit is an Exempt Export BM Unit, the Lead Party can change the BM Unit's allocated Trading Unit by providing notification in accordance with BSCP31.

<sup>16</sup> Note that, with the exception of any Exempt Export BM Units in Base Trading Units which have explicitly elected to have a P/C Status of Production, all BM Units in Base Trading Units will always have a P/C Status of Consumption in accordance with Section K3.5.



| REF   | WHEN   | ACTION  | FROM  | TO                                 | INPUT INFORMATION REQUIRED  | MEDIUM   |
|-------|--|---|-------|------------------------------------|---|--|
| 3.3.4 | At the same time as 3.3.2                        | Notify SVAA and BSCCo of the Base BM Units registered.  | CRA   | SVAA<br>BSCCo                      | BM Unit and GSP Group Data (CRA-I015) including Supplier ID, BM Unit IDs and the Effective From Date<br><br>Registration Report (CRA-I014)<br><br>(Where a Base BM Unit will exceed the TC's de minimis requirements to submit Physical Notifications the Party is required to notify the TC) | Electronic   |
| 3.3.5 | On receipt of data in 3.3.4                      | CRA to receive and register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDALF), Supplier Export Credit Assessment Load Factor (SECALF), and Transmission Loss Factor (TLF) data for the BM Unit and to ensure that this data is registered prior to the Effective From Date of the BM Unit. | BSCCo | CRA                                | WDCALF, NWDALF and SECALF data – Credit Assessment Load Factors (CRA-I011)<br><br>Transmission Loss Factors (CRA-I029)  | Email  |
| 3.3.6 | Prior to the effective date of the Base BM Units | Supplier to complete the BM Unit registrations by providing the initial GC/DC values and FPN Flag and where appropriate the NGC BM Unit Name.   | Party | CRA                                | BSCP15/4.1, Registration of BM Unit signed by an authorised person, registered as such using BSCP38.  | Fax / Post / Email<br><a href="#">/ Self-Service Gateway</a> |
| 3.3.7 | On or before Effective From Date                 | Provide Party and BSC Agents with registration reports.   | CRA   | Party<br>BSC Agents<br>TC<br>BSCCo | Standing data reports of data entered onto systems (CRA-I014, CRA-I015 and CRA-I020).   | Electronic<br><br>(Fax/Email to BSC Agents and BSCCo)        |

### 3.4 Registration of Additional BM Unit (Supplier Only)

A Supplier applying for Exempt Export status for a new Additional BM Unit should follow procedures 3.4 and 3.10 concurrently.

A Supplier applying for Exempt Export status for an existing Additional BM Unit does not need to follow this procedure 3.4 but should follow procedure 3.10.

Parties undertaking a Transfer of Supplier ID whose associated BM Units include any Exempt Export BM Units should follow procedure 3.14 and, where necessary/appropriate, procedure 3.12.

A Supplier registering an Additional BM Unit for CFD Assets should not follow this procedure 3.4, but should follow procedure 3.18.

| REF   | WHEN  | ACTION   | FROM       | TO    | INPUT INFORMATION REQUIRED   | MEDIUM  |
|-------|---|--|------------|-------|--|---|
| 3.4.1 | As required, but before 3.4.2.  | Initiate Market Domain Data (MDD) process (BSCP509)  | Originator | BSCCo | Form BSCP509/01 & relevant part of entity forms document.  | Fax / Email   |
| 3.4.2 | At least 15 <sup>17</sup> WD prior to Effective From Date if FPN flag set to 'no', or 30 WD <sup>17</sup> prior to Effective From Date if FPN flag set to 'yes' | Submit Registration of BM Unit form <sup>18</sup> <a href="#">or complete relevant sections of the Self-Service Gateway</a><br><br>Effective From Date must be on or after the MDD Go Live Date. | Party      | CRA   | BSCP15/4.1, Registration of BM Unit signed by an authorised person, registered as such using BSCP38. | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.4.3 | Within 1 WD of receipt of 3.4.2   | Acknowledge receipt of Registration of BM Unit <a href="#">request form</a>  | CRA        | Party | As submitted in 3.4.2  | Fax / Email / <a href="#">Self-Service Gateway</a>        |

<sup>17</sup> The EFD must align with MDD Release Schedule and be agreed between the TC, CRA, Party and BSCCo as applicable

<sup>18</sup> If an Additional BM Unit is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication. Where faxes are used, participants are required to submit hard copies of the forms by post in case the faxed signatures are illegible.

| REF   | WHEN                        | ACTION  | FROM  | TO    | INPUT INFORMATION REQUIRED   | MEDIUM                                    |
|-------|-----------------------------|---|-------|-------|--|---|
| 3.4.4 | At the same time as 3.4.3   | Check that the Party is registered with the CRA and that the form <u>or the relevant part of the Self-Service Gateway</u> has been completed by an authorised person. Also check the registration data to confirm the FPN flag has been set correctly.  | CRA   |       | As submitted in 3.4.2  | Internal Process                          |
| 3.4.5 | At the same time as 3.4.3   | Allocate the Additional BM Unit to the Base Trading Unit for the relevant GSP Group (and set the Base Trading Unit Flag for each BM Unit). <sup>16+6, 19</sup>  | CRA   |       | As submitted in 3.4.2<br>Creation of new Additional BM Unit for a GSP Group  | Internal Process                          |
| 3.4.6 | At the same time as 3.4.3   | In all cases inform BSCCo of the Additional BM Unit Registrations.  | CRA   | BSCCo | Manual request for authorisation   | Fax / Email / <u>Self-Service Gateway</u> |
| 3.4.7 | On receipt of data in 3.4.6 | CRA to receive and register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDALF), Supplier Export Credit Assessment Load Factor (SECALF), and Transmission Loss Factor (TLF) <sup>13+3</sup> data for the BM Unit and to ensure that this data is registered prior to the Effective From Date of the BM Unit. | BSCCo | CRA   | WDCALF, NWDALF and SECALF data – Credit Assessment Load Factors (CRA-I011)<br><br>Transmission Loss Factors (CRA-I029) | Email                                     |
| 3.4.8 | Following 3.4.7             | Confirm all steps in the BM Unit registration process have been completed.  | CRA   | BSCCo | Completed BSCCo Checklist  | Fax / Email / <u>Self-Service Gateway</u> |

<sup>19</sup> If the Additional BM Unit is an Exempt Export BM Unit, the Lead Party can change the BM Unit's allocated Trading Unit by providing notification in accordance with BSCP31. If no notification is provided by the Lead Party, the BM Unit will be allocated to the Base Trading Unit for its GSP Group.

| REF    | WHEN  | ACTION  | FROM | TO   | INPUT INFORMATION REQUIRED   | MEDIUM  |
|--------|---|---|------|--|--|---|
| 3.4.9  | Within 1 WD of 3.4.2 but after 3.4.4        | Inform Party, BSCCo, TC and BSC Agents of the BM Unit registration.   | CRA  | BSCCo<br>TC<br>SVAA<br>BSC Agents<br>Party | CRA-I020.<br>BM Unit, Interconnector and GSP Group Data to SVAA (CRA-I015)<br>Registration Report (CRA-I014) to Parties. | Electronic<br><br>(Email / Fax to BSC Agents and BSCCo) |
| 3.4.10 | Following publication of final MDD circular | 'Point of no return'. In order to ensure full data consistency across all BSC Agent and TC systems a pending Additional BM Unit registration cannot be withdrawn or amended beyond this point except by prior agreement with BSCCo. <sup>20</sup> |      |  |  |   |

<sup>20</sup> BM Unit registration timescales may be reduced in certain circumstances if the registering Party agrees that the registration will not be withdrawn or amended after the 'point of no return'.

### 3.5 De-Registration of BM Unit Excluding Base BM Unit

Not required for Change of CVA BM Unit Lead Party

| REF                     | WHEN  | ACTION   | FROM                 | TO                             | INPUT INFORMATION REQUIRED  | MEDIUM   |
|-------------------------|---|--|----------------------|--------------------------------|---|--|
| 3.5.1                   | At least 25 WD prior to the Effective To Date | Where the circuits associated with the BM Unit are to be disconnected from the Transmission Distribution Systems, request a Certificate of Disconnection.  | Party                | LDSO <sup>21</sup><br>Or<br>TC | Request for Certificate of Disconnection  | Fax / Post / Email                               |
| 3.5.2                   | Within 5 WD of 3.5.1                          | Send Certificate of Disconnection.   | LDSO<br><br>Or<br>TC | CRA<br><br>Party               | Where appropriate a Certificate of Disconnection<br><br>or<br>BSCP25/5.1 "Deregistration of a TSBP" or BSCP25/5.5 "De-registration of a DSCP", signed by an authorised person, registered as such using BSCP38. | Fax / Post                                       |
| 3.5.3 <sup>99, 22</sup> | At least 20 WD prior to Effective To Date     | Submit de-registration of BM Unit form <sup>23</sup> <u>or complete relevant section of the Self-Service Gateway</u><br><br>De-registration of Additional BM Units (Supplier only) is processed in parallel with BSCP509 Changes to Market Domain Data <sup>24</sup> | Party                | CRA                            | BSCP15/4.2, De-Registration of BM Unit signed by an authorised person, registered as such using BSCP38.   | Fax / Post / Email / <u>Self-Service Gateway</u> |
| 3.5.4                   | Upon receipt of 3.5.3                         | Check the form <u>or the Self-Service Gateway</u> for completeness and authorisation (as per BSCP38 Authorisations).   | CRA                  |                                |   | Internal   |
| 3.5.5                   | Within 1 WD of 3.5.4                          | Acknowledge receipt of de-registration of BM Unit form   | CRA                  | Party                          |   | Fax / Post / Email / <u>Self-Service Gateway</u> |

<sup>21</sup> If the BM Unit is an Embedded BM Unit, Party requests from LDSO. If the BM Unit is a Directly Connected BM Unit, Party requests from TC.

<sup>22</sup> Any relevant Metering Systems should be de-registered in accordance with BSCP20

<sup>23</sup> If a BM Unit De-registration is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication. Where faxes are used, participants are required to submit hard copies of the forms by post in case the faxed signatures are illegible.

<sup>24</sup> Party to initiate BSCP509 before the de-registration form is submitted to the CRA

| REF    | WHEN                                      | ACTION   | FROM | TO  | INPUT INFORMATION REQUIRED  | MEDIUM   |
|--------|---|--|------|---|---|--|
| 3.5.6  | At the same time as 3.5.5                 | Notify CDCA, TC and BSCCo of the BM Unit de-registration <sup>25</sup> .   | CRA  | CDCA<br>TC<br>BSCCo                         |   | Fax / Email / <a href="#">Self-Service Gateway</a> |
| 3.5.7  | At the same time as 3.5.5                 | Where the BM Unit is an additional Supplier BM Unit the CRA shall notify the SVAA of the BM Unit. <sup>26</sup>  | CRA  | SVAA <sup>27</sup>                          |   | Email / Fax  |
| 3.5.8  | At the same time as 3.5.5                 | Where the BM Unit is embedded within a Distribution System inform the Contracted LDSO of the de-registration.<br><br>Where the Contracted LDSO is not the Nominated LDSO for the GSP Group, CRA should also inform the Nominated LDSO of the de-registration | CRA  | Relevant LDSO(s)                            | BM Unit information including Effective To Date.  | Post / Fax   |
| 3.5.9  | Within 1 WD of 3.5.5                      | Where the de-registration is associated with an Interconnector, inform the relevant Interconnector Administrator of the BM Unit de-registration.   | CRA  | IA  | Party Name, BM Unit ID(s) and Effective To Date   | Fax / Email  |
| 3.5.10 | At least 15 WD prior to Effective To Date | Confirmation of Effective To Date.   | CRA  | CDCA<br>TC / LDSO<br>Party                  | Confirmation of Effective To Date   | Fax / Email / <a href="#">Self-Service Gateway</a> |
| 3.5.11 | On or before Effective To Date            | Update systems and provide Party, BSCCo, TC and BSC Agents with registration reports.  | CRA  | Party<br><br>TC and BSCCo<br><br>BSC Agents | Registration reports of data entered onto systems – Registration Report (CRA-I014),<br><br>Operations Registration Report (CRA – I020),<br><br>BM Unit, Interconnector and GSP Group Data (CRA-I015). | Electronic   |

<sup>25</sup> Where the BM Unit has a FPN set to No, the Transmission Company does not need to be informed of the De-Registration

<sup>26</sup> The Supplier needs to ensure all Metering Systems associated with the additional Supplier BM Unit are re-allocated to either the Base BM Unit or another Supplier BM Unit associated with the same GSP Group (BSCP503 & 507) unless circuits are being disconnected.

