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| **Balancing and Settlement Code****BSC PROCEDURE****Supplier Volume Allocation Standing Data Changes****BSCP507****Version 16.2****Date : 1 April 2020** |

**BSC Procedure 507**

**relating to**

**Supplier Volume Allocation Standing Data Changes**

1. Reference is made to the Balancing and Settlement Code (the Code) for the Electricity Industry in Great Britain and, in particular, to the definition of "BSC Procedure".

2. This is BSC Procedure 507, Version 16.2 relating to Supplier Volume Allocation Standing Data Changes.

3. This BSC Procedure is effective from 1 April 2020

4. This BSC Procedure has been approved by the Panel.

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**AMENDMENT RECORD**

| **Version** | **Date** | **Description of Changes** | **CRs Included** | **Mods Panel Ref** |
| --- | --- | --- | --- | --- |
| 1.0 | Code Effective Date | Re-badging version. |  |  |
| 2.0 | Code Effective Date | Approved for use by the Panel. |  |  |
| 3.0 | 02/07/02 | Changes relating to the reduction in Gate Closure time period embodied for P12. | AR1220 | SVG/17/204 |
| 4.0 | 03/02/03 | SVA Documentation Batch Release. | CPs 518, 668, 680, 786 | SVG/22/275 |
| 5.0 | 24/06/03 | Changes for the CVA Programme June 03 Release. | CP695 |  |
| 7.0[[1]](#footnote-1) | 01/08/03 | Updated for Modification P62. | P62 | SVG/29/390 |
| 8.0 | 30/06/2004 | Change proposal for the CVA Programme June 04 release | CP971 | SVG/40/004 |
| 9.0 | 03/11/2004 | Change Proposal for the CVA Programme Nov 04 release | CP1032 | TDC/58/03 |
| 10.0 | 23/02/2005 | SVA February 2005 Release and BETTA 6.3 | P159, CP942, CP1091 and BETTA 6.3 | SVG/47/004 |
| 11.0 | 23/02/2005 | SVA February 2006 Release  | CP1093, CP1130 | SVG/51/003SVG/53/002 |
| 12.0 | 22/02/2007 | February 2007 Release | CP1156, CP1176 | SVG/62/03SVG67/17ISG68/02 |
| 13.0 | 23/08/2007 | P197 Release | P197 | P/115/04 |
| 14.0 | 05/11/09 | November 2009 Release | CP1278 v 2.0 | ISG100/01SVG100/02 |
| 15.0 | 05/11/15 | November 2015 Release | P300 | P228/06 |
| 16.0 | 28/02/19 | February 2019 Release | P344 | P284C/01 |
|  |  | February 2019 Release | CP1510 | ISG211/06SVG214/02 |
| 16.2 | 01/04/20 | 1 April 2020 Standalone Release  | P354, P388 |  |

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# 1. Introduction

## 1.1 Scope and Purpose of the Procedure

The purpose of this procedure is to ensure maintenance of an accurate, up-to-date set of Supplier Volume Allocation standing data. The standing data is used by the Supplier Volume Allocation Agent (SVAA) to ensure the correct working of its internal processing and, where appropriate, by the Central Registration Agent (CRA) for use in maintaining a list of BSC Agent details. The procedure covers the management and control of **all** changes made to the standing data in the Supplier Volume Allocation, System with the exceptions of:

 SVA Metering System data registered in SMRS; and

 Market Domain Data (MDD) which is handled exclusively in BSCP509 (Changes to Market Domain Data)[[2]](#footnote-2); and

 Data Aggregator standing data changes which are required to be implemented for a Settlement Date only to enable a Supplier Volume Allocation Run to be completed. These changes are processed by the SVAA as contractual obligations and raised as problems with the BSC Service Desk.

Changes can be as the result of a request to add, change or delete individual standing data items.

## 1.2 Main Users of Procedure and their Responsibilities

The main users of this procedure are:

 Suppliers, via their relevant authorised signatory or alternatively their nominated Non Half Hourly (NHH) Balancing Mechanism (BM) Unit representative, to raise / confirm Supplier / Supplier Agent and NHH BM Unit changes.

