

**Redlined BSC Service Description for Central Data Collection text for CP1462
'Allow the CDCA to break and remake metering equipment seals to access an
Outstation's local interrogation port.'**

This CP proposes changes to section 1 and addition of section 12A.

We have redlined these changes against Version 19.0.

There is no impact on any other part of this document for this CP.

Amend section 1 as follows:

1. OVERVIEW

- 1.1 This is the Service Description for the CDCA appointed by the BSCCo for the purpose of providing a central data collection service relating to Metering Systems collecting, processing and aggregating metered data associated with Metering Systems registered with the CRA;
- 1.2 The purpose of this Service Description is to describe:-
- (a) the responsibilities and obligations of the CDCA for the collection, validation, processing and aggregation of metered data within the timescales required to enable Settlement to meet the Payment Calendar; and
 - (b) the actions to be taken by the CDCA where metered data is incorrect, incomplete or missing and the processes of data estimation and substitution;
- 1.3 This Service Description also describes the key interfaces between the CDCA and BSC Agents such as the CRA and the SAA, BSC Trading Parties and MOAs;
- 1.4 The CDCA shall:-
- (a) establish and maintain a database of registration data provided by the CRA and BSC Trading Parties;
 - (b) receive, validate and maintain Meter Technical Details associated with each Metering System for each Boundary Point;
 - (c) carry out Metering System Proving Tests on all new registrations of Metering Equipment, including any registration transfers of Metering System from SMRS to CMRS, or where there has been a change to hardware for a Boundary Point;
 - (d) collect, validate and record Meter data, estimating metered values where necessary;
 - (e) provide a sealing service, as required, in respect of the requirement to collect metered data manually on site;
 - (ef) carry out Meter Advance Reconciliation;
 - (fg) aggregate and process Meter volume data, using the latest available Metered Data, Line Loss Factors, Aggregation Rules, Registration Data and Meter Technical Details for the relevant Settlement Day;
 - (gh) support BSCCo in establishing the network mapping statement and then after in respect of any dispute;

- (~~hi~~) receive notification of Load Periods and Sample Settlement Periods from BSCCo for Reference Years, by 5 October;
- (~~ij~~) Not used;
- (~~kj~~) not accept estimated meter data from Parties which are submitted later than 45WD before the scheduled Final Reconciliation Settlement run;
- (~~lk~~) develop and maintain a contingency plan;
- (~~ml~~) provide a disaster recovery service and develop and maintain a disaster recovery plan;
- (~~mn~~) provide the BSC Auditor with access to those things required by Section H5.5.2 of the Code which include:
 - the systems, system specifications, and other systems documents used by the CDCA in connection with performing its duties as BSC Agent;
 - the premises, personnel, data, information and records;
- (~~no~~) provide a help-desk service; and
- (~~op~~) receive details of Disconnected BM Units; and
- (~~pq~~) report estimates of Demand Disconnection Volumes to the SAA.

- 1.5 The terms, definitions and abbreviations used in this Service Description shall have the meanings given in the Glossary and the Part A of this Agreement;
- 1.6 The CDCA shall meet the performance standards that are required to be achieved in the delivery of this service as detailed in Part G of Schedule 1 of this Agreement;
- 1.7 This Service Description does not cover any Metering Systems that are registered with the SMRA administered by LDSOs in Great Britain.

Add section 12A as follows:

12A. SEALING OF METERING EQUIPMENT

12A.1 The CDCA shall:

- (a) provide a sealing service covering all Metering Systems registered by the CRA and notified to the CDCA in respect of the requirement to collect metered data manually on site.
- (b) the requirement for the CDCA's personnel to visit site to break and make Metering Equipment seals for the purpose of obtaining manual data collection will normally arise as result of metering faults and/or prolonged manual data collection;

- (c) procure the services of suitably qualified and experienced field personnel for the purposes of the breaking of Metering Equipment seals and the re-sealing of Metering Equipment for the purpose of manual data collection on site;
- (d) ensure that qualified personnel comply with all site specific safety requirements, in addition to any MOA requirements, whilst undertaking manual data collection;
- (e) establish and maintain a register of the sealing plier IDs that are issued to staff, pending issue to staff or lost stolen or destroyed;
- (f) complete the register of seals applied at the Metering System site; and
- (g) provide notification to the MOA of the replacement of seals.