<sup>27</sup> Notification of such BM Units shall be sent to the SVAA in its capacity as the Market Domain Data manager

### 3.6 De-Registration of Supplier BM Units following Cessation of Supplier

Note: This process is specifically for the de-registration of Supplier BM Units when a Party ceases to be a Supplier and therefore covers both Base BM Units and any Additional BM Units registered in the name of the Supplier and subject to SVA processes. However, it does not cover de-registration of BM Units that are subject to Central Volume Allocation processes. BM Units subject to CVA processes should be de-registered in accordance with section 3.5.

This process does not apply to a transfer of Supplier ID, which should be done in accordance with section 3.14.

| REF   | WHEN                                      | ACTION   | FROM  | TO                                 | INPUT INFORMATION REQUIRED  | MEDIUM  |
|-------|---|--|-------|------------------------------------|---|---|
| 3.6.1 | As required.                              | Initiate Market Domain Data (MDD) process (BSCP509)  | Party | BSCCo                              | Form BSCP509/01 & relevant part of entity forms document.<br><br>Effective To Date must be on or after the MDD Go Live Date.  | Fax / Email   |
| 3.6.2 | At least 30 WD prior to Effective To Date | Notification of cessation of a Supplier.<br><br>Effective To Date must be on or after the MDD Go Live Date.<br><br>(The requirement for 30WD notice may be reduced if there is agreement between the CRA/BSCCo/Party/TC and that this date coincides with a MDD publication date.) | Party | CRA                                | Letter detailing the cessation of a Supplier with an Effective To Date and a request to de-register the BM Units associated with the Supplier. This letter must state that the BM Units do not have any associated Supplier Volume Allocation (SVA) Metering. | Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.6.3 | Within 1 WD of receipt of 3.6.2           | Acknowledge receipt of notice of cessation of Supplier.  | CRA   | Party                              | Acknowledgement Letter from 3.6.2   | Fax / Email / <a href="#">Self-Service Gateway</a>  |
| 3.6.4 | Following 3.6.3                           | De-register all Supplier BM Units for that Supplier.   | CRA   |                                    | Supplier BM Units for the Supplier with the Effective To Date.  | Internal Process                                    |
| 3.6.5 | After 3.6.4                               | Inform TC and BSC Agents of the BM Units de-registration.  | CRA   | BSCCo<br>TC<br>BSC Agents<br>Party | Registration Report (CRA-I014) containing Supplier name, Supplier ID, Effective To Date, BM Unit Ids  | Electronic / Email / Fax                            |

### 3.7 Registration of Seasonal Estimates of Maximum Positive Magnitude and Maximum Negative Magnitude BM Unit Metered Volume

| REF   | WHEN                                | ACTION   | FROM  | TO                                   | INPUT INFORMATION REQUIRED  | MEDIUM  |
|-------|-------------------------------------|--|-------|--------------------------------------|---|---|
| 3.7.1 | 10 WD prior to start of next Season | Submit seasonal estimates the maximum and positive magnitude and maximum negative magnitude BM Unit Metered Volume (QM <sub>ij</sub> ) for all BM Units.   | Party | CRA                                  | BSCP15/4.3, Registration of Seasonal Estimates of the maximum and positive and negative BM Unit Metered Volume  | Fax / Post / <a href="#">Self-Service Gateway</a>         |
| 3.7.2 | Within 1 WD of receipt from 3.7.1   | Acknowledge receipt of Registration of seasonal estimates of the maximum and positive magnitude and maximum negative magnitude BM Unit Metered Volume  | CRA   | Party                                | As submitted in 3.7.1   | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.7.3 | Before start of new Season          | CRA to update their systems with the GC and DC values derived from the estimated maximum positive magnitude and maximum negative magnitude BM Unit Metered Volume.   | CRA   |                                      | As submitted 3.7.1  | Internal  |
| 3.7.4 | Within 1 WD of receipt from 3.7.3   | The CRA is to notify, for information only, BSCCo, TC, relevant Parties and BSC Agents of the seasonal estimates of the maximum positive magnitude and maximum negative magnitude BM Unit Metered Volume<br><br>(The TC may request the Panel to review a Party's submission of the maximum and positive magnitude and maximum negative magnitude BM Unit Metered Volume in accordance with Section K of the Code) | CRA   | Party<br>TC, BSCCo<br><br>BSC Agents | Registration Report (CRA-I014) with Seasonal Estimates of the GC/DC for the BM Unit.<br>Operations Registration Report (CRA – I020),<br><br>BM Unit (CRA – I015). | Email / Fax<br><br>Electronic                             |



### 3.8 Mid-Season Changes of Generation Capacity and Demand Capacities

This process supports the Code obligation on Parties to revise GC/DC capacity of a BM Unit by an amount specified in Section K3.4.

Parties have the right to downwardly revise the magnitude of DC twice during a BSC Season when the magnitude of the capacity of a Supplier BM Unit has decreased. Parties are not permitted to downwardly revise the magnitude of GC.

Parties should note that where a revised GC/DC submission causes a Trading Unit to change its P/C Status in accordance with Section K3.5, any MVRNA Authorisation will be terminated in accordance with Section P3. Parties may therefore need to re-establish such MVRNA Authorisations in accordance with BSCP71.

Where a change in a BM Unit's Generation Capacity or Demand Capacity results in the FPN Flag being changed to "Yes" the Party is required to complete BSCP15/4.1, [or the relevant section of the Self-Service Gateway](#).

| REF   | WHEN                                   | ACTION   | FROM  | TO    | INPUT INFORMATION REQUIRED   | MEDIUM  |
|-------|--|--|-------|-------|--|---|
| 3.8.1 | At least 1 WD prior to Effective Date. | Submit revised seasonal estimates of the maximum positive magnitude and maximum negative magnitude BM Unit Metered Volume (QM <sub>ij</sub> ) for relevant BM Units. | Party | CRA   | BSCP15/4.4, Mid-Season Changes of Maximum Positive and Negative BM Unit Metered Volume Estimates | Email / Fax / Post / <a href="#">Self-Service Gateway</a> |
| 3.8.2 | Immediately following receipt in 3.8.1 | Acknowledge receipt of changes of seasonal estimates of the maximum positive magnitude and maximum negative magnitude BM Unit Metered Volume.                        | CRA   | Party | As submitted in 3.8.1  | Email / Fax / <a href="#">Self-Service Gateway</a>        |
| 3.8.3 | Within 1 WD of receipt from 3.8.1      | The CRA is to notify BSCCo of the revised seasonal estimates of the maximum positive magnitude and maximum negative magnitude BM Unit Metered Volume.                | CRA   | BSCCo | As submitted in 3.8.1<br>Validation by CRA   | Email / Fax<br>Electronic                                 |

| REF   | WHEN  | ACTION  | FROM | TO    | INPUT INFORMATION REQUIRED  | MEDIUM           |
|-------|---|---|------|-------|---|------------------|
| 3.8.4 | Within 1 WD of receipt from 3.8. 1  | <p>If decreasing the magnitude of the DC of a Supplier BM Unit, the CRA will check the number of times the Party has decreased the magnitude of DC for that BSC Season.</p> <p>If Party has reduced magnitude of DC less than twice for that BSC Season then steps 3.8.5 to 3.8.6 should apply. If DC has already been reduced twice, then steps 3.8.7 to 3.8.8 should apply.</p> | CRA  |       | Validation by CRA   | Internal Process |
| 3.8.5 | Within 1 WD of receipt from 3.8.1, if appropriate following 3.8.4   | CRA to update their systems with the revised estimates, to commence from the Effective From Date requested by the Party.  | CRA  |       | As submitted in 3.8.1   | Internal Process |
| 3.8.6 | At the same time as 3.8.5   | CRA to notify Party of revised estimates  | CRA  | Party | Registration Report (CRA-I014) with seasonal estimates for the BM Unit. | Electronic       |
| 3.8.7 | Within 1 WD of receipt from 3.8.1, and following 3.8.4 if the Party has reduced the magnitude of DC more than twice | CRA to update internal records and does not process any GC/DC changes.  | CRA  |       |   | Email / Fax      |
| 3.8.8 | At same time as 3.8.7   | CRA to notify Party that DC reduction has not been allowed, and the reason why.   | CRA  | Party |   | Email / Fax      |

**3.9 This section is no longer in use**

### 3.10 Application for Exemptable Generating Plant Status and Exempt Export Status for the Associated BM Unit(s)

This process supports a Lead Party's ability under Section K1.5 to apply for Exemptable status for its Generating Plant. If the Party's application is successful, the BM Unit(s) comprising the Exemptable Generating Plant will be granted Exempt Export status.

In accordance with Sections K1.5 and K3.5, the Lead Party must elect whether the P/C Status of each of its Exempt Export BM Units is to be Production or Consumption. To do this, the Lead Party must elect a P/C Flag setting of either Production or Consumption for each BM Unit as part of its application for Exemptable Generating Plant status. The Lead Party's elected P/C Flag setting will apply from the date that the BM Unit's Exempt Export status (if granted) becomes effective. It will override the normal determination of P/C Status described in K3.5.2 such that the Exempt Export BM Unit's P/C Status will be fixed as either Production or Consumption accordingly.

Once a BM Unit has been granted Exempt Export status, its P/C Status as elected by the Lead Party through the BM Unit's P/C Flag setting does not change unless the Lead Party makes a new election (by following procedure 3.12 or 3.13 as appropriate) or the BM Unit's Exempt Export status is terminated (by following procedure 3.11).

| REF    | WHEN   | ACTION  | FROM  | TO    | INPUT INFORMATION REQUIRED  | MEDIUM   |
|--------|--|---|-------|-------|---|--|
| 3.10.1 | As required.<br>At least 20 WD<br>prior to<br>Requirement Date | Party provides BSCCo with details of the Generating Plant, the reasons for which the Party believes the Generating Plant to be Exemptable, and the P/C Flag that the Lead Party elects for each associated BM Unit should Exemptable status be granted.<br><br>Or for a Generating Plant whose Exports are measured by SVA Metering Systems, Party provides BSCCo with certification that the Generating Plant is Exemptable and notification of the P/C Flag that the Lead Party elects for each associated BM Unit should Exemptable status be granted. | Party | BSCCo | EITHER<br><br>Application for Exemptable Generating Plant Status BSCP15/4.5 – (Part A), plus any supporting information where appropriate<br><br>OR<br><br>Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems BSCP15 / 4.9 – (Part A), plus any supporting information where appropriate | Fax / Post / Email<br><a href="#">/ Self-Service Gateway</a> |
| 3.10.2 | Upon receipt of<br>3.10.1                                      | Determine if further information or other evidence is required to demonstrate compatibility with the Code.  | BSCCo |       |   |  |
| 3.10.3 | If required by<br>BSCCo  | Submit further evidence as required.  | Party | BSCCo | Details of further information  | Fax / Post / Email<br><a href="#">/ Self-Service Gateway</a> |

| REF    | WHEN                                | ACTION  | FROM  | TO                                      | INPUT INFORMATION REQUIRED  | MEDIUM   |
|--------|-------------------------------------|---|-------|---|---|--|
| 3.10.4 | Within 20 WD of receipt from 3.10.1 | BSCCo verifies whether or not the Generating Plant is Exemptable and notifies the Party of its conclusion.<br><br>If the Party agrees with BSCCo's conclusion, BSCCo updates its records accordingly.<br>If the Party does not agree, go to step 3.10.7.  | BSCCo | Party                                   | EITHER<br><br>Application for Exemptable Generating Plant Status BSCP15/4.5 – (Part B)<br><br>OR<br><br>Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems BSCP15/4.9 – (Part B) | Fax / Post / Email<br><br><a href="#">/ Self-Service Gateway</a> |
| 3.10.5 | At the same time as 3.10.4          | Where the Generating Plant is granted Exemptable status, BSCCo will notify CRA to set the Exempt Export Flag and P/C Flag for each BM Unit that comprises the Exemptable Generating Plant.  | BSCCo | CRA                                     | BSCP15/4.7 Commencement / Termination of Exempt Export BM Unit Status   | Fax / Post / Email<br><br><a href="#">/ Self-Service Gateway</a> |
| 3.10.6 | Within 1 WD of 3.10.5               | Set the Exempt Export Flag and P/C Flag for each BM Unit that comprises the Exemptable Generating Plant.<br><br>If the Exempt Export BM Unit is Embedded, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export BM Unit to the Base Trading Unit for its GSP Group and set the Base Trading Unit Flag for the BM Unit. <sup>28</sup><br><br>If the Exempt Export BM Unit is Directly Connected, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export BM Unit to a Sole Trading Unit. <sup>28</sup><br><br>Notify the Lead Party, BSCCo and the Transmission Company. | CRA   | Lead Party<br>BSCCo<br>TC<br>BSC Agents | Registration Report CRA – I014<br><br>Operations Registration Report<br><br>CRA – I020<br><br>BM Unit, Interconnector and GSP Group Data CRA – I015   | Electronic, or equivalent  |

