Cancellation of High Grade/Low Grade Communications Service form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | **27 January 2021** |  | Classification | **Public** |
| Document owner | **Participant Management Team**  |  | Document version | **V7.0** |

There are four cancellation scenarios, please tick the relevant option:

□ I wish to cancel my High Grade Service and continue to access trading data using the Low Grade Service.

□ I have a High Grade Service and I wish to cancel it and cease accessing and submitting trading data.

□ I have a Low Grade Service and I wish to discontinue access to trading data.

□ I ordered a TIBCO licence through Elexon and would like to cancel it.

Please complete the following information.

|  |  |
| --- | --- |
| Party Name  |  |
| **Party ID/IDs**  |  |
| **Address**  |  |
| **Name of Sender**  |  |
| **Contact Email Address**  |  |
| **Contact Tel. No.**  |  |
| **Name of Authorised Signatory**  |  |
| **Authorised Signature**  |  |
| **Password**  |  |
| **Date Cancellation Required[[1]](#footnote-1)**  |  |

**Are you sharing another Party’s communication lines? YES / NO**

If you are sharing another Party’s communication line, please complete the details of the Party whose lines you are sharing below.

|  |  |
| --- | --- |
| Party Name  |  |
| **Party ID/IDs**  |  |
| **Address**  |  |
| **Name of Sender**  |  |
| **Contact Email Address**  |  |
| **Contact Tel. No.**  |  |

Any other comments:

## Need more information?

For more information please contact the **BSC Service Desk** at bscservicedesk@cgi.com or call **0370 010 6950**.

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1. You must give at least 30 days written notice prior to the cancellation date [↑](#footnote-ref-1)