**Change Proposal Consultation**

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| CPC00740: 07 April 2014 |
| CPC00740 contains four Change Proposals for Impact Assessment by your organisation: CP1407 v2.0, CP1409, CP1410 and CP1411. |

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| **calendar_dates** |
| **When to return your response** |
| Please return your completed  response using the  forms below by  **5:00pm Friday 2 May 2014**  **to** [**elexon.change@elexon.co.uk**](mailto:elexon.change@elexon.co.uk)  Please tell us as soon as  possible if you are unable  to meet this deadline. |

**What is the purpose of this Impact Assessment?**

As part of the Change Process, we ask your organisation to carry out an Impact Assessment (IA) in order for us to understand the impacts on your organisation; and your views and opinions on each Change Proposal (CP) we present to you through this CP Consultation (CPC).

By answering the questions, your IA will help us to:

* determine the costs and impacts of the changes;
* establish realistic implementation timescales; and
* consider the cost-benefit of each change.

Your views and comments will then be presented to the appropriate Committee[[1]](#footnote-1): Imbalance Settlement Group (ISG) and/or Supplier Volume Allocation Group (SVG), who will make a decision on whether a change should be made.

#### What is in this document?

This document contains:

* an impact assessment form for each CP in this CPC batch; and
* a number of questions for you to answer, relating to each CP, as necessary.

Attached to this document are Assessment Consultations (ACs) for each CP in the CPC batch. The AC provides detailed information on the background, solution, potential impacts and costs associated with each CP. **Reading the Assessment Consultations in order will help you complete your response**.

The following CPs are included in the batch:

| **Change Proposals** | | | |  |
| --- | --- | --- | --- | --- |
| **CP no.** | **Title** | **SVA/CVA** | **Summary of Proposal** | **Attached Documents** |
| CP1407 v2.0 | Updates to current LLF audit templates | CVA/SVA | This is version 2.0 of CP1407 which proposes to create a set of optional templates with consistent formatting for the Licensed Distribution System Operators (LDSOs) to complete as part of the annual Line Loss Factor (LLF) audit. As such amendments have been made to the current BSCP128 Appendices and an additional three Appendices have been added. | CP1407 v2.0 Form  CP1407 v2.0 AC  CP1407 v2.0 BSCP128 redlined text v0.2  CP1407 v2.0 BSCP128: Appendix 3 redlined text v0.2  CP1407 v2.0 BSCP128: Appendix 4 redlined text v0.2  CP1407 v2.0 BSCP128: Appendix 5 redlined text v0.2  CP1407 v2.0 BSCP128: Appendix 6 redlined text v0.1  CP1407 v2.0 BSCP128: Appendix 7 redlined text v0.1  CP1407 v2.0 BSCP128: Appendix 8 redlined text v0.1  CP1407 v2.0 BSCP128: Appendix 9 redlined text v0.2  CP1407 v2.0 BSCP128: Appendix 10 redlined text v0.1 |
| CP1409 | Change of Measurement Class process for advanced Meters | SVA | CP1409 proposes to formalise the following prior to the potential implementation of P272: clarification on the appointment process options; introduce a requirement on the HHMOA to include the time of the initial register reading sent to the HHDC as well as the date; include an explicit reference to the transfer of commissioning details; clarify that a notification of removal of the NHH Meter should be sent whether the Meter is physically removed or not; and remove the requirement in BSCP504 for NHHDCs to send the P0028 100kW Demand Report to the Panel. | CP1409 Form  CP1409 AC  CP1409 BSCP502 redlined text v0.1  CP1409 BSCP504 redlined text v0.1  CP1409 BSCP514 redlined text v0.1 |
| CP1410 | Transfer of Outstation Level 3 Passwords for advanced Meters | SVA | CP1410 proposes a two-stage process for transferring the D0313 flow, which will provide the HHMOA with the information needed in sufficient time to plan for the CoMC date, whilst allowing the NHHMOA not to surrender control of the Meter until their de-appointment date. | CP1410 Form  CP1410 AC  CP1410 BSCP514 redlined text v0.1 |
| CP1411 | Remove exemption from Proving Tests for Code of Practice 10 Metering Systems | SVA | CP1411 proposes to remove the exemption from Proving Tests for Code of Practice (CoP) 10 Metering Systems in BSCP514 8.3.1 and BSCP502 4.6.1. Proving Tests will then be mandatory for all HH Metering Systems. | CP1411 Form  CP1411 AC  CP1411 BSCP502 redlined text v0.1  CP1411 BSCP514 redlined text v0.1 |

**Where can I find more information?**

Once the CPC has been issued, we will publish further information and details of these CPs on the [ELEXON Website](http://www.elexon.co.uk).

For details on the expected impacts on participants, please refer to the CP Participant Impact Matrix[[2]](#footnote-2) tab of the [Change Register](http://www.elexon.co.uk/change/data-reports/change-register/).

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| **Any questions?** |
| If you require further information on this change or have any queries,  please contact:  **Claire Anthony on**  **020 7380 4293**  [**Claire.Anthony@elexon.co.uk**](mailto:Claire.Anthony@elexon.co.uk) **or**  [**elexon.change@elexon.co.uk**](mailto:elexon.change@elexon.co.uk)**.**  H:\Claire-Anthony-2.jpg |

**Impact Assessment**

#### How do I respond to this Consultation?

In order to respond, please carry out an IA by completing the forms below for each specific change.

Please return your response using the attached forms by **5:00pm** on **Friday 2 May 2014.**

Please let me know as soon as possible if you are unable to meet this deadline.