<sup>28</sup> The Lead Party can change an Exempt Export BM Unit's allocated Trading Unit by providing notification in accordance with BSCP31.

| REF     | WHEN  | ACTION   | FROM  | TO    | INPUT INFORMATION REQUIRED  | MEDIUM  |
|---------|---|--|-------|-------|---|---|
| 3.10.7  | Upon receipt of 3.10.4 and if the Party disagrees with the decision | BSCCo refers application to the Panel on behalf of Party.  | BSCCo | Panel | As submitted in 3.10.1 and, if appropriate 3.10.3.                    | Post / Email  |
| 3.10.8  | Upon receipt of 3.10.7  | Panel determines whether (in its opinion) Generating Plant is Exemptable and notifies BSCCo of its decision.   | Panel | BSCCo | Details of decision   | Panel Meeting   |
| 3.10.9  | Within 1 WD of Panel Meeting  | BSCCo notifies Party of Panel's decision.<br>If the Party agrees with the decision, BSCCo updates its records accordingly.<br>If the Party does not agree with the decision, go to step 3.10.12. | BSCCo | Party | Details of decision   | Fax / Post / Email  |
| 3.10.10 | At the same time as 3.10.9  | Where the Generating Plant is granted Exemptable status, BSCCo will notify CRA to set the Exempt Export Flag and P/C Flag for each BM Unit that comprises the Exemptable Generating Plant.       | BSCCo | CRA   | BSCP15/4.7 Commencement / Termination of Exempt Export BM Unit Status | Fax / Post / Email<br><a href="#">/Self-Service Gateway</a> |

| REF     | WHEN   | ACTION   | FROM      | TO                                      | INPUT INFORMATION REQUIRED   | MEDIUM   |
|---------|--|--|-----------|---|--|--|
| 3.10.11 | Within 1 WD of 3.10.10   | <p>Set the Exempt Export Flag and P/C Flag for each BM Unit that comprises the Exemptable Generating Plant.</p> <p>If the Exempt Export BM Unit is Embedded, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export BM Unit to the Base Trading Unit for its GSP Group and set the Base Trading Unit Flag for the BM Unit. <del>2828</del></p> <p>If the Exempt Export BM Unit is Directly Connected, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export BM Unit to a Sole Trading Unit. <del>2828</del></p> <p>Notify the Lead Party, BSCCo and the Transmission Company.</p> | CRA       | Lead Party<br>BSCCo<br>TC<br>BSC Agents | <p>Registration Report CRA – I014</p> <p>Operations Registration Report</p> <p>CRA – I020</p> <p>BM Unit, Interconnector and GSP Group Data CRA – I015</p> | Electronic, or equivalent                                    |
| 3.10.12 | Within 20 WD of receipt from 3.10.9 and if the Party disagrees with the decision | Party refers application to the Authority.   | Party     | Authority                               | As submitted in 3.10.1 and, if appropriate 3.10.3.   | Fax / Post / Email   |
| 3.10.13 | Upon receipt of 3.10.12  | <p>Authority determines whether Generating Plant is Exemptable and notifies Party and BSCCo of its decision.</p> <p>If the Party agrees with the decision, BSCCo updates its records accordingly.</p>  | Authority | Party<br>BSCCo                          | Details of decision.   | Fax / Post / Email   |
| 3.10.14 | At the same time as 3.10.13  | Where the Generating Plant is granted Exemptable status, BSCCo will notify CRA to set the Exempt Export Flag and P/C Flag for each BM Unit that comprises the Exemptable Generating Plant.   | BSCCo     | CRA                                     | BSCP15/4.7 Commencement / Termination of Exempt Export BM Unit Status  | Fax / Post / Email<br><a href="#">/ Self-Service Gateway</a> |

| REF     | WHEN                      | ACTION   | FROM | TO                                      | INPUT INFORMATION REQUIRED   | MEDIUM                    |
|---------|---------------------------|--|------|---|--|---------------------------|
| 3.10.15 | Within 1 WD of<br>3.10.14 | <p>Set the Exempt Export Flag and P/C Flag for each BM Unit that comprises the Exemptable Generating Plant.</p> <p>If the Exempt Export BM Unit is Embedded, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export BM Unit to the Base Trading Unit for its GSP Group and set the Base Trading Unit Flag for the BM Unit. <del>2828</del></p> <p>If the Exempt Export BM Unit is Directly Connected, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export BM Unit to a Sole Trading Unit. <del>2828</del></p> <p>Notify the Lead Party, BSCCo and the Transmission Company.</p> | CRA  | Lead Party<br>BSCCo<br>TC<br>BSC Agents | <p>Registration Report CRA – I014</p> <p>Operations Registration Report</p> <p>CRA – I020</p> <p>BM Unit, Interconnector and GSP Group Data CRA – I015</p> | Electronic, or equivalent |



### 3.11 Termination of Exempt Export Status for a BM Unit

This process supports the termination of Exempt Export status for a BM Unit as triggered by Section K1.5.8.

| REF    | WHEN                  | ACTION   | FROM  | TO                                      | INPUT INFORMATION REQUIRED   | MEDIUM  |
|--------|-----------------------|--|-------|---|--|---|
| 3.11.1 | As required           | Where the Exempt Export Status is to be terminated, provide CRA with completed form BSCP15/4.7 <u>or relevant part of the Self-Service Gateway</u> , requesting and authorising CRA to unset the Exempt Export Flag and P/C Flag for the BM Unit.<br><br>Notify the Party of the termination.  | BSCCo | CRA<br>Lead Party                       | Form BSCP15/4.7 Commencement / Termination of Exempt Export BM Unit Status.  | Fax / Post / Email<br><u>/ Self-Service Gateway</u> |
| 3.11.2 | Within 1 WD of 3.11.1 | Unset the Exempt Export Flag and the P/C Flag for the BM Unit. <sup>29</sup><br><br>If a CVA BM Unit, ensure that the BM Unit is allocated to a Sole Trading Unit. <sup>30</sup><br><br>If a Supplier (Base or Additional) BM Unit, ensure that the BM Unit is allocated to the Base Trading Unit for its GSP Group. <sup>30</sup><br><br>Notify the Lead Party, BSCCo and the Transmission Company. | CRA   | Lead Party<br>BSCCo<br>TC<br>BSC Agents | Registration Report CRA – I014<br>Operations Registration Report<br>CRA – I020<br>BM Unit, Interconnector and GSP Group Data<br>CRA – I015 | Electronic or equivalent                            |

<sup>29</sup> Once Exempt Export status is terminated, the BM Unit's P/C Status will no longer be fixed by the Lead Party and will be determined in accordance with Section K3.5.2.

<sup>30</sup> The Lead Party can choose to register the BM Unit in a different Trading Unit by following BSCP31.

### 3.12 Change of Production / Consumption Status for an Exempt Export BM Unit by the Lead Party

This process supports a Lead Party's ability under K3.5 to change the previously-elected P/C Status for an Exempt Export BM Unit, by enabling the Lead Party to change the BM Unit's P/C Flag setting from Production to Consumption or vice versa.

Parties needing to elect the P/C Status of a new Exempt Export BM Unit for the first time should refer to procedure 3.10 for details of how to set the BM Unit's P/C Flag.

Where an existing Exempt Export BM Unit is the subject of a Change of CVA BM Unit Lead Party (CoBLP), Parties should follow procedure 3.13 to ensure that the Party registering the BM Unit as part of the CoBLP elects the P/C Status that it wishes to apply from the CoLBP Effective From Date. In these circumstances, it is not necessary to additionally follow procedure 3.12.

Where an existing Exempt Export BM Unit is the subject of a Transfer of Supplier ID (Change of SVA BM Units Ownership), Parties should refer to procedure 3.14 for details of how the Supplier ID Transferee is notified of the BM Unit's P/C Status. Any Supplier ID Transferee wishing to change the Exempt Export BM Unit's P/C Status should follow this procedure 3.12.

| REF    | WHEN   | ACTION   | FROM       | TO           | INPUT INFORMATION REQUIRED  | MEDIUM  |
|--------|--|--|------------|--------------|---|---|
| 3.12.1 | From time to time if the Lead Party requires | Submit notice to the CRA, copied to BSCCo, requesting a change to the Production / Consumption Flag for an Exempt Export BM Unit.<br><br>The request should contain an effective date for such amendment of at least 2 WD from this notice unless otherwise agreed with the CRA/BSCCo. | Lead Party | CRA<br>BSCCo | Form BSCP15/4.8 Election of Production / Consumption Flag for Exempt Export BM Unit <u>or Self-Service Gateway equivalent</u> | Fax / Post / Email<br><u>/ Self-Service Gateway</u> |
| 3.12.2 | Within 1 WD of receipt of 3.12.1             | CRA ensures that the Exempt Export Flag is set for the BM Unit.<br><br>This may involve obtaining authorisation from BSCCo.  | CRA        |              | As submitted in 3.12.1  | Internal  |

| REF    | WHEN                                 | ACTION  | FROM | TO                  | INPUT INFORMATION REQUIRED                          | MEDIUM   |
|--------|--------------------------------------|---|------|---------------------|---|--|
| 3.12.3 | As soon as practicable after 3.12.2. | Where the Exempt Export Flag is set, then amend the P/C Flag for the BM Unit, effective from the specified date (or 2 WD from 3.12.1, if the specified date is less than 2 WD and no reduced timescale has been agreed).<br><br>Notify the Party of the change to P/C Flag. | CRA  | Party               | Registration Report<br>CRA – I014                   | Electronic   |
| 3.12.4 | As soon as practicable after 3.12.2. | Notify BSCCo and BSC Agents of the change to P/C Flag.  | CRA  | BSCCo<br>BSC Agents | CRA – I020 to BSCCo<br>CRA – I015 to BSC Agents     | Fax / Email /<br>Electronic                                  |
| 3.12.5 | As soon as practicable after 3.12.2. | Where the Exempt Export Flag is not set, then do not amend the P/C Flag for the BM Unit.<br><br>Notify the Party of the rejection of the request.   | CRA  | Party               | Form BSCP15/4.8<br>Specifying reason for rejection. | Fax / Post / Email<br><a href="#">/ Self-Service Gateway</a> |

### 3.13 Change of CVA BM Unit Lead Party

**NOTE:** Suppliers taking part in this process must have satisfied the criteria detailed in 3.14 and registered with the CRA.

Prior to initiating this process the Party registering the BM Unit(s) as part of the Change of BM Unit Lead Party (CoBLP) is required to have acceded to the BSC and completed Party registration and qualification. If appropriate, the Party should also have completed all the TC requirements.

The timescales noted within this process are based on the existing MSID(s), BM Unit(s) and Trading Unit registrations being transferred from one Party to another with the associated Meter Technical Details (MTDs), Metering Dispensation(s) and Aggregation Rules. If Parties wish to change any of these registrations (for example to effect changes to configuration and entity Ids) then additional BSCPs may need to be followed and/or the lead-time for completing the process may be increased. Where this applies, Parties should contact BSCCo for advice on the process to be followed and documentation required.

If there are no changes to the registration data associated with the BM Units and the prerequisites stated have been met then Parties may use this process in order to transfer BM Unit(s) and associated MSID(s), MTDs, Metering Dispensations, Aggregation Rules and an associated Trading Unit through this procedure. Under these circumstances Parties will not be required to carry out additional steps in this BSCP, BSCP20, BSCP31, BSCP32 and BSCP75 in order to complete the transfer.

Where a BM Unit is already an Exempt Export BM Unit, the Party registering the BM Unit as part of a CoBLP is required to elect the P/C Flag setting (and thereby the P/C Status) which will apply to the Exempt Export BM Unit from the Effective From Date of the CoBLP. All other registration details (including the Exempt Export BM Unit's Trading Unit) will be unchanged unless a change is expressly requested. Where this applies, Parties should contact BSCCo for further information.

