

SVG213/06 – 2019 SVG DATES AND CP IMPACT ASSESSMENT TIMETABLE

MEETING NAME	SVG 213
Date of meeting	30 October 2018
Paper number	213/06
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Purpose of paper	Information
Classification	Public
Summary	This paper presents the 2019 Supplier Volume Allocation Group (SVG) meeting dates and Change Proposal (CP) Impact Assessment timetable.

1. Annual committee meeting cycle

1.1 The BSC Panel has agreed the 2019 Panel Meeting dates. The Panel Committee meeting dates follow the same set timetable each year which we tie to the Panel Meetings. The annual CP Impact Assessment 'batch' timetable also follows a set cycle tied to the Panel Committee dates.

2. 2019 SVG meeting dates

2.1 The table below shows next year's SVG meeting dates.

Meeting number	Paper day	Meeting date
SVG215	17 Dec 2018	08 Jan 2019
SVG216	28 Jan 2019	05 Feb 2019
SVG217	25 Feb 2019	05 Mar 2019
SVG218	25 Mar 2019	02 Apr 2019
SVG219	29 Apr 2019	07 May 2019
SVG220	28 May 2019	04 Jun 2019
SVG221	24 Jun 2019	02 Jul 2019
SVG222	29 Jul 2019	06 Aug 2019
SVG223	27 Aug 2019	03 Sep 2019
SVG224	30 Sep 2019	08 Oct 2019
SVG225	28 Oct 2019	05 Nov 2019
SVG226	25 Nov 2019	03 Dec 2019
SVG227	16 Dec 2019	07 Jan 2020

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Meeting dates

- 2.2 All meetings are on Tuesdays and start at 10:00.
- 2.3 The January 2019 meeting was previously scheduled for Wednesday 2 January. However, as this is the first Working Day of the year in England and Wales (and a bank holiday in Scotland), we have decided to move this back a week to Tuesday 8 January. We have followed the same approach for the January 2020 meeting.

Paper days

- 2.4 Paper days are normally the Monday five Working Days (WDs) before the meeting. Where a bank holiday falls on the normal paper day, or between the paper day and the meeting, then (with the SVG's agreement) we've historically issued papers four WDs before the meeting. The exception is the early January meeting, where past practice is to issue papers before the start of the Christmas holiday period.
- 2.5 Our approach to 2019 paper days is identical to 2018, which means that we've:
- brought the SVG215 and SVG227 papers day forward to the Monday of the last working week before Christmas
 - pushed the SVG220 paper day back to Tuesday 28 May, which gives four WDs because of the bank holiday on Monday 27 May
 - pushed the SVG223 paper day back to Tuesday 27 August (four WDs before the meeting), because of the bank holiday on Monday 26 August

3. CP Impact Assessment timetable

- 3.1 Attachment A shows next year's CP batch timetable, which runs from this November's CP Circular (CPC) date (5 November 2018).
- 3.2 We did not receive any responses from the industry consultation on CPC dates. During the consultation period, we identified some areas where CPC dates could be amended to allow CPs to be progressed quicker. We have updated these dates in Attachment A, which better align with CPC timetables from previous years.

4. Recommendations

- 3.3 We invite you to:
- a) **NOTE** the SVG meeting dates for 2019; and
 - b) **NOTE** the CP Impact Assessment timetable for 2019.

Attachments

Attachment A – CP Impact Assessment timetable

For more information, please contact:

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