 The Balancing and Settlement Code Company (BSCCo) who authorises Supplier / Supplier Agent related changes.

 The SVAA who notifies the CRA of changes to the SVAA contact details.

 The SVAA who processes any changes to the Supplier / Supplier Agent standing data and notifies the relevant Supplier of such changes via a monthly report;

 The SVAA who processes any change to the NHH BM Unit Supplier Volume Allocation standing data. Prior to providing any NHH BM Unit data to the SVAA, Suppliers are required to ensure that their relevant authorised signatory or nominated NHH BM Unit representative has been registered as a relevant Authorised Person in accordance with BSCP38; and

• The SVAA who receives MSID Pairs Allocation Notifications from VLPs or the NETSO and who obtains the relevant MSID Standing Data which comprises details of the Grid Supply Point Group, HHDA, Supplier, Line Loss Factor Class and Consumption Component Class Id for each SVA Metering System.

## 1.3 Use of the Procedure

The key milestones for changes to standing data are established as follows:

* Following a Supplier’s initial entry into the market, Supplier and Supplier Agent related standing data must be provided no later than five Working Days (WD) after the first Supply Start Date (SSD) for the Supplier appointment in the GSP Group.
* Following the initial registration of standing data, subsequent updates must be confirmed by the Supplier no later than ten WD following receipt of a monthly report of Standing Data changes from SVAA.
* Following the initial registration of SVA Metering Systems in MSID Pairs, subsequent ad hoc notification of new or amended SVA Metering Systems or MSID Pairs by the VLP or the NETSO.

The Supplier must ensure that Non Half Hourly Balancing Mechanism (BM) Unit changes are received by the SVAA no later than Gate Closure for the period to which the BM Unit applies. BM Unit changes provided after this timescale will not be processed by the SVAA.

The Virtual Lead Party and the NETSO must ensure that it notifies the SVAA of a new or amended MSID Pair no later than 5 WD before the Effective From Settlement Date that the MSID Pair allocation is to be valid.

The SVAA must ensure that any changes to their contact details must be provided to the CRA within 1 WD of those changes becoming effective.

The remaining sections in this document are:

 Section 2 - This section is no longer in use.

 Section 3 - Interface and Timetable Information: this section defines in detail the requirements of each business process.

 Section 4 - Appendices: this section contains relevant supporting information. In addition, Appendix 4.1.1 Data Flows contains references to the BSC SVA Data Catalogue.

## 1.4 Balancing and Settlement Code Provision

This BSC Procedure has been produced in accordance with the provisions of the Balancing and Settlement Code (the Code). In the event of an inconsistency between the provisions of this BSC Procedure and the Code, the provisions of the Code shall prevail.

## 1.5 Associated BSC Procedures

|  |  |
| --- | --- |
| BSCP11 | Trading Disputes  |
| BSCP38 | Authorisations |
| BSCP503 | Half Hourly Data Aggregation |
| BSCP508 | Supplier Volume Allocation Agent |
| BSCP509 | Changes to Market Domain Data |
| BSCP515 | Licensed Distribution |
| BSCP533 | PARMS Data Provision, Reporting and Publication of Peer Comparison Data |
| BSCP537 | Qualification Process for SVA Parties, SVA Party Agents and CVA MOAs |
| BSCP602 | SVA Metering System Register |