Parties wishing to apply for Exempt Export BM Unit status should refer to procedure 3.10.

| REF    | WHEN  | ACTION   | FROM  | TO  | INPUT INFORMATION REQUIRED  | MEDIUM  |
|--------|---|--|---|-----|---|---|
| 3.13.1 | If required and at least 3 WD prior to 3.13.3 | Request details of current registrations of BM Unit(s), any associated MSID(s) including any metering dispensations associated with the MSID(s), and of Trading Unit(s). | Party registering BM Unit(s)<br>Party de-registering BM Unit(s) | CRA | Letter detailing the information required from BSCCo including the site name and if available the BM Unit Id(s). The letter should be signed by a Category 'A' or 'F' authorised signatory. <sup>31</sup> | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |

<sup>31</sup> Please note that the responsibility for providing accurate registration data on BSCP15/4.11 forms [or in the relevant section of the Self-Service Gateway](#) -lies with the Lead Party and not BSCCo.

| REF    | WHEN  | ACTION   | FROM                            | TO  | INPUT INFORMATION REQUIRED       | MEDIUM  |
|--------|---|--|---------------------------------|---|----------------------------------|---|
| 3.13.2 | Within 2 WD of receipt of request in 3.13.1             | Send information requested in 3.13.1.  | CRA                             | Party registering BM Unit(s)<br><br>Party de-registering BM Unit(s) | Information requested in 3.13.1. | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.13.3 | As required and at least 5 WD prior to date of transfer | Submit BSCP15/4.11 Part A to de-register BM Unit(s)<br><br>Please note that if the last BM Unit(s) associated with a particular Party role are being de-registered then the Party is advised to also complete a BSCP65/01 form <a href="#">or relevant part of the Self-Service Gateway</a> in order to de-register that role.   | Party de-registering BM Unit(s) | CRA   | BSCP15/4.11 Part A <sup>32</sup> | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.13.4 | As required and at least 5 WD prior to date of transfer | Submit BSCP15/4.11 Part B to register BM Unit(s).<br><br>Please note that if any new BM Unit(s) result in a new Party role being required, the Party is advised to complete a BSCP65/01 form to register that new role and follow BSCP70 to ensure all required qualification tests for the new role have been passed.<br><br>If BM Unit is already an Exempt Export BM Unit, elect the P/C Flag to apply to the BM Unit from the CoBLP Effective From Date. | Party registering BM Unit(s)    | CRA   | BSCP15/4.11 Part B               | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |

<sup>32</sup> Where a CoBLP involves multiple BM Units affecting multiple Trading Units, a separate form should be used for each Trading Unit.

| REF    | WHEN   | ACTION  | FROM                                 | TO  | INPUT INFORMATION REQUIRED   | MEDIUM   |
|--------|--|---|--------------------------------------|---|--|--|
| 3.13.5 | At the same time as 3.13.3 and 3.13.4            | For BM Units which are part of an existing Trading Unit (other than a Sole or Base Trading Unit) all Lead Parties within the Trading Unit should be informed of the CoBLP, and should confirm their agreement to the CoBLP in writing.                          | CRA<br><br>Trading Unit Lead Parties | Trading Unit Lead Parties<br><br>CRA                                | Details of CoBLP<br><br>Confirmation of agreement to the CoBLP   | Fax / Post / Email                               |
| 3.13.6 | On receipt of both 3.13.3 and 3.13.4             | Validate BSCP15 /4.11 Parts A and B <u>or the relevant information within the Self-Service Gateway</u> .<br><br>If validation checks are passed, go to 3.13.7<br><br>If validation checks are failed, go to 3.13.9  | CRA                                  |   | Confirmation that the Party registering the BM Units has acceded, qualified and registered in the appropriate role.<br><br>Confirmation that the dates specified on both the BSCP15 /4.11 forms Parts A and B <u>or within the Self-Service Gateway</u> are consecutive. | Internal Process                                 |
| 3.13.7 | Within 1 WD of receipt of both 3.13.3 and 3.13.4 | Send copies of BSCP15 /4.11 Parts A and B to TC.<br><br>Request that TC confirm that they have no objections to the CoBLP.  | CRA                                  | TC  |  | Fax / Email                                      |
| 3.13.8 | Within 2 WD of receipt of 3.13.7                 | Send written confirmation that the TC has no objections to the CoBLP or state that the TC has an objection to the CoBLP and the reasons for this objection.<br><br>If the TC has any objections, go to 3.13.9<br><br>If the TC has no objections, go to 3.13.10 | TC                                   | CRA   | Confirmation of no objections or objection specified.  | Fax / Post / Email                               |
| 3.13.9 | Within 1 WD of 3.13.6 or 3.13.8                  | In the case that the validation checks are failed and/or TC has an objection, inform both Parties of the rejection and the reason for the rejection.  | CRA                                  | Party de-registering BM Unit(s)<br><br>Party registering BM Unit(s) | Notification of rejection and reasons for the rejection.   | Fax / Post / Email / <u>Self-Service Gateway</u> |

| REF     | WHEN   | ACTION  | FROM                          | TO   | INPUT INFORMATION REQUIRED  | MEDIUM  |
|---------|--|---|-------------------------------|--|---|---|
| 3.13.10 | Within 1 WD of the Effective From Date                                 | Process CoBLP in systems.   | CRA<br>TC (where appropriate) |  | BSCP 15/4.11 Parts A and B  | Internal Process  |
| 3.13.11 | At the same time as 3.13.10 if the BM Unit is an Exempt Export BM Unit | Set P/C Flag for the BM Unit as elected by the Party in 3.13.4.   | CRA                           |  | BSCP 15/4.11 Part B   | Internal Process / <a href="#">Self-Service Gateway</a> |
| 3.13.12 | At the same time as 3.13.10 if the BM Unit is Embedded                 | Inform the Nominated LDSO of the CoBLP.   | CRA                           | Nominated LDSO   | Party IDs of the Lead Parties registering and de-registering the BM Unit(s), BM Unit Id(s) and the Effective From Date.   | Fax / Email   |
| 3.13.13 | Within 1 WD of 3.13.12   | Inform TC, BSCCo, BSC Agents, Party de-registering the BM Unit(s) and Party registering the BM Unit(s). | CRA                           | BSCCo<br>TC<br>BSC Agents<br>Party de-registering BM Unit(s)<br>Party registering BM Unit(s) | Operations Registration Report to BSCCo & TC (CRA-I020)<br><br>Registration Report to Parties (CRA-I014)<br><br>BM Unit, Interconnector and GSP Group Data to BSC Agents (CRA – I015) | Electronic<br><br>Email confirmation to BSCCo           |
| 3.13.14 | Within 1 WD of 3.13.12   | Submit Meter Technical details to Party registering the BM Unit(s).                                     | CDCA                          | Party registering BM Unit(s)   | Meter Technical Details (CDCA-I051)   | Fax / Email   |

### 3.14 Transfer of Supplier ID Process (Change of SVA BM Units Ownership)

This process supports the transfer of a Supplier ID and associated SVA BM Units.

Where an existing Exempt Export BM Unit is the subject of a Transfer of Supplier ID (Change of SVA BM Units Ownership), this procedure also describes how the Supplier ID Transferee is notified of the BM Unit's P/C Status. Any Supplier ID Transferee wishing to change the Exempt Export BM Unit's P/C Status should follow procedure 3.12.

| REF    | WHEN                                 | ACTION  | FROM                   | TO  | INPUT INFORMATION REQUIRED   | MEDIUM  |
|--------|--------------------------------------|---|------------------------|-----|--|---|
| 3.14.1 | As required                          | Submit Notification of Supplier ID Transfer.<br><br>If the Supplier ID being transferred is the last of the Transferor's Supplier IDs then the Party must also complete a BSCP 65 4.1 form <a href="#">or the relevant section of the Self-Service Gateway</a> in order to de-register the Supplier role. | Supplier ID Transferor | CRA | Notification of a Supplier ID Transfer (BSCP 15/4.6 – Part A <a href="#">or the relevant section of the Self-Service Gateway</a> )   | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.14.2 | At the same time as 3.14.1           | Submit Notification of Supplier ID Transfer   | Supplier ID Transferee | CRA | Notification of a Supplier ID Transfer (BSCP 15/ 4.6 – Part B <a href="#">or the relevant section of the Self-Service Gateway</a> )  | Fax / Post / Email / <a href="#">Self-Service Gateway</a> |
| 3.14.3 | On receipt of both 3.14.1 and 3.14.2 | Validate the documentation.   | CRA                    |     | Ensure that the Transferee has Acceded and qualified in the role of Supplier.<br><br>Ensure that the Supplier IDs, Party Ids and dates specified on both the BSCP 15 /4.6 forms (A) and (B) <a href="#">or the relevant section of the Self-Service Gateway</a> , match. | Internal Process  |



| REF    | WHEN   | ACTION  | FROM                          | TO   | INPUT INFORMATION REQUIRED  | MEDIUM   |
|--------|--|---|-------------------------------|--|---|--|
| 3.14.4 | Within 1 WD of 3.14.3.   | In the case that the validation checks are failed, inform both the Supplier ID Transferor and the Supplier ID Transferee of the rejection and the reason for the rejection.                                     | CRA                           | Supplier ID Transferor<br>Supplier ID Transferee | Notification of Supplier ID Transfer rejection and reasons for the rejection.   | Fax / Post / Email<br><a href="#">/ Self-Service Gateway</a> |
| 3.14.5 | At the same time as 3.14.3   | In the case that the validation checks are passed, identify the BM Units (both Base and Additional, including any Exempt Export BM Units) associated with the relevant Supplier ID.                             | CRA                           |  | Internal process.   |  |
| 3.14.6 | Immediately following 3.14.5   | Notify the Transferee of the P/C Status of any Exempt Export BM Unit(s) associated with the relevant Supplier ID. <sup>33</sup>   | CRA                           | Supplier ID Transferee                           | Details of the P/C Status of any Exempt Export BM Unit(s) associated with the relevant Supplier ID.   | Fax / Email <a href="#">/ Self-Service Gateway</a>           |
| 3.14.7 | Within 1 WD of 3.14.6 or as required to meet the Effective From date | Request that the TC identifies the BM Units (both Base and Additional, including any Exempt Export BM Units) associated with the relevant Supplier ID and transfers them from the Transferor to the Transferee. | CRA                           | TC   | Copies of BSCP15 4.6 (A) and 4.6 (B) forms and authorisation to identify the associated BM Units and transfer them from the Supplier ID Transferor to the Supplier ID Transferee. | Fax / Email  |
| 3.14.8 | At the same time as 3.14.7   | Notify the Authority and each Party.  | BSCCo                         | Authority<br>All Parties                         | ELEXON Circular <sup>34</sup>   | Fax / Post / Email   |
| 3.14.9 | Within 1 WD of 3.14.7 or as required to meet the Effective From date | Transfer the BM Units identified in 3.14.5 from the Transferor to the Transferee.   | CRA<br>TC (where appropriate) |  | Internal Process  | Internal Process   |

<sup>33</sup> Because of the short timescales in which a Transfer of Supplier ID can occur, the Exempt Export BM Unit's P/C Status will remain unchanged on transfer to the Supplier ID Transferee unless the Supplier ID Transferee notifies the CRA/BSCCo to the contrary by following procedure 3.12.

