# 4 APPENDICES

The following forms and table should be used in conjunction with Section 3: Interface and Timetable Information.

**Forms**

**BSCP02/4.1: Confirmation of Discussion / Testing Requirements with CDCA**

*Form 4.1 should be used whenever a method of assurance is proposed which deviates from the methods defined in the BSCP.*

**BSCP02/4.2: Metering System Commissioning Test Record**

a – Dial Advance Tests (Primary Outstation)

b – Dial Advance Tests (Secondary Outstation)

*Form 4.2 is included within this BSCP in recognition that a dial advance record is required as part of the full ‘end-to-end’ commissioning and Proving Tests required on a new installation. The form ensures consistency of record keeping.*

**BSCP02/4.3: Metering System Proving Test Record**

*Form 4.3 should be used to record and sign-off all Proving Tests which are carried out. Information recorded in Form 4.2 as part of the commissioning process may be used to populate the fields in Form 4.3.*

**BSCP02/4.4: Confirmation of Installation of Metering Equipment (including Extension or Modification of Metering System)**

*Form 4.4 is the official certificate provided by the MOA, on behalf of the Registrant, that the Metering System has been installed and commissioned in accordance with the Meter Technical Details forwarded to the CDCA.*

**BSCP02/4.5: Risk Assessment**

*Form 4.5 should be used by the MOA to identify the proposed work to be carried out, the component parts of the Metering System involved, the potential risks and impact of that work on data quality, and the controls employed to mitigate against those risks.*

**BSCP02/4.1 - Confirmation of Discussion / Testing Requirements with CDCA**

|  |  |
| --- | --- |
| **To: CDCA** | **Date Sent:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **From: Participant Details** |
| MOA ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of Sender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Name of Authorised Signatory:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MSID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| Name of CDCA Operator |  |

confirms that the Proving Test requirements for the Metering System(s) at the above location, and required for Settlement purposes, have been discussed between the MOA and CDCA. The result of those discussions and the testing requirements are listed below.

**Location of Metering System**

|  |  |  |  |
| --- | --- | --- | --- |
| OS Grid Reference: |  |  GSP Reference: (if applicable) |  |
|  |  |  MSID: |  |
| Site Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Site Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |
|  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Detail of Testing Requirements**

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| --- | --- |
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**Confirmed by CDCA**

|  |  |
| --- | --- |
|  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

## BSCP02/4.2a - Metering System COMMISSIONING Test Record

|  |  |
| --- | --- |
| **To: CDCA** | **Date Sent:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **From: Participant Details** |
| MOA ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of Sender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**A Dial Advance Tests**

The purpose of this test is to ensure that UPI and dial values set in the Outstation(s) align with the meter. All additional commissioning tests required by CoP4 will have been completed.

|  |  |  |
| --- | --- | --- |
|  | **Primary Outstation (if separate from Meter)** | **Secondary Outstation[[1]](#footnote-1) (if separate from Meter)** |
| Check UPI values in Outstation align with the meters. |  |  |
| Check dial values in Outstation align with the meters. |  |  |

Dial advance tests should then be performed under conditions of injection test where appropriate. In order to achieve sufficient resolution, dial advances equivalent to operating the Meter at rated voltage and current for at least 10 minutes should be achieved.

**Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MSID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioning Test Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A.1 Primary (or main Meter if integral) Outstation – for first 16 Channels**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ch** | **Estimated Energy Injected /****Prevailing Load \*** | **Meter dial values****MWh / MVARh** | **Outstation dial values** (for Installations with separate Meters and Outstations)**MWh / MVARh** | **Dial** **advance****diff.****(%)** |
| **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** | **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** |
| **00** |  |  |  |  |  |  |  |  |  |  |  |  |
| **01** |  |  |  |  |  |  |  |  |  |  |  |  |
| **02** |  |  |  |  |  |  |  |  |  |  |  |  |
| **03** |  |  |  |  |  |  |  |  |  |  |  |  |
| **04** |  |  |  |  |  |  |  |  |  |  |  |  |
| **05** |  |  |  |  |  |  |  |  |  |  |  |  |
| **06** |  |  |  |  |  |  |  |  |  |  |  |  |
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| **13** |  |  |  |  |  |  |  |  |  |  |  |  |
| **14** |  |  |  |  |  |  |  |  |  |  |  |  |
| **15** |  |  |  |  |  |  |  |  |  |  |  |  |