## 1.6 Acronyms and Definitions

### 1.6.1 Acronyms

The terms used in this BSC Procedure are defined as follows:

|  |  |
| --- | --- |
| AFYC | Average Fraction of Yearly Consumption |
| BCA | BSC Change Administrator |
| BM | Balancing Mechanism |
| BSC | Balancing and Settlement Code |
| BSCCo | Balancing and Settlement Code Company |
| BSCP | Balancing and Settlement Code Procedure |
| CRA | Central Registration Agent |
| GSP | Grid Supply Point |
| LDSO | Licensed Distribution System Operator  |
| MDD | Market Domain Data |
| MSID | Metering System Identifier |
| NETSO | National Electricity Transmission System Operator |
| PARMS | Performance Assurance Reporting and Monitoring System |
| PC | Profile Class |
| Ref | Reference |
| SMRA | Supplier Meter Registration Agent |
| SMRS | Supplier Meter Registration Service |
| SSC | Standard Settlement Configuration |
| SSD | Supply Start Date |
| SSR | Supplier Settlement and Reconciliation |
| SVA | Supplier Volume Allocation |
| SVAA | Supplier Volume Allocation Agent |
| VLP | Virtual Lead Party |
| WD | Working Day |

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### 1.6.2 Definitions

Full definitions of the above acronyms are, where appropriate, included in the Balancing and Settlement Code.

*Effective Date* - The date from which the SVA Settlement standing data change will become effective.

Self-Service Gateway - An online portal, accessible through the BSC Website, that allows authorised users to provide and maintain registration data, including (but not limited to) the data defined in this BSCP.

All other terms are as defined in the Balancing and Settlement Code.

#

# 2. This Section is no longer in use.

# 3. Interface and Timetable Information

## 3.1 Supplier / Supplier Agent Standing Data Changes

The following process shall be used upon initial market entry of a Supplier and in cases where a Supplier wishes to notify the SVAA of any subsequent updates. Other changes to standing data are managed through Section 3.4 of this BSCP507, ‘Approval of Automatic Standing Data Updates’.

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **METHOD** |
| --- | --- | --- | --- | --- | --- | --- |
| 3.1.1 | a) Following initial market entry, no later than 5 WD after the SSD for a Supplier appointment.b) Subsequent to initial market entry, as required by the Supplier. | Authorised signatory to send the BSCP507/01A Form to SVAA. | Supplier. | SVAA. | Details of Supplier / Supplier Agent appointments including the effective date of the relationship starting and (if applicable) ending for the GSP Group(s).Complete Form BSCP507/01A, Part A. | Fax / Email. |
| 3.1.2 | Within 1 WD of 3.1.1. | Log details of the Form. | SVAA. |  | Complete Form BSCP507/01A, Part B. | Internal Process. |
| 3.1.3  | Within 1 WD of 3.1.2 | Verify authorised signatory details.  | SVAA. |  | Form BSCP507/01A, Part BRelevant authorised signatories list | Internal Process |
| 3.1.4  | If required, within 1 WD of 3.1.3 | Resolve any problems with the authorised signatory details.If the authorised signatory details cannot be accepted, reject form and inform Supplier of reasons for rejection. | SVAA.SVAA. | BSCCo.Supplier. | Form BSCP507/01A, Part ARelevant authorised signatories listNotification of rejection, including reasons for rejection | As agreed. |
| 3.1.5  | Where there are any queries with the changes requested on the form, on same day as 3.1.2.  | Liaise with the Supplier to resolve any issues. | SVAA. | Supplier. |  | Fax / Email |
| 3.1.6 | Within 1 WD of successful verification of both:a) authorised signatory details; andb) changes requested.. | Implement changes requested in the SVAA System. | SVAA. |  | Complete Form BSCP507/01A, Part B.Proceed in accordance with BSCP508. | Internal Process. |
| 3.1.7 | Within 1 WD of 3.1.6. | Send notification to Supplier that change(s) incorporated in the SVAA. System. | SVAA. | Supplier. | Form BSCP507/01A. | Fax / Post / Email. |

