

# CP Progression Paper

## CP1477 'Updates to BSCP537 Appendix 1 as a result of P283'



### Committee

Performance Assurance  
Board / Supplier Volume  
Allocation Group /  
Imbalance Settlement  
Group



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### About This Document

This document provides information on new Change Proposal (CP) CP1477 and outlines our proposed progression timetable for this change, including when we will issue it for CP Consultation in the next suitable Change Proposal Circular (CPC) batch.

We are presenting this paper to capture any comments or questions on this CP from the Performance Assurance Board (PAB), the Supplier Volume Allocation Group (SVG) and the Imbalance Settlement Group (ISG) Members, before we issue it for consultation.

We are presenting this paper to multiple committees because they jointly own the impacted Balancing and Settlement Code Procedure (BSCP). Further detail around each committee's ownership of this BSCP is covered in the 'Proposed redlining' section of this document, under section 2 'Solution'.

There are three parts to this document:

- This is the main document. It provides a summary of the solution, impacts, anticipated costs, and proposed implementation approach, as well as our proposed progression approach for this CP.
- Attachment A contains the CP1477 proposal form.
- Attachment B contains the proposed redlined changes to deliver the CP1477 solution.

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# 1 Why Change?

## Background

### Modification P283

ELEXON implemented Modification [P283 'Reinforcing the Commissioning of Metering Equipment Processes'](#) on 6 November 2014. The Modification placed commissioning obligations on the Metering Equipment owner, if they are a Balancing and Settlement Code (BSC) Party. This shifted the responsibility for commissioning of measurement transformers from the Meter Operator Agent (MOA) to the Licenced Distribution System Operator (LDSO) (or Transmission Company where applicable). It also placed an obligation on the MOA to inform the Registrant of the commissioning status of each Metering System.

Under P283, MOAs retain responsibility for assessing the overall accuracy of the Metering System. Introducing an obligation for the MOA to communicate the commissioning status of a Metering System to the Registrant (typically the Supplier) was intended to ensure that the Supplier had a complete picture of the status of its Half Hourly (HH) portfolio. The Supplier could then take corrective action over any gaps in the commissioning process.

### Qualification process

As part of the Qualification process, participants applying to Qualify as a Supplier Volume Allocation (SVA) Party, SVA Party Agent or Central Volume Allocation (CVA) MOA must complete [BSCP537 'Appendix 1 Self Assessment Document \(SAD\)'](#). BSCP537 Appendix 1 is a long Microsoft Word format questionnaire, where applicants provide responses and supporting evidence to questions. BSCP537 Appendix 1 provides assurance that the applicant has the necessary systems, processes and knowledge in place to perform in their intended role.

### What is the issue?

BSCP537 Appendix 1 has not been updated since the implementation of P283. Therefore, BSCP537 Appendix 1 does not reflect the new commissioning obligations P283 introduced. ELEXON took an action from the PAB in December 2015 ([PAB179](#)) to investigate whether it recommends changes to BSCP537 Appendix 1 in light of P283.

### Proposed solution

ELEXON raised [CP1477 'Updates to BSCP537 Appendix 1 as a result of P283'](#) on 7 November 2016.

CP1477 proposes to update the questions around the commissioning process in the role-specific sections in BSCP537 Appendix 1. If approved CP1477 will update the following sections:

- Question 13.1.8 in Section 13 'SVA HHMOA';
- Question 15.1.6 in Section 15 'CVA MOA'; and
- Question 18.1.5 in Section 18 'Supplier'.

Specifically, this CP will update the guidance within BSCP537 Appendix 1 on answering these questions, which are specific to the commissioning process. The updated guidance will reflect the new obligations introduced by P283, such as the MOA informing the Registrant of the commissioning status and the Supplier making corrective actions over any gaps in the commissioning process. Please refer to Attachment B for these proposed changes to BSCP537 Appendix 1.

This CP also includes minor housekeeping changes to Question 14.1.8 in Section 14 'SVA NHHMOA'. In particular, these changes improve the use of language and correct redundant references. Therefore, our proposed changes to Question 14.1.8 introduce no new obligations for qualifying SVA NHHMOAs. Please refer to Attachment B for these proposed changes to BSCP537 Appendix 1.