***To be completed by on-site Meter Operator Agent personnel at time of test***

**BSCP02/4.2a (Cont’d)**

**A.1 Primary Outstation (or main Meter if integral) – for 32 Channel Outstations**

**SITE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **MSID:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Commissioning Test Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ch** | **Estimated Energy Injected /****Prevailing Load \*** | **Meter dial values****MWh / MVARh** | **Outstation dial values** (for Installations with separate Meters and Outstations)**MWh / MVARh** | **Dial** **advance****diff.****(%)** |
| **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** | **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** |
| **16** |  |  |  |  |  |  |  |  |  |  |  |  |
| **17** |  |  |  |  |  |  |  |  |  |  |  |  |
| **18** |  |  |  |  |  |  |  |  |  |  |  |  |
| **19** |  |  |  |  |  |  |  |  |  |  |  |  |
| **20** |  |  |  |  |  |  |  |  |  |  |  |  |
| **21** |  |  |  |  |  |  |  |  |  |  |  |  |
| **22** |  |  |  |  |  |  |  |  |  |  |  |  |
| **23** |  |  |  |  |  |  |  |  |  |  |  |  |
| **24** |  |  |  |  |  |  |  |  |  |  |  |  |
| **25** |  |  |  |  |  |  |  |  |  |  |  |  |
| **26** |  |  |  |  |  |  |  |  |  |  |  |  |
| **27** |  |  |  |  |  |  |  |  |  |  |  |  |
| **28** |  |  |  |  |  |  |  |  |  |  |  |  |
| **29** |  |  |  |  |  |  |  |  |  |  |  |  |
| **30** |  |  |  |  |  |  |  |  |  |  |  |  |
| **31** |  |  |  |  |  |  |  |  |  |  |  |  |

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| ***Comments:*** |

***To be completed by on-site Meter Operator Agent personnel at time of test***

***\* This column is for use by the MOA to confirm that the Meter is functioning correctly. It is not an accuracy test. The value may differ from the Meter advance for a number of reasons, e.g. Meter compensation, changes in load when carried out against prevailing load conditions, or the method of estimating the injected energy.***

**BSCP02/4.2b**

**A.2 Secondary (or check Meter if integral) Outstation – for first 16 Channels**

**SITE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **MSID:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Commissioning Test Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ch** | **Estimated Energy Injected /****Prevailing Load \*** | **Meter dial values****MWh / MVARh** | **Outstation dial values** (for Installations with separate Meters and Outstations)**MWh / MVARh** | **Dial** **advance****diff.****(%)** |
| **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** | **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** |
| **00** |  |  |  |  |  |  |  |  |  |  |  |  |
| **01** |  |  |  |  |  |  |  |  |  |  |  |  |
| **02** |  |  |  |  |  |  |  |  |  |  |  |  |
| **03** |  |  |  |  |  |  |  |  |  |  |  |  |
| **04** |  |  |  |  |  |  |  |  |  |  |  |  |
| **05** |  |  |  |  |  |  |  |  |  |  |  |  |
| **06** |  |  |  |  |  |  |  |  |  |  |  |  |
| **07** |  |  |  |  |  |  |  |  |  |  |  |  |
| **08** |  |  |  |  |  |  |  |  |  |  |  |  |
| **09** |  |  |  |  |  |  |  |  |  |  |  |  |
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| **11** |  |  |  |  |  |  |  |  |  |  |  |  |
| **12** |  |  |  |  |  |  |  |  |  |  |  |  |
| **13** |  |  |  |  |  |  |  |  |  |  |  |  |
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| **15** |  |  |  |  |  |  |  |  |  |  |  |  |