## 3.2 Non Half Hourly Balancing Mechanism Unit Standing Data Changes[[3]](#footnote-3)

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **METHOD** |
| --- | --- | --- | --- | --- | --- | --- |
| 3.2.1 | To be received by SVAA no later than Gate Closure for the Settlement Period to which BM Unit applies. | Send the NHH BM Unit Allocation / revised NHH BM Unit Allocation change proposal (following rejection of change proposal by SVAA). | Supplier.[[4]](#footnote-4) | SVAA. | Form BSCP507/02.P0185 NHH BM Unit Allocation. | Fax / email. |
| 3.2.2 | Following 3.2.1 and by Gate Closure for the Settlement Period to which BM Unit applies.  | Log change proposal. | SVAA. |  | Confirmation to date and timestamp all change requests received up to and including Gate Closure on every day of the year. | Internal Process. |
| 3.2.3 | Within 1 WD of 3.2.2. | Load and validate change. | SVAA. |  | Check :1. that Supplier is a valid Supplier in Market Domain Data.2. That change is valid for the Supplier / GSP Group combination.3. That new BM Unit allocation is not inconsistent with existing BM Unit allocation for same PC/SSC/GSP Group/Supplier combination.4. That new BM Unit allocation for the PC/SSC/GSP Group combination is associated with AFYC data.5. The date and timestamp indicated on the confirmation :a) If date and timestamp after Gate Closure then BM Unit invalid for use for period indicated in change request. Proceed to 3.2.4b) If date and timestamp prior to Gate Closure then BM Unit valid for use for period indicated in change request. Proceed to 3.2.5. | Internal Process. |
| 3.2.4 | Within 1 WD of 3.2.2. | If BM Unit Allocation invalid, send rejection of BM Unit Allocation.Return to 3.2.1 if Supplier wishes to provide revised change proposal.  | SVAA. | Supplier. | P0035 Invalid Data. | Fax / email. |
| 3.2.5 | Within 1 WD of 3.2.2. | If BM Unit Allocation valid send confirmation of acceptance of BM Unit Allocation.  | SVAA. | Supplier. | Form BSCP507/02.Proceed in accordance with BSCP508. | Fax / email. |
| ***If Supplier notices an error***  |
| 3.2.6 | Within 1 WD of identifying the error | Notify SVAA of error in BM Unit Allocation. | Supplier. | SVAA. | Details of suspected error. | Fax / email |
| 3.2.7 | On same day as 3.2.6 | Notify BSCCo of detection of error by Supplier or SVAA. | SVAA | BSCCo | Details of suspected error. | Fax / email |
| 3.2.8 | Within 1 WD of 3.2.7 | Decide whether the BM Unit Allocation should be modified for the Supplier. | BSCCo |  |  | Internal Process |
| 3.2.9 | On same day as 3.2.8 | Inform SVAA of the decision. | BSCCo | SVAA | Details of change required. | Fax / email |
| 3.2.10 | Within 1 WD of 3.2.9 | If instructed, modify the BM Unit Allocation for the Supplier. | SVAA |  |  | Internal Process |
| 3.2.11 | Once every week | Send BSCCo a summary of BM Unit Allocations covering the previous 5 days, listing those BM Unit Allocations entered correctly and those that required additional alteration. | SVAA | BSCCo | P0209 Summary of NHH BM Unit Allocation Standing Data Changes. | Email |

## 3.3 SVAA Contact Detail Standing Data Changes

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **METHOD** |
| --- | --- | --- | --- | --- | --- | --- |
| 3.3.1 | Within 1 WD of change(s) becoming effective. | Send SVAA contact detail change(s). | SVAA. | CRA. | P0194 Receive BSC Agent Details. | Manual Process / Self-Service Gateway. |
| 3.3.2 | Within 1 WD of 3.3.1. | Log and validate change proposal. | CRA. |  |  | Internal Process. |
| 3.3.3 | Within 1 WD of 3.3.2. | Send rejection of change(s). | CRA. | SVAA. | P0035 Invalid Data. | Manual Process. |
| 3.3.4 | Within 1 WD of 3.3.2. | Send confirmation of acceptance of change(s). | CRA. | SVAA. | P0195 Issue Registration Report. | Manual Process / Self-Service Gateway. |

