

Minutes

Performance Assurance Board (PAB)

Meeting number **PAB272**

Venue **Remote / Elexon Office**

Date of meeting **Thursday 28 September 2023**

Classification **Public**

Attendees and apologies

Attendees

Oliver Meggitt	OM	PAB Chair
Beth Procter	BP	PAB Vice Chair
Sukh Berk	SB	Technical Secretary
Diana Utubor	DU	Technical Secretary
Clare Hannah	CH	PAB Member
Phil Russel	PR	PAB Member
Fungai Madzivadondo	FM	PAB Member
James Evans	JE	PAB Member
Andy Knowles	AK	PAB Member
David Tod	DT	PAB Member
Sean Tierney	ST	PAB Member
Stavya Nagpal	SN	BSC Auditor
Martin McEwan	MM	Qualification Service Provider

Apologies

Attendees and apologies

Victoria Moxham	VM	Elexon Executive
James Murphy	JM	PAB Member
Alex Leyland	AL	PAB Member
Jon Dixon	JD	PAB Member
Andrew Jones	AJ	PAB Member
Jack Brewer	JB	PAB Alternate
Gavin Gardener	GG	BSC Auditor
Andrew MacFaul	AM	PAB Member
Philip Eyre	PE	PAB Member

Part I: Public Session – Information

1. **High Level Market Half-Hourly Settlement (MHHS) Qualification Test Approach for and process for participants who do not successfully complete MHHS Qualification (PAB272/01)**
 - 1.1 Elexon invited the PAB to approve the High Level Qualification Test Approach and next steps, and to approve the process for Suppliers that have not completed MHHS Qualification successfully.
 - 1.2 Key discussions:
 - a) A PAB Member mentioned that the Licensed Distribution System Operator (LDSO), Supplier Meter Registration Service (SMRS) and Unmetered Supplies Operator (UMSO) roles should be qualified under MHHS by Milestone 11 (M11) and emphasised the importance of programme timescales. Elexon agreed and added timescales would ensure progression of the program. Elexon agreed that the M11 cutoff was a high priority because of the impact on the rest of the market if LDSOs did not qualify on time.
 - b) The Member went on to state that Supplier roles should be Qualified by M14. The Member also mentioned that the Qualification Plan should explicitly state that all remaining Party Agents will have their Qualification removed if not Qualified by M15. Elexon noted it would consider this but noted that legacy Supplier Agents would be required for run-off legacy Settlement activity, up to the Final Reconciliation (RF) Settlement Run for the Milestone15 (M15) date.
 - c) A PAB Member asked if there is a process in place to identify legacy participants that do not wish to qualify for MHHS. Elexon stated that communications were sent out by Elexon to ask participants about their expectations as well as the formal MHHS declaration that will occur between February and May in 2024. Elexon noted that this would involve Participants expressing their intentions more formally, enabling Elexon to identify Parties intending to relinquish legacy roles.
 - d) A PAB Member asked if Agents have an obligation under the Qualification status to serve non-migrated Meter System Identifiers (MSIDs) residing in Supplier Agent's systems. The Member clarified that this is in relation to a Supplier Agent who has successfully qualified for MHHS alongside an unsuccessful Supplier. This resulted in isolated MSIDs in the Legacy arrangement. Elexon responded that this may not be classed as a complete migration as there has not been a full transfer of MSIDs. Elexon also stated that migration risks are regularly discussed in the MHHS programme to determine where responsibility lies for different segments of the process. An action will be taken to confirm the existence of the migration risk on the Mitigating Action Plan.
 - e) A PAB Member expressed concerns about the lack of clarity regarding the type of Qualification testing Suppliers are required to do. Elexon stated that there are expectations for tests to be completed in the production set-up and environment to ensure the end to end process works for the participant.

- f) The Member further questioned the need for additional testing since the DIP Early Adopters would have already undergone initial testing. Elexon confirmed that the purpose of the additional testing would be to validate the end to end process.
- g) A PAB Member expressed concerns about the possible decline of credibility of the Qualification process due to the excessive amount of testing. The Member also stated that they feared many Suppliers would prefer to be placed in Tranche 7 for Qualification testing. That if there were central issues that prevented them from qualifying that it would not be feasible to operate the escalation process, as many Suppliers could be prevented from operating in the market. Elexon stated that the current intentions provided by participants do not indicate all participants will request Tranche 7. Additionally, as set out in the paper, the first step of the escalation process is to check for central issues in testing and no participants would be taken through the escalation process if this were the case.
- h) A PAB Member questioned whether central testing was appropriate for Suppliers as suggested that any issues would be at their own risk. Elexon emphasised that Qualification is a preventative technique and the aim is to prevent the risk. Elexon stated this was a risk appetite decision but noted that the PAB have undertaken significant work in the past when Supplier system changes have resulted in significant Settlement impacts.
- i) The Member asked if DIP adapters are being Qualified. Elexon stated that individual participants will be Qualified, not DIP adapters. This is consistent with the Qualification Approach and Plan approved by the PAB.

Number	Description	Owner	Relevant Discussions
PAB272/01	Elexon assess the risk that Suppliers do not qualify and leave MSIDs “stranded” in the legacy arrangements on the Mitigating Risks log.	ANM	1.2(e)

1.3 The PAB:

- a) **APPROVED** the High Level Qualification Test Approach and next steps;
- b) **APPROVED** the process for Suppliers that have not completed MHHS Qualification successfully, subject to the next steps set out in section 7.3.

2. PAB Meeting Dates 2024 (PAB272/02)

2.1 Elexon invited the PAB to note the PAB meeting dates for 2024; and to note the dates will be published on the Elexon website.

2.2 The PAB:

- a) **NOTED** the PAB meeting dates for 2024; and
- b) **NOTED** the dates will be published on the Elexon website.