

Performance Assurance Board (PAB)

Meeting number **PAB269**

Venue **Remote / Elexon Office**

Date of meeting **Thursday 29 June 2023**

Classification **Public**

Attendees and apologies

Attendees

Oliver Meggitt	OM	PAB Chair
Beth Procter	BP	PAB Vice-Chair
Victoria Moxham	VM	Elexon Executive
Sukh Berk	SB	Technical Secretary
Diana Utubor	DU	Technical Secretary
Clare Hannah	CH	PAB Member
Tom Chevalier	TC	PAB Member
David Tod	DT	PAB Member
Phil Russell	PR	PAB Member
Fungai Madzivadondo	FM	PAB Member
Jon Dixon	JD	PAB Member
Andy Knowles	AK	PAB Member
James Evans	JE	PAB Member
Phil Eyre	PE	PAB Member
Gavin Gardner	GG	BSC Auditor

Apologies

Alex Leyland	AL	PAB Member
Sean Tierney	ST	PAB Member

Attendees and apologies

James Murphy	JM	PAB Member
Jack Brewer	JB	PAB Alternate

Part III: Public Session – Decision

1. Changes to the Qualification Processes (PAB269/03)

1.1 Elxon presented PAB with changes to the Qualification processes post MHHS.

1.2 Key discussions:

- a) PAB Members discussed the Renewal of Qualification Assessment Document (RAD). A Member questioned what the scope of the document would be. Elxon confirm it is a replacement of the Re-qualification section within the current Self Assessment Document (SAD). The Member asked how this would be reviewed. Elxon responded that this will be reviewed by the PAWG.
- b) A PAB Member questioned the Renewal of Qualification process and the subset of qualification testing scenarios. Elxon explained that the presented process is intentionally high level, and the PAWG will refine the further details of Qualification testing, before an updated version is brought back to the PAB.
- c) A PAB Member mentioned the Re-qualification process and if the current process of self-declaration is being kept. Elxon explained the three-year cycle proposed by the Renewal of Qualification process, but also noted that Elxon and the PAB would be able to initiate the Re-qualification process.
- d) A PAB Member asked for further clarification of the removal of the Annual Statement of Qualified Status process. The Member further questioned how system changes would be notified to Elxon. Elxon confirmed there would be a reliance on Suppliers to notify system changes. The PAB Chair noted an obligation on Parties to notify Elxon of changes would be useful.
- e) A PAB Member commented that clarification on system changes would be useful, as this would define changes that should be declared. Elxon agreed a more detailed definition on system changes would be useful and suggested this could be aligned to the Retail Energy Code's (REC) process.

1.3 The PAB:

- a) **COMMENTED** on the 'Changes to Qualification Process' document (Attachment A); and
- b) **AGREED** on issuing the 'Changes to Qualification Process' for industry review.