<sup>34</sup> The ELEXON Circular is only issued in the event of a Supplier of Last Resort (SoLR).

| REF     | WHEN                  | ACTION   | FROM | TO  | INPUT INFORMATION REQUIRED  | MEDIUM                           |
|---------|-----------------------|--|------|---|---|----------------------------------|
| 3.14.10 | Within 1 WD of 3.14.7 | Inform TC, BSCCo, BSC Agents and the Parties involved of the Transfer. | CRA  | BSCCo<br>TC<br>SVAA<br>BSC Agents<br>Supplier ID Transferor<br>Supplier ID Transferee | Operations Registration Report to BSCCo & TC (CRA-I020)<br><br>BM Unit and GSP Group Registration Data to SVAA & BSC Agents (CRA-I015)<br><br>Registration Report to Parties (CRA-I014) | Electronic<br><br>Email to BSCCo |

### 3.15 Process for Parties to Apply for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of BM Unit Lead Party within 5 WDs for a BM Unit with CVA Metering and Associated with a Customer Premises

| REF    | WHEN  | ACTION   | FROM      | TO    | INPUT INFORMATION REQUIRED   | METHOD                                       |
|--------|---|--|-----------|-------|--|--|
| 3.15.1 | As determined by Party  | Submit form BSCP15/4.10 Part A <u>or complete the relevant section on the Self-Service Gateway</u>   | BSC Party | BSCCo | BSCP15/4.10 Part A <u>Application or the relevant section of the Self-Service Gateway</u> , for inclusion in BSC Website list of Suppliers which have satisfied the criteria to complete a change of BM Unit Lead Party within 5 WD for a BM Unit with CVA metering and associated with a Customer premises. | Post/Fax/Email / <u>Self-Service Gateway</u> |
| 3.15.2 | Within 1 WD of receipt of BSCP15/4.10 Part A <u>or submission by Party the required information on the relevant section of the Self-Service Gateway</u> | Request that the TC confirm whether or not the Party has appropriate registration on the TC's systems and has use of a qualified Trading Agent and Trading Point in order to complete a change of BM Unit Lead Party within 5 WD.                          | BSCCo     | TC    | Party ID and request for confirmation as to whether the Party is appropriately registered on the TC's systems and has use of a qualified Trading Agent and Trading Point.  | Fax/Email                                    |
| 3.15.3 | At the same time as 3.15.2  | Check whether the Party has:<br>Acceded to the BSC and completed Party registration in the role of Supplier; and<br>Successfully completed registration and trading flows to register as a Supplier and completed metering flows to register CVA BM Units. | BSCCo     |       | Party ID   | Internal Process                             |
| 3.15.4 | Within 2 WD of receipt of request in 3.15.2   | Confirm whether the Party is appropriately registered on the TC's systems and has use of a qualified Trading Agent and Trading Point in order to complete a change of BM Unit Lead Party within 5 WD.  | TC        | BSCCo | Confirmation whether the Party is appropriately registered on the TC's systems and has use of a qualified Trading Agent and Trading Point.   | Fax/Email                                    |

| REF    | WHEN                       | ACTION  | FROM  | TO    | INPUT INFORMATION REQUIRED   | METHOD  |
|--------|----------------------------|---|-------|-------|--|---|
| 3.15.5 | Within 2 WD of 3.15.4      | Send a completed BSCP15/4.10 Part B form <u>or the online equivalent of the form</u> to the Party to notify them of the outcome of their application.   | BSCCo | Party | BSCP15/4.10 Part B, Application for inclusion in BSC Website list of Suppliers <u>or the online equivalent of the form</u> which have satisfied the criteria to complete a change of BM Unit Lead Party within 5 WD for a BM Unit with CVA metering and associated with a Customer premises. | Post/ Fax/ Email/ <u>Self-Service Gateway</u> |
| 3.15.6 | At the same time as 3.15.5 | Where the Party has met the criteria checked by the TC in 3.14.2 and by BSCCo in 3.14.3, add the Party Name and ID to the BSC Website list of Suppliers which have satisfied the criteria to complete a change of BM Unit Lead Party within 5 WD for a BM Unit with CVA metering and associated with a Customer premises. | BSCCo |       | Party Name and ID.   | Internal Process                              |

### 3.16 Application Process for Credit Qualifying BM Unit Status

This process supports the request from a Lead Party to be classified as a Credit Qualifying BM Unit as set out in Section K3.7.3.

It should be noted that an application under Section K3.7.3(c) should only be made where the criteria set out in K3.7.1(a) and (b) have been satisfied and the BM Unit does not already meet the criteria in K3.7.2(a) and (b) (i.e. it is not a Production BM Unit or an Exempt Export BM Unit).

The Panel shall determine that the BM Unit should be treated as a Credit Qualifying BM Unit if the Panel determines that the BM Unit's Metered Volume data for the previous 6 months complies with the following:

- For the majority of Settlement Periods the BM Unit's Exports exceeded its Imports; and
- For that 6 month period overall, the BM Unit's Exports exceeded its Imports.

| REF    | WHEN  | ACTION  | FROM  | TO         | INPUT INFORMATION REQUIRED  | MEDIUM   |
|--------|---|---|---|------------|---|--|
| 3.16.1 | At least 17 WD before upcoming Panel meeting  | Submit Application to BSCCo requesting the said BM Unit(s) be classified as a Credit Qualifying BM Unit(s)  | Lead Party  | BSCCo      | Form BSCP15/4.12 'Application for Credit Qualifying BM Unit Status' <u>or the online equivalent of the form</u>             | Fax / Post / Email / <u>Self-Service Gateway</u> |
| 3.16.2 | Within 2 WD of receipt of 3.16.1  | BSCCo shall confirm authorised signatory category and notify the Lead Party of receipt of <del>Form</del> BSCP15/4.12 <u>form or its online equivalent</u>  | BSCCo   | Lead Party | Receipt of Form 4.12 <u>or its online equivalent</u>  | Fax / Post / Email / <u>Self-Service Gateway</u> |
| 3.16.3 | Within 5 WD of receipt of Form BSCP15/4.12 'Application for Credit Qualifying BM Unit Status' <u>or its online equivalent</u> | BSCCo to analyse BM Unit Metered Volume data for the relevant BM Unit(s) for compliance with BSC K3.7.<br><br>The Lead Party shall assist with the collection on BM Unit Metered Volume Data where required by BSCCo. | BSCCo<br><br>Lead Party (where required by BSCCo) |            | BM Unit Metered Volume data for period of 6 months to application date – 20 WD. Latest Run Type data will be used by BSCCo. | Internal   |

| REF     | WHEN   | ACTION   | FROM       | TO         | INPUT INFORMATION REQUIRED   | MEDIUM  |
|---------|--|--|------------|------------|--|---|
| 3.16.4  | Within 6 WD of receipt notify Lead Party of compliance with K3.7         | BSCCo to inform Lead Party   | BSCCo      | Lead Party | Notification of decision<br>Metered Volume data for the relevant BM Unit | Fax / Post / Email / <a href="#">Self-Service Gateway</a>     |
| 3.16.5  | If Lead Party accepts result of 3.16.4                                   | As either BSCCo will recommend the Panel approve the BM Unit for Credit Qualifying Status, or the Lead Party accepts the BSCCo decision not to pursue Credit Qualifying Status, no action is taken | Lead Party |            | Notification of decision   |   |
| 3.16.6  | If Lead Party does not accept result of 3.16.4                           | BSCCo is advised to continue with approach to Panel, and whether the Lead Party will provide further evidence and/or representation  | Lead Party | BSCCo      | Notification of decision<br>Actions for BSCCo to take                    | Fax / Post / Email /  |
| 3.16.7  | Recommendation to Panel; according to compliance with K 3.7              | BSCCo shall present result of analysis in 3.16.3 with recommendation to Panel for decision.  |            |            | BM Units in application  | Panel Paper with evidence attached                            |
| 3.16.8  | Within 1 WD of 3.16.7 Panel notify BSCCo of decision                     | Panel decision on Credit Qualifying status for relevant BM Unit.   | Panel      | BSCCo      | Notification of Panel determination                                      | Fax / Post / Email  |
| 3.16.9  | Within 2 WD of 3.16.8 BSCCo notify Lead Party of Panel decision          | Notify Lead Party of Panel decision on Credit Qualifying status for relevant BM Unit.  | BSCCo      | Lead Party | Notification of Panel determination                                      | Fax / Post / Email / <a href="#">Self-Service Gateway</a>     |
| 3.16.10 | If Credit Qualifying status is approved notify CRA within 3 WD of 3.16.8 | BSCCo notifies CRA of decision to update BM Unit Credit Qualifying Status.   | BSCCo      | CRA        | Notification of Credit Qualifying BM Unit status                         | Fax / Email / <a href="#">Electronic Self-Service Gateway</a> |

| REF     | WHEN               | ACTION   | FROM | TO   | INPUT INFORMATION REQUIRED   | MEDIUM     |
|---------|--------------------|--|------|--|--|------------|
| 3.16.11 | 2 WD after 3.16.10 | CRA updates Credit Qualifying BM Unit Status and sends updated CRA reports | CRA  | BSCCo<br>SVAA<br>BSC Agents<br>BSC Parties | Operations Registration Report to BSCCo (CRA-I020)<br>BM Unit and GSP Group Registration Data to SVAA & BSC Agents (CRA-I015)<br>Registration Report to Parties (CRA-I014) | Electronic |

### 3.17 Monitoring Process for Credit Qualifying BM Unit Status

BSCCo shall monitor the Credit Qualifying status of all BM Units for BM Units assigned Credit Qualifying status through BSCP15/4.12 [or the online equivalent of the form.](#)

| REF    | WHEN  | ACTION   | FROM  | TO         | INPUT INFORMATION REQUIRED                                      | MEDIUM  |
|--------|---|--|-------|------------|---|---|
| 3.17.1 | At least every 6 months   | Analyse BM Unit Metered Volume data for the relevant Credit Qualifying BM Unit(s), with respect to the criteria as stated in Section K 3.7                       | BSCCo |            | Credit Qualifying BM Unit(s)<br>BM Unit Metered Volume Data     |   |
| 3.17.2 | 2 WD following 3.17.1   | Lead Party to be informed of any BSCCo recommendation of change in status of the Credit Qualifying status of the BM Unit to the next Panel meeting <sup>35</sup> | BSCCo | Lead Party |   | Fax / Post / Email  |
| 3.17.3 | Next Panel meeting following 5 WD after 3.17.2                            | Panel presented with analysis for BM Unit(s) which are not compliant with the requirements of Section K 3.7 (and appeal from the Lead Party, if applicable.)     | BSCCo | Panel      | Panel Paper<br>Relevant analysis of BM Unit Metered Volume Data | Fax / Post / Email  |
| 3.17.4 | Panel following 3.17.3  | Panel decision on Credit Qualifying status for relevant BM Units   | Panel | BSCCo      | Notification of Panel determination                             | Fax / Post / Email  |
|        |   | Panel decision on Credit Qualifying status for relevant BM Units   | BSCCo | Lead Party | Notification of Panel determination                             | Fax / Post / Email  |
| 3.17.5 | Where Panel decision to change Credit Qualifying status 1 WD after 3.17.4 | BSCCo notifies CRA of revised BM Unit Credit Qualifying status   | BSCCo | CRA        | Notification of Panel determination if change in status         | Fax / Email<br><a href="#">/Electronic Self-Service Gateway</a> |

<sup>35</sup> The Lead Party shall advise BSCCo if it would like to appeal the BSCCo recommendation to the Panel. This can be done via the Panel paper if sufficient time; via a verbal update from BSCCo; or it may represent itself in person, in which case it must notify BSCCo of its intention to do so.



| REF    | WHEN              | ACTION   | FROM | TO   | INPUT INFORMATION REQUIRED   | MEDIUM     |
|--------|-------------------|--|------|--|--|------------|
| 3.17.6 | 2 WD after 3.17.5 | CRA updates Credit Qualifying BM Unit Status and sends updated CRA reports | CRA  | BSCCo<br>SVAA<br>BSC Agents<br>BSC Parties | Operations Registration Report to BSCCo (CRA-I020)<br>BM Unit and GSP Group Registration Data to SVAA & BSC Agents (CRA-I015)<br>Registration Report to Parties (CRA-I014) | Electronic |

### 3.18 Registration of Additional BM Units for CFD Assets

| REF     | WHEN                                 | ACTION   | FROM     | TO     | INPUT INFORMATION REQUIRED   | MEDIUM                              |
|---------|--------------------------------------|--|----------|--------|--|-------------------------------------|
| 3.18.1  | As required                          | Notify need for Additional BM Unit registration  | Supplier | BSCCo  | BSCP15/4.1, Registration of BM Unit <u>or its online equivalent</u> signed by an authorised person, registered as such using BSCP38 and including name, address and CFD ID provided by the generator with a CFD. BMU Id and BMU Name must follow naming convention on BSC website. | Email / <u>Self-Service Gateway</u> |
| 3.18.2  | Within 1 WD of 3.18.1                | Confirm registration is required for CFD   | BSCCo    | CFDSSP | As submitted in 3.18.1   | Email / <u>Self-Service Gateway</u> |
| 3.18.3  | Within 1 WD of 3.18.2 or as required | Instruct registration details  | CFDSSP   | BSCCo  | Registration details, including CFD ID, GSP Group, and whether to register based on specific Supplier ID(s) or the list maintained in procedure 3.20   | Email / <u>Self-Service Gateway</u> |
| 3.18.4  | Within 1 WD of 3.18.3                | Acknowledge and validate request, including Effective From Dates of request and MDD timetable (Effective From Date must be on or after the MDD Go Live Date and registration request must be at least 15 WD <sup>17</sup> prior to Effective From Date.) | BSCCo    | CFDSSP | As submitted in 3.18.3   | Email / <u>Self-Service Gateway</u> |
| 3.18.5  | Following 3.18.4                     | Initiate Market Domain Data process (BSCP509)  | BSCCo    |        | Form BSCP509/01 & relevant entity forms.   | Internal Process                    |
|         |                                      | Initiate Registration of BM Units based on registration details  | BSCCo    | CRA    | BSCP15/4.1 <u>or its online equivalent</u>   | Email / <u>Self-Service Gateway</u> |
| 13.18.6 | Within 1 WD of receipt of 3.18.5     | Acknowledge receipt of Registration request  | CRA      | BSCCo  | As submitted in 3.18.5   |                                     |