### Proposer's rationale

If approved, CP1477 will ensure that BSCP537 Appendix 1 reflects the requirements of P283, as requested by the PAB. These changes will clarify what is expected of qualifying SVA HHMOAs, CVA MOAs and Suppliers when providing evidence that their systems, processes and knowledge meet their P283 commissioning obligations. This will improve the quality of initial submissions, which in turn will improve the efficiency of the Qualification process. These changes will also provide assurance that the applicant will meet their commissioning obligations when acting as a qualified participant.

### Proposed redlining

Attachment B contains the proposed changes to BSCP537 Appendix 1 to deliver CP1477.

We are presenting CP1477 to the PAB, the SVG and the ISG because these committees jointly own BSCP537 Appendix 1 under the BSC Baseline Statement.

The PAB has joint ownership of BSCP537 Appendix 1 because the PAB is responsible for the Qualification Performance Assurance Technique.

The SVG has joint ownership of BSCP537 Appendix 1 because it covers the Qualification of SVA Parties and SVA Party Agents. CP1477 proposes updates to the SVA Half Hourly MOA (HHMOA), SVA NHHMOA and Supplier role specific sections of the BSCP.

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The ISG has joint ownership of BSCP537 Appendix 1 as Section 15 'CVA MOA' is for a CVA Party Agent. CP1477 proposes updates to the CVA MOA role-specific section of the BSCP.

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## 3 Impacts and Costs

### Central impacts and costs

CP1477 will require a change to BSCP537 Appendix 1. No central system changes are required. There will be a small impact on the Qualification Service Provider (QSP). This is because it will have to send a new version of BSCP537 Appendix 1 to qualifying and re-qualifying participants, if the committees approve this change. ELEXON consulted the QSP on this change, and the QSP supports the progression of this change.

Central Impacts	
Document Impacts	System Impacts
<ul style="list-style-type: none"><li>BSCP537 Appendix 1</li></ul>	<i>None</i>

The central implementation costs for CP1477 will be approximately £240 (one ELEXON working day) to implement the document changes.

### BSC Party & Party Agent impacts and costs

CP1477 will impact qualifying Suppliers, CVA MOAs and SVA HHMOAs. It will be clearer to applicants qualifying in these roles what evidence they must provide when answering questions in BSCP537 Appendix 1 around the commissioning process.

CP1477 will have no impact on Qualified participants, unless they are subject to re-Qualification. Suppliers are not subject to re-Qualification. Therefore, in terms of impacts on Qualified participants, only SVA HHMOAs and CVA MOAs can potentially be affected by CP1477 (if subject to re-Qualification<sup>1</sup>).

BSC Party & Party Agent Impacts	
BSC Party/Party Agent	Impact
Supplier	More detailed answers and evidence required in BSCP537 Appendix 1 around the commissioning process. Applicable to Suppliers undergoing Qualification only.
CVA MOA	More detailed answers and evidence required in BSCP537 Appendix 1 around the commissioning process. Applicable to CVA MOAs undergoing Qualification or re-Qualification.
SVA HHMOA	More detailed answers and evidence required in BSCP537 Appendix 1 around the commissioning process. Applicable to SVA HHMOAs undergoing Qualification or re-Qualification.

<sup>1</sup> If CP1477 is approved, there is no obligation for Qualified participants to re-Qualify around their commissioning obligations. Re-Qualification is subject to Section 2.2 'Re-Qualification Process' in [BSCP537 'Qualification Process for SVA Parties, SVA Party Agents and CVA MOAs'](#).

## 4 Implementation Approach

### Recommended Implementation Date

We propose to implement CP1477 on **29 June 2017** as part of the June 2017 BSC Systems Release.

We have proposed this Implementation Date as it is the next practical BSC Systems Release that can include CP1477. This Implementation Date also aligns with changes to BSCP537 Appendix 1 as part of [CP1474 'Updating the CoMC processes to facilitate the elective HH Settlement of SMETS Meters'](#). This enables ELEXON to make a single set of changes to BSCP537 as part of the June Release and means the QSP can issue one new version of BSCP537 Appendix 1 to qualifying and re-qualifying participants following the June 2017 BSC Systems Release.

