

Minutes

Performance Assurance Board (PAB)

Meeting number **PAB266**

Venue **Remote / Elexon Office**

Date of meeting **Thursday 30 April 2023**

Classification **Public**

Attendees and apologies

Attendees

Douglas Alexander	DA	PAB Chair
Oliver Meggitt	OM	PAB Vice Chair
Mica Thomas	MT	PAB Technical Secretary
Alexander Peart	AP	BSC Auditor
James Evans	JE	PAB Member
Clare Hannah	CH	PAB Member
Fungai Madzivadondo	FM	PAB Member
Sean Tierney	ST	PAB Member
Phil Russell	PR	PAB Member
Tom Chevalier	TC	PAB Member
James Murphy	JM	PAB Member
Andy McFaul	AM	Ofgem Representative
Andy Knowles	AK	PAB Member
Victoria Moxham	VM	Elexon Executive
David Tod	DT	PAB Member
Alex Leyland	AL	PAB Member (Part Meeting)

Apologies

Jon Dixon	JD	PAB Member
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Part I: Public Session

1. Risk Operating Plan 2023/24

- 1.1 Elxon invited the PAB to approve the Risk Operating Plan (ROP) for 2023/24 following industry consultation.
- 1.2 The PAB:
- a) **APPROVED** the Risk Operating Plan for 2023/24.

2. Technical Assurance of Metering (TAM) Audit Scope 2023/2024

- 2.1 Elxon invited the PAB to approve the TAM audit scope for the 2023/2024 Performance Assurance Operating Period (PAOP).
- 2.2 Key Discussions:
- a) Elxon took an action to push the 45 recommended audits to occur sooner.
- b) A PAB Member questioned if there has been any communication with the REC regarding the SVA MEM audit data. Elxon advised that this data is provided to the REC on a monthly basis, and the schedule of meetings with the REC to discuss this data was currently being reviewed to ensure it was providing the information required. Elxon took an action to come back next month with an update on this.
- c) A PAB Member noted they had previously questioned the benefits of the desktop audits. Another PAB Member agreed, noting their concern with the 'noise' around the number of unsuccessful visits. They wanted to see how effective the planned TAM day will be. They further voiced that it may be worthwhile reviewing the process.
- 2.3 Actions:

Number	Description	Owner	Relevant Discussions
266/05	Elxon to schedule the 45 recommended audits as a priority	SIW	5.4 a
266/06	Elxon to provide PAB with an update to Elxon and BSC meeting schedules	SIW	5.4.b

- 2.4 The PAB:
- a) **APPROVED** the SVA Main Sample;
- b) **APPROVED** the SVA Specific Sample of all sites that have been recommended for an Inspection Visit following a Desktop Audit;
- c) **APPROVED** the CVA Specific Samples;
- d) **APPROVED** the CVA Targeted Visits approach; and
- e) **COMMENTED** on CVA Desktop Audits.

3. BSC Audit Scope 2023/24

- 3.1 Elxon invited the PAB to approve the BSC Audit scope for the 2023/2024 PAOP.
- 3.2 Key Discussions:
- a) A PAB Member noted recent Circulars relating to Central Systems issues, and asked if these areas were tested as part of the BSC Audit.

b) The Elexon Executive advised that those recent issues were not Settlement impacting, rather there was an unexpected large amount of files received and it took longer to process and so default data had to sometimes be used; this had since been resolved through conversations with the Electricity System Operator. A PAB Member noted that the scope document contained a reference to the MRA and this will need to be removed. Elexon advised that they would have this removed.

3.3 Actions:

Number	Description	Owner	Relevant Discussions
266/07	Elexon to remove references to MRA in BSC Audit Scope	MAH	6.2.b

3.4 The PAB:

a) **APPROVED** the BSC Audit scope document for use in the 2023/24 Audit cycle.

4. Market Half Hourly Settlement: ‘Placing Reliance’ Policy Update

4.1 Elexon provided the PAB with an update for the revised timescale for approval of a “Placing Reliance” policy for System Integration Testing (SIT) and Qualification.

4.2 The PAB:

a) **NOTED** the update provided.

5. MHHS Update

5.1 Elexon provided a monthly update on the progress of MHHS.

5.2 The PAB:

a) **NOTED** the MHHS update.

6. Any Other Business

6.1 PAB Members wished the PAB Chair all the best for his retirement.