## 3.4 Approval of Automatic Standing Data Updates

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **METHOD** |
| --- | --- | --- | --- | --- | --- | --- |
| 3.4.1 | Within 3 WD of any updates to relevant authorised signatories list | Issue relevant authorised signatories list. | BSCCo. | SVAA. | Relevant authorised signatories list | Email |
| 3.4.2 | By 3rd WD of each month | Issue report of all Standing Data changes made in the previous calendar month. | SVAA. | Supplier.BSCCo. | P0219Standing Data Changes for Supplier in a GSP groupP0220 Standing Data Changes for Supplier/ Data Aggregator in a GSP groupP0219 and P0220 Instructions for SuppliersForm BSCP507/01B | Email |
| 3.4.3 | Within 10 WD of 3.4.2 | Review P0219 and P0220 data. | Supplier.  |  |  | As agreed. |
| 3.4.4 | Within 10 WD of 3.4.2  | If the changes are not consistent with the Supplier’s view of the Appointment of the Data Aggregator, Supplier to correct the issue accordingly. | Supplier.  | HHDA.NHHDA. | The association marked Y in the Accept Action or Reject Action columns from the P0219 and/or P0220 flow(s) | As agreed. |
| 3.4.5 | Within 10 WD of 3.4.2  | If the changes are consistent with the Supplier’s view of the Appointment of the Data Aggregator, accept or reject each change (providing alternative date ranges if necessary). | Supplier. | SVAA.BSCCo. | P0219Standing Data Changes for Supplier in a GSP groupP0220 Standing Data Changes for Supplier/ Data Aggregator in a GSP groupForm BSCP507/01B, Part AFor details on completing the forms see the Instruction Sheet which is provided with the P0219 and P0220 emails | Email/Fax |
| 3.4.6 | Within 1 WD of receipt of P0219 and P0220 | Log P0219 and P0220 forms. | SVAA. |  | P0219Standing Data Changes for Supplier in a GSP groupP0220 Standing Data Changes for Supplier/ Data Aggregator in a GSP groupForm BSCP507/01B | Email/Fax |
| 3.4.7 | Within 1 WD of 3.4.6 | Verify authorised signatory details.  | SVAA. |  | Form BSCP507/01B, Part B | Internal Process |
| 3.4.8 | Within 1 WD of 3.4.6 | Resolve any problems with the authorised signatory details.If the authorised signatory details cannot be accepted, reject form and inform Supplier of reasons for rejection. | SVAA.SVAA. | BSCCo.Supplier. | Form BSCP507/01B, Part ARelevant authorised signatories listNotification of rejection, including reasons for rejection | As agreed. |
| 3.4.9 | Within 1 WD of 3.4.6 | Resolve any problems on P0219 and P0220 flows. | SVAA. | Supplier. | P0219Standing Data Changes for Supplier in a GSP groupP0220 Standing Data Changes for Supplier/ Data Aggregator in a GSP group | As agreed. |
| 3.4.10 | Within 5 WD of 3.4.6 | Implement changes in SVA System, based upon information provided by Suppliers in the P0219 and P0220 flows.Confirm implementation. | SVAA. | Supplier. | P0219Standing Data Changes for Supplier in a GSP groupP0220 Standing Data Changes for Supplier/ Data Aggregator in a GSP groupForm BSCP507/01B, Part C | Email/Fax |

**3.5 LDSO Standing Data Changes**

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **METHOD** |
| --- | --- | --- | --- | --- | --- | --- |
| 3.5.1 | Annually, by 40 Calendar Days before 1 April each year. | Send Standard Settlement Configuration and Time Pattern Regime combination to be used to report aggregated HH data for each relevant Line Loss Factor Class. | LDSO | SVAA | P0239 Mapping Data for HH Aggregated Metering Systems. | Electronic or other method as agreed. |
| 3.5.2 | Following 3.5.1. | Enter LDSOs mapping data and validate against the received data. | SVAA |  | P0239 Mapping Data for HH Aggregated Metering Systems. | Internal Process. |
| 3.5.3 | Following 3.5.2. | Notify relevant LDSO that its mapping data has been processed. | SVAA | LDSO |  | Electronic or other method as agreed. |