## 5 Proposed Progression

### Progression timetable

The table below outlines the proposed progression plan for CP1477:

Progression Timetable	
Event	Date
CP Progression Paper presented to the PAB for information	24 Nov 16
CP Progression Paper presented to the SVG for information	6 Dec 16
CP Progression Paper presented to the ISG for information	13 Dec 16
CP Consultation	9 Jan 17 – 3 Feb 17
CP Assessment Report presented to the PAB for decision	23 Feb 17
CP Assessment Report presented to the ISG for decision	28 Mar 17
CP Assessment Report presented to the SVG for decision	4 Apr 17
Proposed Implementation Date	29 Jun 17 (June 17 Release)

### CP Consultation questions

We intend to ask the standard CP Consultation questions for CP1477. We do not believe any additional questions need to be asked for this CP.

Standard CP Consultation Questions
Do you agree with the CP1477 proposed solution?
Do you agree that the draft redlining delivers the CP1477 proposed solution?
Will CP1477 impact your organisation?
Will your organisation incur any costs in implementing CP1477?
Do you agree with the proposed implementation approach for CP1477?

### **PAB's initial views**

The PAB considered CP1477 at its meeting on 24 November 2016 ([PAB190B/06](#)).

The PAB did not make any comments.



## 7 Recommendations

We invite you to:

- **NOTE** that CP1477 has been raised;
- **NOTE** the proposed progression timetable for CP1477;
- **PROVIDE** any comments or additional questions for inclusion in the CP Consultation; and
- **NOTE** that we presented CP1477 to the PAB for initial comment on 24 November 2016, and we will present CP1477 to the SVG for initial comment on 6 December 2016.

## Appendix 1: Glossary & References

### Acronyms

Acronyms used in this document are listed in the table below.

Acronyms	
Acronym	Definition
BSC	Balancing and Settlement Code ( <i>Industry Code</i> )
BSCP	Balancing and Settlement Code Procedure ( <i>Code Subsidiary Document</i> )
CP	Change Proposal
CPC	Change Proposal Circular
CVA	Central Volume Allocation
HH	Half Hourly
HHMOA	Half Hourly Meter Operator Agent ( <i>Supplier Agent role</i> )
ISG	Imbalance Settlement Group ( <i>Industry Panel sub-Committee</i> )
LDSO	Licensed Distribution System Operator ( <i>BSC Party role</i> )
MOA	Meter Operator Agent ( <i>Supplier Agent role</i> )
NHHMOA	Non Half Hourly Meter Operator Agent ( <i>Supplier Agent role</i> )
PAB	Performance Assurance Board ( <i>Industry Panel sub-Committee</i> )
SAD	Self Assessment Document
SVA	Supplier Volume Allocation
SVG	Supplier Volume Allocation Group ( <i>Industry Panel sub-Committee</i> )
QSP	Qualification Service Provider ( <i>BSC Agent</i> )

### External links

A summary of all hyperlinks used in this document are listed in the table below.

All external documents and URL links listed are correct as of the date of this document.

External Links		
Page(s)	Description	URL
2	P283 page on the ELEXON website	<a href="https://www.elexon.co.uk/mod-proposal/p283/">https://www.elexon.co.uk/mod-proposal/p283/</a>
2, 5	BSCP page on the ELEXON website	<a href="https://www.elexon.co.uk/bsc-related-documents/related-documents/bscps/">https://www.elexon.co.uk/bsc-related-documents/related-documents/bscps/</a>
2	PAB179 page on the ELEXON website	<a href="https://www.elexon.co.uk/meeting/pab-179/">https://www.elexon.co.uk/meeting/pab-179/</a>
3	CP1477 page on the ELEXON website	<a href="https://www.elexon.co.uk/change-proposal/cp1477/">https://www.elexon.co.uk/change-proposal/cp1477/</a>
5	CP1474 page on the ELEXON website	<a href="https://www.elexon.co.uk/change-proposal/cp1474/">https://www.elexon.co.uk/change-proposal/cp1474/</a>

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External Links		
Page(s)	Description	URL
8	PAB190 page on the ELEXON website	<a href="https://www.elexon.co.uk/meeting/pab-190/?from_url=https://www.elexon.co.uk/events-calendar-item/pab-190/">https://www.elexon.co.uk/meeting/pab-190/?from_url=https://www.elexon.co.uk/events-calendar-item/pab-190/</a>

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