| REF     | WHEN                         | ACTION  | FROM  | TO    | INPUT INFORMATION REQUIRED  | MEDIUM                                       |
|---------|------------------------------|---|-------|-------|---|--|
| 3.18.7  | At the same time as 3.18.6   | Check that the Party is registered with the CRA and that the form <a href="#">or its online equivalent</a> has been completed by an authorised person. Also check the registration data to confirm the FPN flag has been set correctly.   | CRA   |       | As submitted in 3.18.5  | Internal Process                             |
| 3.18.8  | As the same time as 3.18.6   | Where FPN flag is set to 'Y', inform TC of the intended BM Unit registration.   | CRA   | TC    |   | Email  |
| 3.18.9  | Within 5WD of 3.18.8         | The TC may object to the registration.  | TC    | CRA   | A statement detailing the nature of the objection<br><br>Where an objection cannot be resolved, the CRA shall escalate the objection to BSCCo | Email  |
| 3.18.10 | Following 3.18.9             | Allocate the Additional BM Unit(s) to the Base Trading Unit for the relevant GSP Group (and set the Base Trading Unit Flag for each BM Unit).   | CRA   |       | As submitted in 3.18.5<br><br>Creation of new Additional BM Unit for a GSP Group  | Internal Process                             |
| 3.18.11 | On receipt of data in 3.18.6 | CRA to receive and register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDCALF), Supplier Export Credit Assessment Load Factor (SECALF), and Transmission Loss Factor (TLF) <sup>134</sup> data for the BM Unit and to ensure that this data is registered prior to the Effective From Date of the BM Unit. | BSCCo | CRA   | WDCALF, NWDCALF and SECALF data – Credit Assessment Load Factors (CRA-I011)<br><br>Transmission Loss Factors (CRA-I029)                       | Email / <a href="#">Self-Service Gateway</a> |
| 3.18.12 | Following 3.18.11            | Confirm all steps in the BM Unit registration process have been completed.  | CRA   | BSCCo | Completed BSCCo Checklist   | Email / <a href="#">Self-Service Gateway</a> |

| REF     | WHEN  | ACTION   | FROM | TO  | INPUT INFORMATION REQUIRED   | MEDIUM  |
|---------|---|--|------|---|--|---|
| 3.18.13 | Within 1 WD of 3.18.5 but after 3.18.7                    | Inform Party, BSCCo, TC and BSC Agents of the BM Unit registration.  | CRA  | BSCCo<br>TC<br>SVAA<br>BSC Agents<br>Lead Party | CRA-I020.<br>BM Unit, Interconnector and GSP Group Data to SVAA (CRA-I015)<br>Registration Report (CRA-I014) to Parties. | Electronic<br>(Email to BSC Agents and BSCCo) |
| 3.18.14 | Following publication of final MDD circular <sup>36</sup> | 'Point of no return'. In order to ensure full data consistency across all BSC Agent and TC systems a pending Additional BM Unit registration cannot be withdrawn or amended beyond this point except by prior agreement with BSCCo |      |   |  |   |

<sup>36</sup> BM Unit registration timescales may be reduced in certain circumstances if the registering Party agrees that the registration will not be withdrawn or amended after the 'point of no return'

### 3.19 De-Registration of Additional BM Units for CFD

| REF    | WHEN                                      | ACTION   | FROM               | TO                   | INPUT INFORMATION REQUIRED   | MEDIUM  |
|--------|---|--|--------------------|----------------------|--|---|
| 3.19.1 | As required <sup>37</sup>                 | Instruct de-registration details   | CFDSSP             | BSCCo                | De-registration details, including CFD ID, GSP Group, and whether to deregister based on specific Supplier ID(s) or list maintained in 3.20      |   |
| 3.19.2 | Following 3.19.1                          | Acknowledge and validate request, including Effective To Dates of request and MDD timetable (Effective To Date must be on or after the MDD Go Live Date and registration request must be at least 20 WD prior to Effective To Date.) | BSCCo              | CFDSSP               | As submitted in 3.19.1   |   |
| 3.19.3 | At least 20 WD prior to Effective To Date | Initiate Market Domain Data process (BSCP509) <sup>38</sup><br><br>Submit de-registration of BM Unit form <u>or its equivalent on the Self-Service Gateway</u>   | BSCCo<br><br>BSCCo | <br><br>CRA          | Based on list maintained under 3.20 and details provided in 3.19.1<br><br>BSCP15/4.2, De-Registration of BM Unit <u>or its online equivalent</u> | Internal Process<br><br>Email / <u>Self-Service Gateway</u> |
| 3.19.4 | Upon receipt of 3.19.3                    | Check the form <u>or its Self-Service Gateway equivalent</u> for completeness and authorisation  | CRA                |                      |  | Internal  |
| 3.19.5 | Within 1 WD of 3.19.4                     | Acknowledge de-registration request. Where FPN set to 'yes', notify TC <sup>2525</sup> .   | CRA                | BSCCo<br>TC          |  | Email / <u>Self-Service Gateway</u>                         |
| 3.19.5 | At the same time as 3.19.4                | Notify the SVAA of the BM Unit. <sup>2626</sup>  | CRA                | SVAA <sup>2727</sup> |  | Email / <u>Self-Service Gateway</u>                         |

<sup>37</sup> Typically this will be when the CFD comes to an end and the Additional BM Unit is no longer required for CFD. Suppliers should ensure any MPANs are re-allocated to another appropriate BM Unit. Any Metering Systems not re-allocated will be assigned to the relevant Supplier's Base BM Unit by SVAA.

<sup>38</sup> BSCCo to initiate BSCP509 before the de-registration form is submitted to the CRA

| REF    | WHEN                                      | ACTION  | FROM | TO  | INPUT INFORMATION REQUIRED  | MEDIUM                                       |
|--------|---|---|------|---|---|--|
| 3.19.6 | At least 15 WD prior to Effective To Date | Confirmation of Effective To Date.  | CRA  | TC / Party                                  | Confirmation of Effective To Date   | Email / <a href="#">Self-Service Gateway</a> |
| 3.19.7 | On or before Effective To Date            | Update systems and provide Party, BSCCo, TC and BSC Agents with registration reports. | CRA  | Party<br><br>TC and BSCCo<br><br>BSC Agents | Registration reports of data entered onto systems – Registration Report (CRA-I014),<br><br>Operations Registration Report (CRA – I020),<br><br>BM Unit, Interconnector and GSP Group Data (CRA-I015). | Electronic                                   |

### 3.20 Additional BM Unit Sets for CFD

BSCCo is required by the Code to maintain a list of Active Power Purchasing Suppliers (Suppliers with HH Active Export greater than zero) within each GSP Group to support the registration and deregistration of Additional BM Units for CFD purposes. Suppliers may opt-in and opt-out of this list. Any CFDSSP request supersedes any Supplier request or BSCCo list update. Any Supplier request supersedes any BSCCo list update. Suppliers can request the list from BSCCo via the BSC service desk.

| REF    | WHEN                                    | ACTION   | FROM              | TO                | INPUT INFORMATION REQUIRED   | MEDIUM           |
|--------|---|--|-------------------|-------------------|--|------------------|
| 3.20.1 | As required                             | Request inclusion/exclusion from list  | Supplier / CFDSSP | BSCCo             | Supplier ID, GSP Group and details of request  | Email            |
| 3.20.2 | Within 5 WD of 3.20.1 and before 3.20.3 | Validate and acknowledge request.<br>Where request from Supplier check for authorisation (as per BSCP38) | BSCCo             | Supplier / CFDSSP | As submitted in 13. 20.1   | Email            |
| 3.20.3 | Following 3.20.2 and at least quarterly | Update list  | BSCCo             |                   | As submitted in 13.20.1 and based on those active Half Hourly Export Suppliers within each GSP Group | Internal Process |

## 4. Appendices

### 4.1 BSCP15/4.1 Registration of BM Unit for a CVA Metering System<sup>39</sup>

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To: CRA</b>                       | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>     |                         |
| <b>Party ID:</b>                     | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No.</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |

#### Is this BM Unit registration:

- a New BM Unit Registration
- a Change of registration data associated with a Change of BM Unit Lead Party
- subject to a Registration Transfer in accordance with BSCP68
- a change in status of a BM Unit's FPN Flag
- a change in the Switching Group to which the BM Unit belongs
- An Additional BM Unit registration for CFD Assets
- An Additional BM Unit registration under instruction of the CFDSSP (only BSCCo should tick this box)

(Tick as appropriate)

If you wish to apply for Exempt Export status for a new BM Unit registration, you must enter "Yes" in the appropriate box on Page 2 of this form 4.1 and must also follow the application process for Exemptable Generating Plant/Exempt Export BM Unit status in procedure 3.10 of this BSCP. If you are applying for Exempt Export status for an existing BM Unit, you do not need to complete form 4.1 but must follow procedure 3.10.

<sup>39</sup> Lead Parties of BM Units with associated CVA Metering Systems, Additional BM Units, Base BM Units and Interconnector BM Units should complete this form BSCP15/4.1 in accordance with Section 3.1.5 of this document. In the case of Base BM Units this form should be used to complete the Base BM Registrations by providing, for example, the initial GC/DC values and if appropriate the FPN Flag.



## BSCP15/4.1 Registration of BM Unit (cont)

| BM Unit Registration Details |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|------------------------------|---------------------------------|-----------------------------|----------------------------|-------------------------------------|----------------------------|---------------|---------|---------|--|----------------|--|----------------------------------|-----|
| BM Unit Id                   | BM Unit Name(Max 30 Characters) | NG BM Unit ID <sup>40</sup> | BM Unit Type <sup>41</sup> | BM Unit Configuration <sup>42</sup> | GSP Group Id <sup>43</sup> | LDSO Party Id | GC (MW) | DC (MW) | Interconnector BM Unit P/ C Flag <sup>44</sup> | FPN Flag (Y/N) | Exempt Export (optional) <sup>45</sup> | Inter-connector Id <sup>46</sup> | EFD |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |
|                              |                                 |                             |                            |                                     |                            |               |         |         |  |                |  |                                  |     |

Note: If BSCCo are registering one or more Additional BM Units under instruction from the CFDSSP, spreadsheets or other suitable formats may be used to detail the registration details. Additional BM Units for CFD Assets must be of BM Unit Type ‘S’ and follow the naming convention for the BM Unit ID and BM Unit Name on the BSC Website

For Embedded and Directly Connected BM Units, tick to confirm that an electrical single line diagram(s) showing the location of the Metering Equipment, in particular the Settlement current and voltage transformers (CTs/VTs) and CT/VT ratios<sup>44</sup>, and all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s) is attached to the application.

<sup>40</sup> The NG BM Unit ID must be provided for all BM Units with the FPN Flag set to ‘Y’.

<sup>41</sup> E – Embedded, I – Interconnector, G – Base Supplier S – Additional Supplier, T – Directly Connected

<sup>42</sup> CCGT – CCGT registered in CMRS, PPM – a single Power Park Module registered in CMRS, COBMU – a Combined Offshore BM Unit comprising 2 or more Offshore Power Park Modules registered in CMRS, GU – Generating Unit registered in CMRS, DC – Directly Connected Circuit at Customer (Supplied by BSC Party) Premises, IC – Interconnector Unit, BB – Base BM Unit, AB – Additional BM Unit, NS – Non-Standard.

<sup>43</sup> If unit type E or S

<sup>44</sup> Only applicable for Interconnector BM Units, which are registered in fixed Production/Consumption pairs whose P/C Status does not change (Section K3.5/K5.5). A Party applying for Exempt Export status must follow procedure 3.10 to elect the Exempt Export BM Unit’s P/C Flag.

<sup>45</sup> To apply for Exempt Export status for a new BM Unit registration, enter “Yes” and follow procedure 3.10 of this BSCP.

