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| **BSC Modification Proposal Form** | | At what stage is this document in the process? |
| PXXX  *(Mandatory for BSC Change Analyst to complete.)*  Mod Title: [Insert text here]  *(Mandatory for Proposer to complete.)* | |  |
| **Purpose of Modification:** *(Please insert a short statement of intent; mandatory for Proposer to complete.)*  [Insert Text Here] | | |
| Description: Description: YES_GREEN | *Please provide an initial view of the preferred governance route and how you want the Modification to be progressed*  The Proposer recommends that this Modification should: *(delete as appropriate)*   * not be a Self-Governance Modification Proposal * be treated as a Fast Track Self-Governance Modification Proposal * be assessed by a Workgroup and submitted into the Assessment Procedure * be sent directly into the Report Phase * be treated as urgent and progressed under a timetable agreed by the Authority   This Modification will be presented by the Proposer to the BSC Panel on *DD MMM YYYY (BSC Change Analyst to provide date)*. The Panel will consider the Proposer’s recommendation and determine how best to progress the Modification. | |
| Description: Description: High_Impact | High Impact:  *Insert Parties and Party Agents impacted*  [Insert text here] | |
| Description: Description: Low_Impact | Medium Impact:  *Insert Parties and Party Agents impacted*  [Insert text here] | |
| Description: Description: Medium_Impact  ***Guidance on the use of this template****: Please complete all sections unless specifically marked for the BSC Change Analyst to complete.*  *Green italic text is provided as guidance and should be removed before submission.*  *The BSC Change Analyst is available to help and support the drafting of any Modifications, including providing guidance on completion of this template and the wider Modification process. For questions and support please contact BSC Change at* [*bsc.change@elexon.co.uk*](file:///C:\Users\talia.addy\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\PRJPVF1A\bsc.change@elexon.co.uk)*.* | Low Impact:  *Insert Parties and Party Agents*  [Insert text here] | |

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| Contents  1 Summary 3  2 Governance 3  3 Why Change? 4  4 Code Specific Matters 4  5 Solution 4  6 Impacts & Other Considerations 4  7 Relevant Objectives 4  8 Implementation Approach 4  9 Legal Text 4  10 Recommendations 4  Timetable  *Please provide Proposer and Proposer Representative contacts and an indicative timetable. The BSC Change Analyst will update the contents and provide any additional Specific Code Contacts. The BSC Change Analyst can provide specific dates based on your Implementation Approach in Section 8.*   |  |  | | --- | --- | | **The Proposer recommends the following timetable:** *(amend as appropriate)* | | | Initial consideration by Workgroup | DD MMM YYYY | | Assessment Procedure Consultation | DD MMM YYYY - DD MMM YYYY | | Workgroup Report presented to Panel | DD MMM YYYY | | Report Phase Consultation | DD MMM YYYY - DD MMM YYYY | | Draft Modification Report presented to Panel | DD MMM YYYY | | Final Modification Report submitted to Authority *[not Self-Governance]* | DD MMM YYYY | | Final Modification Report published  *[Self-Governance]* | DD MMM YYYY | | **Any questions?** |
| Contact:  *[BSC Change Analyst’s name]* |
| **Description: Description: email_us_go_online***[Insert email]* |
| **Description: Description: call_us***[Insert number]* |
| Proposer:  *[Insert name]* |
| **Description: Description: email_us_go_online** *[Insert email]* |
| **Description: Description: call_us** *[Insert number]* |
| Proposer’s representative:  *[Insert name]* |
| **Description: Description: email_us_go_online** *[Insert email]* |
| **Description: Description: call_us** *[Insert number]* |
| Other:  *[Insert name]* |
| **Description: Description: email_us_go_online** *[Insert email]* |
| **Description: Description: call_us** *[Insert number]* |
| Other:  *[Insert name]* |
| **Description: Description: email_us_go_online** *[Insert email]* |
| **Description: Description: call_us** *[Insert number]* |

# Summary

*Please provide a summary of the Proposed Modification (i.e.* ***what*** *is the identified defect,* ***how*** *do you propose this defect is addressed,* ***why*** *this change needs to be made).*

#### What is the issue?

*Provide a summary of the identified defect and* ***why*** *this change should be made, so that readers have an overview of the impact if the change isn’t made.*

