

Updates to ISG Terms of Reference

Imbalance Settlement Group (ISG)

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Summary			
Elxon has reviewed the Terms of Reference for the four BSC Panel sub-committees. This paper presents the proposed changes to the ISG ToR.			

1. Background

- 1.1 The four BSC Panel sub-committees¹ have approved Terms of Reference (ToR) documents, which governs the remit of each sub-committee and sets out the procedures for how they should operate.
- 1.2 These ToR should be reviewed on a regular basis, with any changes being endorsed by the relevant Committee before being presented to the BSC Panel for approval.
- 1.3 The Chairs of the four Panel sub-committees met in December 2020 to discuss the challenges the sub-committees had experienced through 2020, and also to review the four ToR.
- 1.4 It was determined that one of the primary focuses of the review should be to align the four sub-committees as much as possible to keep things consistent, clear and prevent four disparate sets of procedures.

2. Key Changes

Adjustment to Quoracy rules

- 2.1 It is proposed to bring all four sub-committees in alignment for quoracy level. The alignment is quorum shall comprise of at least four Members. ISG requires four Members currently and there is no change to ISG ToR required.
- 2.2 We have amended the time period to attempt to achieve quoracy to 30 minutes (from one hour previously). Again, this brings all four sub-committees into alignment.

Amendment to voting procedures

- 2.3 Following a question from a Supplier Volume Allocation Group (SVG) Member at an SVG meeting, the voting procedure in the SVG ToR has been amended to require a majority, rather than unanimity. It was noted that in all recent previous decisions, where SVG could not reach a unanimous verdict, and the matter referred to the BSC Panel, the Panel decision always aligned with the majority view and therefore it is perceived that this would bring efficiency to the sub-committee and the approvals processes. Although this issue has not occurred at ISG it has been proposed to amend the ISG ToR to bring all four sub-committees in alignment.
- 2.4 The amended wording still provides an escalation route to the BSC Panel if the sub-committee cannot reach a decision.

¹ Supplier Volume Allocation Group (SVG), Performance Assurance Board (PAB), Trading Disputes Committee (TDC) and Imbalance Settlement Group (ISG)

Clarification of other attendees

- 2.5 We have included a provision for BSCCo's Chief Executive Officer (CEO) (or designated alternate to attend); this aligns with other sub-committees which allow a similar representative to attend.
- 2.6 We have also clarified that, if invited to attend, a BSC Agent may speak at a meeting; previously it was unclear if they may only attend as an observer.

Non-gendered references

- 2.7 Throughout the ToR we have removed any gendered references and replaced with non-gendered versions.

Minor changes

- 2.8 We have made minor updates to correct numbers and references to 'Elexon' which have been changed to 'BSCCo'.
- 2.9 We have also updated the ToR document itself to reflect Elexon's current document template.

3. Next Steps

- 3.1 The ISG are invited to review and discuss the proposed updated ToR (Attachment A), and provide comments on the key changes outlined above.
- 3.2 Any additional changes or suggestions from the committee members are welcomed at this stage.
- 3.3 If the ISG endorse the proposed changes (in whole or in part), they will be presented to the BSC Panel at its 11 March 2021 meeting, along with the three other sub-committees' ToR for approval.
- 3.4 If approved by the BSC Panel, the revised ToR will be effective immediately (and therefore be effective from the April 2021 ISG meeting), unless determined otherwise by the BSC Panel.

4. Recommendations

- 4.1 We invite the ISG to:
- a) **NOTE** the proposed changes to the ISG's Terms of Reference;
 - b) **COMMENT** on the proposed changes to the ISG's Terms of Reference;
 - c) **ENDORSE** the updated Terms of Reference; and
 - d) **NOTE** that the updated Terms of Reference will be presented to the BSC Panel in March 2021 for approval.

Attachments

Attachment A – Updated ISG Terms of Reference

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