**ELEXON Change Management**

**Contact Details**

It may be necessary for us to contact you directly if we need to discuss your response further. Therefore, **please provide a point of contact from your organisation by completing the table below:**

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| **Organisation name:** |  |
| **Roles in which you operate:**  (e.g. Supplier, HHDC, etc.) |  |
| **Contact Name:** |  |
| **Contact email:** |  |
| **Phone no:** |  |

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| **Change Proposal Impact Assessment Form** | |
| **CP1407 v2.0[[3]](#footnote-3)** | Updates to current LLF audit templates |

| **Question** | | **Response:** |
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| **1** | Do you agree with the change? (Please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **2** | Is your organisation impacted? If yes please answer the following: | Yes/No *(delete as appropriate)* |
|  | **2a** - How is your organisation impacted? |  |
|  | **2b** - What are the associated costs on your organisation to implement the change?  (If you would like any details to remain confidential and only for use by the Panel/Panel Committees when making a decision, please indicate accordingly) |  |
| **3** | Do you agree with the implementation approach? (If not, please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **4** | Do you have any other comments/questions? |  |

REVIEW CP redlined text (CP1407 v2.0) – (BSCP128)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 3)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 4)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 5)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 6)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 7)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 8)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 9)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1407 v2.0) – (BSCP128: Appendix 10)

Please review the redlined text for CP1407 v2.0 and use the following table to enter any comments you have.

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| **Change Proposal Impact Assessment Form** | |
| **CP1409[[4]](#footnote-4)** | Change of Measurement Class process for advanced Meters |

| **Question** | | **Response:** |
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| **1** | Do you agree with the change? (Please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **2** | Is your organisation impacted? If yes please answer the following: | Yes/No *(delete as appropriate)* |
|  | **2a** - How is your organisation impacted? |  |
|  | **2b** - What are the associated costs on your organisation to implement the change?  (If you would like any details to remain confidential and only for use by the Panel/Panel Committees when making a decision, please indicate accordingly) |  |
| **3** | Do you agree with the implementation approach? (If not, please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **4** | Do you have any other comments/questions? |  |

REVIEW CP redlined text (CP1409) – (BSCP502)

Please review the redlined text for CP1409 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1409) – (BSCP504)

Please review the redlined text for CP1409 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1409) – (BSCP514)

Please review the redlined text for CP1409 and use the following table to enter any comments you have.

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| **Change Proposal Impact Assessment Form** | |
| **CP1410[[5]](#footnote-5)** | Transfer of Outstation Level 3 Passwords for advanced Meters |

| **Question** | | **Response:** |
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| **1** | Do you agree with the change? (Please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **2** | Is your organisation impacted? If yes please answer the following: | Yes/No *(delete as appropriate)* |
|  | **2a** - How is your organisation impacted? |  |
|  | **2b** - What are the associated costs on your organisation to implement the change?  (If you would like any details to remain confidential and only for use by the Panel/Panel Committees when making a decision, please indicate accordingly) |  |
| **3** | Do you agree with the implementation approach? (If not, please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **4** | Do you have any other comments/questions? |  |

REVIEW CP redlined text (CP1410) – (BSCP514)

Please review the redlined text for CP1410 and use the following table to enter any comments you have.

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| **Change Proposal Impact Assessment Form** | |
| **CP1411[[6]](#footnote-6)** | Remove exemption from Proving Tests for Code of Practice 10 Metering Systems |

| **Question** | | **Response:** |
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| **1** | Do you agree with the change? (Please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **2** | Is your organisation impacted? If yes please answer the following: | Yes/No *(delete as appropriate)* |
|  | **2a** - How is your organisation impacted? |  |
|  | **2b** - What are the associated costs on your organisation to implement the change?  (If you would like any details to remain confidential and only for use by the Panel/Panel Committees when making a decision, please indicate accordingly) |  |
| **3** | Do you agree with the implementation approach? (If not, please provide rationale) | Yes/No/Neutral *(delete as appropriate)* because… |
| **4** | Do you have any other comments/questions? |  |

REVIEW CP redlined text (CP1411) – (BSCP502)

Please review the redlined text for CP1411 and use the following table to enter any comments you have.

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REVIEW CP redlined text (CP1411) – (BSCP514)

Please review the redlined text for CP1411 and use the following table to enter any comments you have.

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1. Where necessary, we will present these to the Performance Assurance Board (PAB), or other Committee beforehand for endorsement. [↑](#footnote-ref-1)
2. Please note that the contents of the CP Participant Impact Matrix may not be exhaustive. Please carefully review the attached CPs, including any attachments, to determine the impact on your organisation and roles in which it operates. [↑](#footnote-ref-2)
3. **information_Turq.jpg** For more information or to discuss, please contact Claire Anthony on 020 7380 4293 or email [claire.anthony@elexon.co.uk](mailto:claire.anthony@elexon.co.uk). [↑](#footnote-ref-3)
4. **information_Turq.jpg** For more information or to discuss, please contact Claire Anthony on 020 7380 4293 or email [claire.anthony@elexon.co.uk](mailto:claire.anthony@elexon.co.uk). [↑](#footnote-ref-4)
5. **information_Turq.jpg** For more information or to discuss, please contact Claire Anthony on 020 7380 4293 or email [claire.anthony@elexon.co.uk](mailto:claire.anthony@elexon.co.uk). [↑](#footnote-ref-5)
6. **information_Turq.jpg** For more information or to discuss, please contact Claire Anthony on 020 7380 4293 or email [claire.anthony@elexon.co.uk](mailto:claire.anthony@elexon.co.uk). [↑](#footnote-ref-6)