[Insert text here[

#### What is the proposed solution?

*Provide a summary of the proposed solution so that readers have an overview of* ***how*** *you propose to address the defect.*

[Insert text here]

#### Insert subheading here

*The BSC Change Analyst may set alternative subheadings appropriate to the specific Code.*

[Insert text here]

# Governance

*Please state clearly which governance procedures apply and why (i.e. how the Modification should be progressed). Please refer to the relevant criteria (below.*

#### Justification for proposed progression [not Self-Governance, Fast Track Self-Governance or Urgent]

[Insert text here]

***Not Self-Governance -*** *A Modification that, if implemented:*

*(a) is likely to have a material effect on:*

*(i) existing or future electricity consumers; and*

*(ii) competition in the generation, distribution, or supply of electricity or any commercial activities connected with the generation, distribution, or supply of electricity; and*

*(iii) the operation of the national electricity transmission system; and*

*(iv) matters relating to sustainable development, safety or security of supply, or the management of market or*

*network emergencies; and*

*(v) the Code’s governance procedures or modification procedures; and*

*(b) is likely to discriminate between different classes of Parties.*

***OR***

***Fast Track Self-Governance -*** *A Modification Proposal which****:***

*(i) if implemented would satisfy the Self-Governance Criteria; and*

*(ii) falls within the scope of Section F2.1.1(d)(iv)(without limiting the right of any person specified in paragraph 2.1.1 to propose a Fast Track Self Governance Modification Proposal) and which is required to correct an error in the Code or as a result of a factual change, including but not limited to:*

*(a) updating names or addresses listed in the Code;*

*(b) correcting -minor typographical errors;*

*(c) correcting formatting and consistency errors, such as paragraph numbering; or*

*(d) updating out of date references to other documents or paragraphs;*

***OR***

***Urgent -*** *A Modification Proposal which****:***

*(i) is linked to an imminent issue or a current issue that if not urgently addressed may cause:*

*(a) a significant commercial impact on Parties, Consumers or stakeholder(s); or*

*(b) a significant impact on the safety and security of the electricity and/or gas systems; or*

*(c) a Party to be in breach of any relevant legal requirements.*

#### Further information about Ofgem’s Urgent Criteria can be found in the [Guidance on Code Modification Urgency Criteria](https://www.ofgem.gov.uk/publications-and-updates/ofgem-guidance-code-modification-urgency-criteria-0) document on the Ofgem website.

#### Requested Next Steps

This Modification should: *(delete as appropriate)*

* a Fast Track Self-Governance Modification Proposal
* assessed by a Workgroup and submitted into the Assessment Procedure
* sent directly into the Report Phase
* treated as urgent and proceed under a timetable agreed by the Authority

*Please provide any additional information to support your preferred next steps, such as any critical events driving the timeline.*

[Insert text here]

# Why Change?

*Please concisely set out* ***why*** *a Modification of the BSC is proposed (i.e.* ***why*** *the identified defect needs to be addressed, what happens if the change isn’t made, what is driving the change, and what Parties/Party Agents are impacted. Proposers should also consider whether additional context and/or background should be included here that is not forming part of the Solution but will to assist wider understanding.*

**What is the issue?**

[Insert text here]

#### Insert subheading here

*The BSC Change Analyst may set subheadings appropriate to the specific Code.*

[Insert text here

# Code Specific Matters

*Please provide any specialist information (that is Code-specific), such as technical skillsets required and any reference documents.*

#### Technical Skillsets

*Provide the required technical skillset that will be required to assess this modification.*

[Insert text here]

#### Reference Documents

*Provide any reference documents that need to be considered.*

[Insert text here]

*The BSC Change Analyst may set alternative subheadings appropriate to the specific Code.*

#### Insert subheading here

[Insert text here]

# Solution

*Please concisely set out in detail the Code changes that are proposed, setting out specific document changes and system changes required.*

*This section is “owned” by the Proposer and will not be altered by the Workgroup and so should set out the change you, as Proposer, wish to see made. This can be amended later to take into account issues raised by a Workgroup.*

**Proposed Solution**

#### Insert subheading here

*The BSC Change Analyst may set subheadings appropriate to the specific Code.*

*The proposer may wish to utilise subheadings.*

[Insert text here]

Impacts & Other Considerations

*Please concisely set out in detail any potential cross-code, consumer or environmental impacts and attach or reference any other, related work.*

**Impacts**

*Provide detail on:*

1. *Who (i.e. which industry roles) is impacted;*
2. *Which processes are impacted;*
3. *Which documents are impacted; and*
4. *Which systems (of any) are impacted*

#### Does this modification impact a Significant Code Review (SCR) or other significant industry change projects, if so, how?