**3.6 MSID Standing Data changes**

| **REF** | **WHEN** | **ACTION** | **FROM** | **TO** | **INFORMATION REQUIRED** | **METHOD** |
| --- | --- | --- | --- | --- | --- | --- |
| 3.6.1 | At any time | Receive notification of a VLP and Secondary BM Units from the CRA | CRA | SVAA | P0181 Stage 2 BM Unit Registration[[5]](#footnote-5) | Electronic or other method as agreed. |
| 3.6.2 | Following 3.6.1 | Store data in the SVA Metering System Register | SVAA |  | P0181 Stage 2 BM Unit Registration5 | Internal Process |
| 3.6.3 | At any time | SVAA to receive and validate MSID Pair details from the Virtual Lead Party or from the NETSO in accordance with BSCP602  | VLP, NETSO | SVAA | P0278 MSID Pair Allocation * Import Metering System (mandatory)
* Export Metering System (optional)
 | Electronic or other method as agreed. |
| 3.6.4 | Within 1 WD of 3.6.3 | Procure and record MSID Standing Data | SVAA |  |  | Internal Process |
| 3.6.5 | At any time |  | HHDA |  |  |  |
| 3.6.6 | Within 1 WD of 3.6.5 | Re-procure and record MSID Standing Data | SVAA |  |  |  |
| 3.6.7 | Within 1 WD of 3.6.5 | Where re-procurement of MSID Standing Data results in change of HHDA send reporting notification to new HHDA | SVAA | HHDA | D0354 – Metering System Reporting Notification5 | Electronic or other method as agreed. |
| 3.6.8 | As late as possible (to ensure most recent data from HHDA) to meet SVAA’s Calendar. | SVAA identify missing MSID Metered Volumes expected from the HHDA | SVAA |  |  | Internal Process |
| 3.6.9 | Within 1 WD of 3.6.8 | Re-procure and record MSID Standing Data | SVAA |  |  | Internal Process |
| 3.6.10 | Within 1 WD of 3.6.8 | Where re-procurement of MSID Standing Data results in change of HHDA send reporting notification to new HHDA | SVAA | HHDA | D0354 – Metering System Reporting Notification5 | Electronic or other method as agreed. |
| 3.6.11 | Upon receipt of a D0385 Metering System Half Hourly Metered Volumes | Validate that the Supplier held within the D0385 matches the Supplier recorded in the SVA Metering System Register | SVAA |  | D0385 Metering System Half Hourly Metered Volumes | Internal Process |
| 3.6.12 | Within 1 WD of 3.6.11 | SVAA identify an inconsistency between Supplier held on D0385 and the SVA Metering System Register | SVAA |  |  | Internal Process |
| 3.6.13 | Within 1 WD of 3.6.11 | Re-procure and record MSID Standing Data |  |  |  | Internal Process |
| 3.6.14 | Within 1 WD of 3.6.8 | Where re-procurement of MSID Standing Data results in change of HHDA send reporting notification to new HHDA | SVAA | HHDA | D0354 – Metering System Reporting Notification5 | Electronic or other method as agreed. |

# 4. Appendices

## 4.1 Supplier Volume Allocation Standing Data

The VLP and the NETSO will notify the SVAA of new or amended MSID Pair data.

### 4.1.1 Data Flows

The following table contains a list of the data flows which may be changed over time using this BSC Procedure.

The ‘DC Flow Ref’ column provides the data flow references in the BSC SVA Data Catalogue. References that begin with a ‘P’ have an equivalent BSC SVA Data Catalogue data flow.