<sup>46</sup> If BM Unit Type is I

**BSCP15/4.1 Registration of BM Unit (cont)**

| Fuel Type (Directly Connected or Embedded BM Units) | Tick |
|---|------|
| Biofuel   |      |
| CCGT  |      |
| CVA Consumption                                     |      |
| Hydro   |      |
| OCGT  |      |
| Pumped Storage                                      |      |
| Rail Demand   |      |
| Station Load  |      |
| Onshore Wind  |      |
| Offshore Wind                                       |      |
| Other (please specify):                             |      |

| <u>MPAN Mapping Details</u> <sup>47</sup> |                     |                   |
|---|---------------------|-------------------|
| MPAN                                      | Effective From Date | Effective To Date |
|   |                     |                   |
|   |                     |                   |
|   |                     |                   |
|   |                     |                   |

| <b>BM Unit Group Details</b> |                     |                   |
|------------------------------|---------------------|-------------------|
| Teleswitch Group ID          | Effective From Date | Effective To Date |
|                              |                     |                   |
|                              |                     |                   |
|                              |                     |                   |
|                              |                     |                   |

<sup>47</sup> Only applicable to Embedded Sites

| <b>BSCP15/4.1 Registration of BM Unit (cont) BM Unit and Associated CVA Metering Systems</b> |  |
|--|--|
| <b>BM Unit</b>   | <b>Associated CVA Metering Systems</b> |
|  |  |
|  |  |

| <b>Switching Groups (list BM Unit Ids for each Switching Group below)</b> |
|---|
| <b>(Example: Switching Group 1 – T_ABMU-1 and T_BBMU-1)</b>               |
|   |
|   |

## 4.2 BSCP15/4.2 De-Registration of BM Unit

Page 1 of 1

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To: CRA</b>                       | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>     |                         |
| <b>Party ID:</b>                     | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No:</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |

**Is this BM Unit de-registration:**

- an Interconnector BM Unit
- a re-configuration of existing plant and apparatus into another BM Unit
- a disconnection of circuits from the Transmission System or Distribution System  
(NOTE: if this box is ticked the appropriate Certification of Disconnection must be provided).
- subject to a Registration Transfer in accordance with BSCP68
- An Additional BM Unit deregistration for CFD

(Tick as appropriate)

***De-Registration BM Unit Data Requirements<sup>48</sup>*****Name:**

.....

**BM Unit Id:**

.....

**NG BM Unit ID:**

.....

**Effective To Date:**

.....

The NG BM Unit ID must be provided for all BM Units with the FPN Flag set to 'Y'.

Base BM Units cannot be De-Registered utilising this form.

<sup>48</sup> Where CFD Additional BM Units are being de-registered, the de-registration details may be provided using spreadsheets or other suitable formats



**4.4 BSCP15/4.4 Mid-Season Changes of Positive and Negative BM Unit Metered Volume Estimates**

Page 1 of 2

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To: CRA</b>                       | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>     |                         |
| <b>Party ID:</b>                     | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No.</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |
| <b>Effective From Date:</b>          |                         |



## 4.5 BSCP15/4.5 Application for Exemptable Generating Plant Status

### Part A

Page 1 of 2

|                                      |  |                         |                  |
|--------------------------------------|--|-------------------------|------------------|
| <b>To: BSCCo</b>                     |  | <b>Date Sent:</b>       |                  |
| <b>From: Participant Details</b>     |  |                         |                  |
| <b>Party ID:</b>                     |  | <b>Name of Sender:</b>  |                  |
| <b>Contact email address:</b>        |  |                         |                  |
| <b>Our Ref:</b>                      |  | <b>Contact Tel. No.</b> |                  |
| <b>Name of Authorised Signatory:</b> |  |                         |                  |
| <b>Authorised Signature:</b>         |  |                         | <b>Password:</b> |

Details of the BM Unit(s) comprising the Generating Plant for which Exemptable status is being sought:<sup>49</sup>

| BM Unit ID | Generation Capacity (GC)<br>MW | Demand Capacity (DC)<br>MW | Metering System ID | Exempt Export status required by (date) | Chosen P/C Flag <sup>50</sup> |
|------------|--------------------------------|----------------------------|--------------------|---|-------------------------------|
|            |                                |                            |                    |   |                               |
|            |                                |                            |                    |   |                               |
|            |                                |                            |                    |   |                               |

**Please explain why you believe the Generating Plant is Exemptable.  
You may wish to refer to the relevant Statutory Instrument:**

---



---



---



---



---

**Does the Party making this application hold a generation licence? Yes/No (Delete as applicable)**

<sup>49</sup> If your application for Exemptable Generating Plant status is successful, the BM Unit(s) comprising the Exemptable Generating Plant will be granted Exempt Export status. Please refer to procedure 3.10 for further details.

<sup>50</sup> Please enter the P/C Flag (either "P" for Production or "C" for Consumption) that you as the Lead Party elect to apply to the BM Unit from the date that the BM Unit's Exempt Export status (if granted) becomes effective. Failure to complete this box will result in rejection of this form and a delay to your application. Please refer to procedure 3.10 for further details.



## BSCP15/4.5 Application for Exemptable Generating Plant Status

Page 2 of 2

## Part B

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To:</b>                           | <b>Date Sent:</b>       |
| <b>From: BSCCo</b>                   |                         |
| <b>Name of Sender:</b>               |                         |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No.</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |

## Confirmation of figures provided above:

| BM Unit ID | Declared Net Capacity (DNC) MW | Total Output to System MW | Exempt Export BM Unit status Effective From (date) | Chosen P/C Flag |
|------------|--------------------------------|---------------------------|--|-----------------|
|            |                                |                           |  |                 |
|            |                                |                           |  |                 |
|            |                                |                           |  |                 |

**Validity of BM Unit Registration(s) Checked:** Yes/No (Delete as applicable)

**Comments:**

---



---



---



---

BSCCo, not being in a legal position of endorsing what is a legal responsibility of an operator, can see no reason why the BM Unit(s) listed by the applicant should not be treated as comprising Exemptable Generating Plant from the information available.

If BSC Party registration or BM Unit registration is outstanding this declaration remains provisional until the registration process is completed.

**OR:**

BSCCo can see the following reasons why the above BM Unit(s) should not be treated as comprising Exemptable Generating Plant.

**Reasons:**

---



---



---



---

**4.6 BSCP15/4.6 Notification of a Supplier ID Transfer****Part A (to be completed by the Supplier ID Transferor<sup>51</sup>)****Page 1 of 2**

|   |                         |                        |
|---|-------------------------|------------------------|
| <b>To: BSCCo</b>                              |                         | <b>Date Sent:</b>      |
| <b>From: Participant Details (Transferor)</b> |                         |                        |
| <b>Party ID:</b>                              |                         | <b>Name of Sender:</b> |
| <b>Contact email address:</b>                 |                         |                        |
| <b>Our Ref:</b>                               | <b>Contact Tel. No.</b> |                        |
|   | <b>Contact Fax. No.</b> |                        |
| <b>Name of Authorised Signatory:</b>          |                         |                        |
| <b>Authorised Signature:</b>                  |                         | <b>Password:</b>       |

Please take this as notification that:

Supplier ID(s) \_\_\_\_\_ (4 alpha characters per ID)

Will be transferred from Party Id: \_\_\_\_\_

To Party Id: \_\_\_\_\_

With an Effective From Date of: \_\_\_\_\_

In signing the Party acknowledges that any SVA Metering Systems and BM Units associated with the stated Supplier ID will also be transferred on the stated date.

<sup>51</sup> The Trading Party that is transferring the Supplier ID(s)

**BSCP15/4.6 Notification of a Supplier ID Transfer****Part B (to be completed by the Supplier ID Transferee<sup>52</sup>)****Page 2 of 2**

|   |  |                         |  |
|---|--|-------------------------|--|
| <b>To: BSCCo</b>                              |  | <b>Date Sent:</b>       |  |
| <b>From: Participant Details (Transferee)</b> |  |                         |  |
| <b>Party ID:</b>                              |  | <b>Name of Sender:</b>  |  |
| <b>Contact email address:</b>                 |  |                         |  |
| <b>Our Ref:</b>                               |  | <b>Contact Tel. No.</b> |  |
|   |  | <b>Contact Fax. No.</b> |  |
| <b>Name of Authorised Signatory:</b>          |  |                         |  |
| <b>Authorised Signature:</b>                  |  | <b>Password:</b>        |  |

Please take this as notification that:

Supplier ID(s) \_\_\_\_\_ (4 alpha characters per ID)

Will be transferred from Party Id: \_\_\_\_\_

To Party Id: \_\_\_\_\_

With an Effective From Date of: \_\_\_\_\_

In signing the Party acknowledges that any SVA Metering Systems and BM Units associated with the stated Supplier ID will also be transferred on the stated date.

---

<sup>52</sup> The Trading Party that will become responsible for the Supplier ID(s)

## 4.7 BSCP15/4.7 Commencement / Termination of Exempt Export BM Unit Status

|  |  |                         |  |
|--|--|-------------------------|--|
| <b>To: CRA</b>   |  | <b>Date Sent:</b>       |  |
| <b>From: BSCCo</b>   |  |                         |  |
| <b>Participant and BM Unit Details</b>                                       |  |                         |  |
| <b>Party Id:</b>   |  |                         |  |
| <b>BM Unit ID:</b>   |  |                         |  |
| <b>Commencement of Exempt Export BM Unit Status: YES / NO</b>                |  |                         |  |
| <b>P/C Flag to apply:<sup>53</sup></b>                                       |  |                         |  |
| <b>Effective From Settlement Date (for Exempt Export Flag and P/C Flag):</b> |  |                         |  |
| <b>Termination of Exempt Export BM Unit Status: YES / NO</b>                 |  |                         |  |
| <b>Effective To Settlement Date (for Exempt Export Flag and P/C Flag):</b>   |  |                         |  |
| <b>Name of Authorised Signatory:</b>   |  |                         |  |
|  |  |                         |  |
| <b>Authorised Signature:</b>   |  | <b>Password:</b>        |  |
| <b>Contact email address:</b>  |  |                         |  |
| <b>BSCCo Ref:</b>  |  | <b>Contact Tel. No.</b> |  |

<sup>53</sup> Must be either "P" (Production) or "C" (Consumption); otherwise the CRA shall reject this form.

#### 4.8 BSCP15/4.8 Election of Production / Consumption Flag for Exempt Export BM Unit

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To: CRA</b><br><b>BSCCo</b>       | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>     |                         |
| <b>Party ID:</b>                     | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No.</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |

|   |
|---|
| <b>BM Unit ID:</b><br>_____   |
| <b>P / C Flag:</b> <b>PRODUCTION / CONSUMPTION</b> <sup>54</sup> (delete as applicable) |
| <b>Effective From Settlement Date:</b><br>_____   |

Note that the Production / Consumption Flag as elected here will be deemed effective until/unless the Lead Party makes a new election (by following procedure 3.12 or 3.13 as appropriate) or the BM Unit's Exempt Export status is terminated in accordance with procedure 3.11.

**From: CRA**

**To: Lead Party**

**Date Sent:**

\_\_\_\_\_

**Reason(s) for Rejection:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>54</sup> Please refer to procedure 3.12 for further details.

#### 4.9 BSCP15/4.9 Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems

##### Part A

Page 1 of 2

|  |                                       |
|--|---------------------------------------|
| To: BSCCo<br>Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems   | Date Sent: _____<br>BM Unit ID: _____ |
| <b>From: Company Details</b>   |                                       |
| Party Id: _____  | Name of Sender: _____                 |
| Contact email address: _____   |                                       |
| Our Ref: _____   | Contact Tel. No. _____                |
| <p>I, the Director of the Party responsible for and requesting Exemptable Generating Plant status for _____<sup>55</sup>, and thereby Exempt Export BM Unit status for _____<sup>56</sup>, ('the Party') hereby certify that from _____<sup>57</sup>:</p> <p>The Generating Plant is Exemptable as defined in Section K1.2.2 of the Code and the BM Unit would, if the Metering Systems comprised in that BM Unit(s) were CVA registered, satisfy the following criteria in accordance with Section K3.3A of the Code:</p> <ol style="list-style-type: none"> <li>1. Only one Party (the Party hereby requesting Exempt Export status) is responsible for Exports and / or Imports from Plant / Apparatus comprised in the BM Unit;</li> <li>2. The Exports and/or Imports from and to the Plant / Apparatus are capable of being controlled independently of the Exports and/or Imports from or to any Plant / Apparatus not comprised in the BM Unit;</li> <li>3. Exports and/or Imports can be determined separately for Plant / Apparatus comprised in the BM Unit;</li> <li>4. OR, the Panel, in accordance with Section K3.1.6, has determined that the BM Unit in question has best satisfied these requirements.</li> </ol> <p>I hereby provide notification in accordance with Section K3.5 that the Party elects the P/C Flag of the BM Unit to be _____<sup>58</sup> should the BM Unit be granted Exempt Export status.</p> <p>The Party will take all reasonable steps, in accordance with Section U1.2.3, to ensure that the data and information held or maintained by BSCCo, any BSC Agent, or any SMRA relating to the Party, with specific reference to this application, is and continues to be accurate and complete.</p> <p>BSCCo can rely on this certification as to the matters set out herein, for the purposes of verification of Exemptable Generating Plant status (and associated Exempt Export BM Unit status), i.e. the matters set out above in (1) to (4).</p> <p>The Party undertakes to comply with any request to re-certify made by BSCCo in accordance with Section K 1.5.8.</p> |                                       |
| <b>Name of Director:</b>   |                                       |
| <b>Signature of Director:</b>  | <b>On behalf of:</b>                  |

<sup>55</sup> Add name of Generating Plant here.