*Please provide the main impacts so that readers have an overview of how the change proposed will affect the identified SCR/project.*

[Insert text here]

#### Consumer Impacts

[Insert text here]

#### Environmental Impacts

[Insert text here]

#### Insert subheading here

*The BSC Change Analyst may set subheadings appropriate to the specific Code.*

*The proposer may wish to utilise subheadings.*

[Insert text here]

Relevant Objectives

|  |  |
| --- | --- |
| Impact of the Modification on the Relevant Objectives: | |
| Relevant Objective | Identified impact |
| a) The efficient discharge by the Transmission Company of the obligations imposed upon it by the Transmission Licence | Positive/Negative/Neutral *Delete as appropriate* |
| (b) The efficient, economic and co-ordinated operation of the National Electricity Transmission System | Positive/Negative/Neutral *Delete as appropriate* |
| (c) Promoting effective competition in the generation and supply of electricity and (so far as consistent therewith) promoting such competition in the sale and purchase of electricity | Positive/Negative/Neutral *Delete as appropriate* |
| (d) Promoting efficiency in the implementation of the balancing and settlement arrangements | Positive/Negative/Neutral *Delete as appropriate* |
| (e) Compliance with the Electricity Regulation and any relevant legally binding decision of the European Commission and/or the Agency [for the Co-operation of Energy Regulators] | Positive/Negative/Neutral *Delete as appropriate* |
| (f) Implementing and administrating the arrangements for the operation of contracts for difference and arrangements that facilitate the operation of a capacity market pursuant to EMR legislation | Positive/Negative/Neutral *Delete as appropriate* |
| (g) Compliance with the Transmission Losses Principle | Positive/Negative/Neutral *Delete as appropriate* |

*Please explain how this change will positively or negatively impact the Applicable BSC Objectives and concisely explain the rationale.*

[Insert text here]

#### Insert subheading here

*The BSC Change Analyst may set subheadings appropriate to the specific Code.*

*The proposer may wish to utilise subheadings.*

[Insert text here]

Implementation Approach

*Please provide any views you have on implementation timescales, including the costs and benefits of a range of implementation options where appropriate and an assessment on how the costs will be recovered.*

[Insert text here]

#### Insert subheading here

*The BSC Change Analyst may set subheadings appropriate to the specific Code.*

*The proposer may wish to utilise subheadings.*

[Insert text here]

Legal Text

*The Proposer is welcome to put forward suggested legal text. If this is a proposed Fast Track Self-Governance Modification then legal drafting and commentary must be provided. Otherwise the legal representative when requested to do so will provide formal legal text and commentary.*

#### Text Commentary

*In support of the legal text provided, the legal representative will provide a plain English explanatory note setting out the approach taken to converting the Solution into legal text and illustrating how the legal text delivers the intent of the Solution.*

[Insert text here]

#### [Suggested] Text

*The legal representative will provide the text (to be inserted into BSC) with instructions for the BSC Change Analyst. The text can be published alongside the main document.*

[Insert text here]

#### Insert subheading here

*The BSC Change Analyst may set alternative subheadings appropriate to the specific Code.*

[Insert text here]

# Recommendations

#### Proposer’s Recommendation to the BSC Panel

The BSC Panel is invited to: *[Delete as appropriate]*

* Agree that PXXX be progressed as a [Self-Governance/Fast Track Self-Governance/Urgent Modification Proposal]; *[If not Self-Governance delete and use recommendation below.]*
* Agree that PXXX not be progressed as a Self-Governance Modification Proposal; *[Only use if the Modification is not Self-Governance, otherwise delete]*
* Agree that PXXX be sent into the Assessment Procedure for assessment by a Workgroup;
* Agree that PXXX be sent directly into the Report Phase;
* Agree that PXXX should be implemented on DD MMM YYYY as a Fast Track Self-Governance Modification Proposal.