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| --- |
| ***Comments:*** |

***To be completed by on-site Meter Operator Agent personnel at time of test***

**BSCP02/4.2b (Cont’d)**

**A 2 Secondary (or check Meter if integral) Outstation – for 32 Channels**

**SITE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **MSID:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Commissioning Test Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ch** | **Estimated Energy Injected /****Prevailing Load \*** | **Meter dial values****MWh / MVARh** | **Outstation dial values** (for Installations with separate Meters and Outstations)**MWh / MVARh** | **Dial** **advance****diff.****(%)** |
| **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** | **Start****Time** | **Start****Value** | **Finish****Time** | **Finish Value** | **Adv.** |
| **16** |  |  |  |  |  |  |  |  |  |  |  |  |
| **17** |  |  |  |  |  |  |  |  |  |  |  |  |
| **18** |  |  |  |  |  |  |  |  |  |  |  |  |
| **19** |  |  |  |  |  |  |  |  |  |  |  |  |
| **20** |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |
| --- | --- |
| Meter dial advances agree with estimated value of primary energy applied to the Meter? Y/N |  |
| Are all dial advance differences in A.1 and A.2 less than 2%? Y/N |  |
| Are the respective Primary (or main Meter if integral) and (or check Meter if integral) Secondary Outstation dial advances in A.1 and A.2 within 2% of each other? i.e. Primary ch 1 to Secondary ch 1 Y/N |  |

|  |
| --- |
| ***Comments:*** |

***To be completed by on-site Meter Operator Agent personnel at time of test***

***\* This column is for use by the MOA to confirm that the Meter is functioning correctly. It is not an accuracy test. The value may differ from the Meter advance for a number of reasons, e.g. Meter compensation, changes in load when carried out against prevailing load conditions, or the method of estimating the injected energy.***

## BSCP02/4.3 - Metering System PROVING Test Record

|  |  |
| --- | --- |
| **To: CDCA** | **Date Sent:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **From: Participant Details** |
| MOA ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of Sender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**SITE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **MSID: \_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Related MSIDs***:* |  |  |  |  |

Complete the tables below for a selected demand period, all channels must be driven to a count of at least 100 pulses.

**For use with 16 Channel Outstations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | **Date:** |
|  | **Primary (or main Meter if integral) Outstation Values** | **Secondary (or check Meter if integral) Outstation Values** |
| **Outstation** **/ LIU1** | **Settlement Instation** | **Outstation** **/ LIU1** | **Settlement Instation** |
| **Ch** | **Start****Time /****Sett.****Period** | **End****Time / Sett.****Period** | **Demand****MW\*/MVAR****Advance****MWh\*/MVARh** | **Collected****(Pulses \* /****MWh \* /MVARh)** | **Scaled****MWh / MVARh** | **Demand****MW\*/MVAR****Advance****MWh\*/MVARh**  | **Collected****(Pulses \* /****MWh \* /MVARh)** | **Scaled****MWh / MVARh** |
| **00** |  |  |  |  |  |  |  |  |
| **01** |  |  |  |  |  |  |  |  |
| **02** |  |  |  |  |  |  |  |  |
| **03** |  |  |  |  |  |  |  |  |
| **04** |  |  |  |  |  |  |  |  |
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| **15** |  |  |  |  |  |  |  |  |