<sup>56</sup> Add BM Unit Id here.

<sup>57</sup> Add Exemptable Status Effective From date here

<sup>58</sup> Please enter either "P" (Production) or "C" (Consumption). Failure to complete this election will result in rejection of this form and a delay to your application. Please refer to procedure 3.10 for further details.

**BSCP15/4.9 Certification of Exemptable Status for Generating Plant With Exports  
Measured by SVA Metering Systems**

Part B

Page 2 of 2

|   |  |
|---|--|
| To: <b>BSC Party</b>  | Date Sent:                                   |
| <b>Confirmation of Exemptable Status for Generating Plant<br/>With Exports Measured by SVA Metering Systems</b>   | Generating<br>Plant Name:<br><br>BM Unit ID: |
| Party Id: _____   | Name of Sender: _____                        |
| Contact email address: _____  |  |
| Our Ref: _____  | Contact Tel. No. _____                       |
| <b>From: BSCCo</b>  |  |
| <p>BSCCo hereby confirms that the above Generating Plant has / has not* been granted Exemptable status and that the above BM Unit therefore has / has not* been granted Exempt Export status.</p> <p>BSCCo hereby also confirms that, where (and only where) Exempt Export status has been granted, the P/C Flag elected for the BM Unit in Part A of this form BSCP15/4.9 shall become effective concurrently with the BM Unit's Exempt Export status.</p> |  |

\* Delete as applicable

**4.10 BSCP15/4.10 Application for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of BM Unit Lead Party within 5 WD for a BM Unit with CVA Metering and Associated with a Customer Premises**

**Part A**

Page 1 of 2

|  |                                |
|--|--------------------------------|
| <b><u>To: BSCCo</u></b>  | <b><u>Date Sent:</u></b>       |
| <b><u>From: Participant Details</u></b>                            |                                |
| <b><u>Party ID:</u></b>  | <b><u>Name of Sender:</u></b>  |
| <b><u>Contact email address:</u></b>                               |                                |
| <b><u>Our Ref:</u></b>   | <b><u>Contact Tel. No.</u></b> |
| <b><u>Name of Authorised Signatory (Category A in BSCP38):</u></b> |                                |
| <b><u>Authorised Signature:</u></b>                                | <b><u>Password:</u></b>        |

I confirm that the Party above has met the following criteria and is therefore applying to be included in the BSC Website list of Suppliers which have satisfied the criteria to complete a change of BM Unit Lead Party within 5 WD for a BM Unit with CVA metering and associated with a Customer premises:

- The Party has acceded to the BSC and completed Party registration in the role of Supplier;
- The Party has appropriate registration on Transmission Company Systems, and use of a qualified Trading Agent and Trading Point.

By returning this form, I acknowledge that the above Party undertakes to provide written notice by a Category A authorised signatory to BSCCo within 1 WD of any change in its ability to meet these criteria. I confirm that the above Party also recognises that such a change will result in the Party being removed from this list.

I acknowledge that the above Party recognises that, in order to qualify for a change of BM Unit Lead Party within 5 WD, the following criteria (unique to the specific registration) must also be satisfied:

- The BM Unit is not associated with a Trading Unit except a Sole Trading Unit; and
- The de-registration form (BSCP15/4.2) and registration form (BSCP15/4.3) submitted by the outgoing and incoming Suppliers contain consecutive Effective To and From Dates (in order to demonstrate that both Suppliers are aware of, and agree with, the change of Lead Party).



**BSCP15/4.10 Application for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of BM Unit Lead Party within 5 WD for a BM Unit with CVA Metering and Associated with a Customer Premises**

**Part B**

Page 2 of 2

|  |                                |
|--|--------------------------------|
| <b><u>To: Party</u></b>  | <b><u>Date Sent:</u></b>       |
| <b><u>From: BSCCo</u></b>  |                                |
| <b><u>Party ID:</u></b>  | <b><u>Name of Sender:</u></b>  |
| <b><u>Contact email address:</u></b>   |                                |
| <b><u>Our Ref:</u></b>   | <b><u>Contact Tel. No.</u></b> |
| <b><u>Name of Authorised Signatory (Category A in BSCP38):</u></b>   |                                |
| <b><u>Authorised Signature:</u></b>  | <b><u>Password:</u></b>        |
| BSCCo hereby confirms that the above Party has/has not* met the necessary criteria to be included in the BSC Website list of Suppliers which have satisfied the criteria to complete a change of BM Unit Lead Party within 5WDs for a BM Unit with CVA metering and associated with a Customer premises. |                                |

\* Delete as applicable

Parties are reminded of their agreement to notify BSCCo within 1 WD if, at any time, their ability to meet any of the criteria changes. Parties are also reminded that such a change will result in the Party being removed from the list.

## 4.11 BSCP15/4.11 Change of CVA BM Unit Lead Party (CoBLP)

Part A (to be completed by the Party de-registering the BM Unit(s))

Page 1 of 2

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To: CRA</b>                       | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>     |                         |
| <b>Party ID:</b>                     | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No.</b> |
|                                      | <b>Contact Fax. No.</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |

| <b>BM Unit Id:</b> | <b>NG BM Unit ID<br/>(if known)</b> | <b>Associated MSIDs</b><br>(please enter all MSIDs<br>associated with BM Unit) | <b>Associated Approved<br/>Metering Dispensations</b><br>(if applicable, please provide<br>MSID(s) and Metering<br>Dispensation Reference<br>Number(s)) | <b>Current P/C Flag</b><br>(for Exempt Export BM<br>Units only) <sup>59</sup> |
|--------------------|-------------------------------------|--|---|---|
|                    |                                     |  |   |   |
|                    |                                     |  |   |   |
|                    |                                     |  |   |   |
|                    |                                     |  |   |   |
|                    |                                     |  |   |   |
|                    |                                     |  |   |   |
|                    |                                     |  |   |   |
|                    |                                     |  |   |   |

|   |
|---|
| <b>Trading Unit Name</b> (if applicable): |
|   |

Please take this as notification that the registrations detailed above will be transferred with an Effective To Date of<sup>60</sup>: \_\_\_\_\_

<sup>59</sup> Must be either "P" (Production) or "C" (Consumption).

<sup>60</sup> The 'Effective To Date' specified on this form should be the day before the 'Effective From Date' for the associated registration(s) specified on the BSCP15/4.11 Part B form.

**BSCP15/4.11 Change of CVA BM Unit Lead Party (CoBLP)****Part B (to be completed by the Party registering the BM Unit(s))****Page 2 of 2**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To: CRA</b>                       | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>     |                         |
| <b>Party ID:</b>                     | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No.</b> |
|                                      | <b>Contact Fax. No.</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |

| <b>BM Unit Id:</b> | <b>NG BM Unit ID<br/>(if known)</b> | <b>Associated<br/>MSIDs (please enter<br/>all MSIDs associated<br/>with BM Unit(s))<sup>61</sup></b> | <b>Associated<br/>Approved<br/>Metering<br/>Dispensations (if<br/>applicable, please<br/>provide relevant<br/>MSID(s) and Metering<br/>Dispensation Reference<br/>Number(s))</b> | <b>Chosen P/C Flag<br/>(for Exempt Export BM<br/>Units only)<sup>62</sup></b> |
|--------------------|-------------------------------------|--|--|---|
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |
|                    |                                     |  |  |   |

|   |
|---|
| <b>Trading Unit Name:</b> (if applicable) |
|   |

Please take this as notification that the registrations detailed above will be transferred with an Effective From Date of<sup>63</sup>: \_\_\_\_\_

<sup>61</sup> Please note, if the Party de-registering the BM Unit is not the current Registrant of the MSID, permission should be sought from the current Registrant, in accordance with BSCP20, to ensure they have no objections to the transfer.

<sup>62</sup> Please enter the P/C Flag (either "P" for Production or "C" for Consumption) that you elect to apply to the Exempt Export BM Unit from the Effective From Date of the CoBLP. Failure to complete this box will result in rejection of this form and a delay to the transfer. Please refer to procedure 3.13 for further details.

<sup>63</sup> The 'Effective From Date' specified on this form should be the next consecutive day after the associated 'Effective To Date' for the deregistration(s) specified on the BSCP15/4.11 Part A form.

**4.12 BSCP15/4.12 Application for Credit Qualifying BM Unit Status**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>To: CRA</b>                       | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>     |                         |
| <b>Party ID:</b>                     | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>        |                         |
| <b>Our Ref:</b>                      | <b>Contact Tel. No.</b> |
|                                      | <b>Contact Fax. No.</b> |
| <b>Name of Authorised Signatory:</b> |                         |
| <b>Authorised Signature:</b>         | <b>Password:</b>        |

Details of the BM Unit(s) for which Credit Qualifying BM Unit Status is sought:

| BM Unit ID(s) | FPN Status Flag |
|---------------|-----------------|
|               | T/F             |
|               | T/F             |
|               | T/F             |
|               | T/F             |

The Applicant must be the Lead Party and may need to provide BSCCo with assistance in collecting the BM Unit Meter Volume data for the Credit Qualifying status determination.

#### 4.13 BSCP15/4.13 Application for Non-Standard BM Unit

|   |                         |
|---|-------------------------|
| <b>To: BSCCo</b>                                  | <b>Date Sent:</b>       |
| <b>From: Participant Details</b>                  |                         |
| <b>Party ID:</b>                                  | <b>Name of Sender:</b>  |
| <b>Contact email address:</b>                     |                         |
| <b>Our Ref:</b>                                   | <b>Contact Tel. No.</b> |
|   | <b>Contact Fax. No.</b> |
| <b>Name of Authorised Signatory<sup>88</sup>:</b> |                         |
| <b>Authorised Signature:</b>                      | <b>Password:</b>        |

#### Confidentiality

|  |   |
|--|---|
| This form, associated diagrams and BSC Panel documents will routinely be made available in the public domain unless the applicant informs BSCCo otherwise at the time of application |   |
| <b>Request for Confidentiality</b>   | <b>YES/NO*</b> <b>*Delete as applicable</b>           |
| If 'YES', what is confidential?  |   |
| <b>Confidential<sup>64</sup>?</b>  | <b>Yes/No (if only part then indicate which part)</b> |
| Application form   |   |
| Diagrams   |   |
| BSC Panel Documents  |   |
| Justification for requesting confidentiality:  |   |

#### Site Details

|  |  |
|--|--|
| BM Unit Id(s) (if known):                              |  |
| BM Unit Name(s) (Max 30 Characters):                   |  |
| National Grid BM Unit Id(s) (if known and applicable): |  |

<sup>64</sup> BSCCo will publish all Panel determinations, though for confidential papers the details will be anonymised. BSCCo is required to keep a list of all Non-Standard BM Unit determinations which must be made available to any Party upon request.

**Application:**

| Why are you applying for a Non-Standard BM Unit (please tick)  |  |
|--|--|
| The Plant and Apparatus does not fall into one of the standard categories in K3.1.4  |  |
| The Plant and Apparatus does fall into one of the standard categories in K3.1.4 but a different configuration satisfies the requirements for BM Units in K3.1.2  |  |
| The Plant and Apparatus Exports or Imports are at a CVA Boundary Point at which there are other Exports or Imports for which another person is responsible (the Plant and Apparatus may or may not be of a Standard BM Unit configuration) |  |

Description of Non-Standard BM Unit configuration  
*Please contact BSCCo for guidance on how to complete this section*

Please provide electrical single line diagram(s) of the Plant and Apparatus included in the Non-Standard (and any Standard) BM Unit(s) to support your application. The diagrams need to clearly show the location of the Metering Equipment, in particular the Settlement Current and Voltage Transformers (CTs/VTs) and CT/VT ratios, all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s) and which items of Plant and Apparatus comprise which Non-Standard (and any Standard) BM Unit(s).

List of electrical single line diagrams attached and description of Plant and Apparatus covered by each diagram.

**Rationale**

Rationale with reference to BSC Section K3.1 for the request for the Non-Standard BM Unit:  
*Please contact BSCCo for guidance on how to complete this section*