**\* *Delete as appropriate***

**BSCP02/4.3 (cont’d)**

For use with 32 Channel Outstations MSID: \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | **Date:** |
|  | **Primary (or main Meter if integral) Outstation Values** | **Secondary (or check Meter if integral) Outstation Values** |
| **Outstation** **/ LIU1** | **Settlement Instation** | **Outstation** **/ LIU1** | **Settlement Instation** |
| **Ch** | **Start****Time /****Sett. Period** | **End****Time /** **Sett. Period** | **Demand****MW\*/MVAR****Advance****MWh\*/MVARh**  | **Collected****(Pulses \* /****MWh \* /MVARh)** | **Scaled****MWh / MVARh** | **Demand****MW\*/MVAR****Advance****MWh\*/MVARh**  | **Collected****(Pulses \* /****MWh \* /MVARh)** | **Scaled****MWh / MVARh** |
| **16** |  |  |  |  |  |  |  |  |
| **17** |  |  |  |  |  |  |  |  |
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| **30** |  |  |  |  |  |  |  |  |
| **31** |  |  |  |  |  |  |  |  |

**\* *Delete as appropriate***

|  |  |
| --- | --- |
| Are all Primary (or main Meter if integral) Outstation and Settlement instation values the same for each channel? Y/N  |  |
| Are all Secondary (or check Meter if integral)Outstation and Settlement instation values the same for each channel? Y/N  |  |

***MOA must state the units of Demand and Meter Advance data (e.g. MW/MWh)***

*MOA completes Outstation data. CDCA completes Settlement Instation data.*

|  |
| --- |
| ***Comments:*** |

**Signed for CDCA**

|  |  |
| --- | --- |
|  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

**1 Where the commissioning and Proving Tests are not carried out at the same time, the recorded values in the Local Interrogation Unit (LIU) at the time of commissioning may be substituted for the Proving Test provided the same Settlement Period data is collected and compared by the CDCA.**

## BSCP02/4.4 - Confirmation of Installation of Metering Equipment (Including Extension or Modification to Metering Systems)

|  |  |
| --- | --- |
| **To: CDCA** | **Date Sent:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **From: Participant Details** |
| MOA ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of Sender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Details of Registrant and Meter Operator Agent**

|  |  |
| --- | --- |
| Name of Registrant: |  |
| Name of Meter Operator Agent: |  |

confirm that as at ............... hours on ......../......../........ the Metering System required for the purposes of the Code is fully installed, commissioned and operational at the site detailed below.

**Location of Metering System**

|  |  |  |  |
| --- | --- | --- | --- |
| OS Grid Reference: |  |  GSP reference: (if applicable) |  |
|  |  |  MSID: |  |
|  |
| Site Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Site Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |

|  |  |
| --- | --- |
| **Signed for Registrant** |  |
|  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

## BSCP02/4.5 - Risk Assessment

 Page 1 of 2

|  |  |
| --- | --- |
| **To: CDCA** | **Date Sent:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **From: Participant Details** |
| MOA ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of Sender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Our Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Contact Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Name of Authorised Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Metering Equipment Details

**Site:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **MSID:** \_\_\_\_\_\_\_\_\_\_\_

**Circuit(s):** \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Details of work to be carried out:**

**Details of proposed Proving Test:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Metering System****Component** | **Potential Impact of Proposed Work on Metering Data Quality** | **Method of Controlling Risk** |
| --- | --- | --- |
| Primary Plant |  |  |
| CTs and VTs |  |  |
| Cabling and Marshalling Boxes |  |  |
| Metering Panel |  |  |

**BSCP02/4.5 (Cont’d)** Page 2 of 2

|  |  |  |
| --- | --- | --- |
| **Metering System Component** | **Potential Impact of Proposed Work on Metering Data Quality** | **Method of Controlling Risk** |
| Meters |  |  |
| Data Collectors |  |  |
| Auxiliary Power Supplies |  |  |
| Communications Equipment |  |  |
| Other |  |  |

**Existing Control Measures:**

**Additional Information:**

**CDCA Comments**:

**Signed for CDCA**

|  |  |
| --- | --- |
|  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

1. Normally CoP1 only [↑](#footnote-ref-1)