|  |  |  |  |
| --- | --- | --- | --- |
| **Data Flow** | **DC Flow Ref** | **From** | **To** |
| Supplier in a GSP Group | P0030 | Supplier | SVAA |
| Data Aggregator in a GSP Group | P0031 | Supplier | SVAA |
| Data Collector in a GSP Group | P0032 | Supplier | SVAA |
| Acknowledgement | P0024 | SVAA | Supplier |
| Invalid Data | P0035 | SVAA | Supplier |
| NHH BM Unit Allocation | P0185 | Supplier | SVAA |
| Receive BSC Agent Details | P0194 | SVAA | CRA |
| Issue Registration Report | P0195 | CRA | SVAA |
| Standing Data Changes for Supplier in a GSP group  | P0219 | SVAA  | Supplier, BSCCo |
| Standing Data Changes for Supplier in a GSP group  | P0219 | Supplier | SVAA, BSCCo |
| Standing Data Changes for Supplier/ Data Aggregator in a GSP group | P0220 | Supplier | SVAA, BSCCo |
| Standing Data Changes for Supplier/ Data Aggregator in a GSP group | P0220 | SVAA | Supplier, BSCCo |

###

### 4.1.2 Business Events triggering SVA Settlement Standing Data Changes

The following business events will trigger changes to Supplier Volume Allocation standing data:

### 4.1.3 Supplier starts or stops trading in a GSP Group

This is triggered, for example, by the Change of Supplier event. This triggers a change at the GSP Group for a given Supplier.

#### 4.1.3.1 Data Aggregator starts or stops operating in a GSP Group

This may be triggered, for example, by the Change of Supplier event or by a Supplier appointing a new Data Aggregator or changing an existing Data Aggregator. This triggers a change for a Data Aggregator / Supplier relationship at a given GSP Group.

#### 4.1.3.2 Data Collector starts or stops operating in a GSP Group

This may be triggered, for example, by the Change of Supplier event or by a Supplier appointing a new Data Collector or changing an existing Data Collector. This triggers a change for a Data Collector / Supplier relationship at a given GSP Group.

#### 4.1.3.3 NHH BM Unit data in a GSP Group

This is triggered by a change to the Profile Class / Standard Settlement Configuration / GSP Group combinations allocated to a BM Unit by the Supplier.

#### 4.1.3.4 SVAA Agent Contact details

The SVAA will notify the CRA of any change to its contact details including e.g. change of address, telephone, e-mail address.



|  |  |  |
| --- | --- | --- |
| **Supplier Volume Allocation System****Supplier / Supplier Agent Standing Data Change Form BSCP507/01B** | Email or Fax | SVAA Use Only |
|  | Ref No |
| **AUTHORISATION OF CHANGES REQUIRED *PART A - SUPPLIER*****FOR P0219 and P0220 FORMS****Supplier ID:**AUTHORISED SIGNATORY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PARTY ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PASSWORD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(only if sent via FAX)DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **VERIFICATION OF DETAILS *PART B – SVAA***DATE RECEIVED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_NAME AND PASSWORD/SIGNATURE VALID (Y/N) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **CHANGE APPLIED *PART C – SVAA***NAME DATE DATE CONFIRMATION SENT TO SUPPLIER  |

**Supplier Volume Allocation Non Half Hourly Balancing Mechanism Unit Allocation Standing Data Change Form BSCP507/02**

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| **Supplier Volume Allocation Non Half Hourly Balancing Mechanism Unit Allocation Standing Data Change Form BSCP507/02** |  | SVAA Use Only |
|  | Ref No |

**DETAILS OF CHANGES REQUIRED PART A - SUPPLIER**

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| **Supplier Id** |  |
| **GSP Group Id** |  |

***A maximum of 30 entries per form. If more than 30 entries, then another form must be completed***

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| **Change Type**(Ad / Am / De[[6]](#footnote-6)) | **BM Unit Id** *(maximum of 11 characters)* | **Profile Class ID** *(maximum of 1 character)* | **SSC ID** *(maximum of 4 characters)* | **Effective From Settlement Date (NHH BM Unit Allocation)** | **Effective To Settlement Date (NHH BM Unit Allocation)** |
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| **Change Type**(Ad / Am / De6) | **BM Unit Id** *(maximum of 11 characters)* | **Profile Class ID** *(maximum of 1 character)* | **SSC ID** *(maximum of 4 characters)* | **Effective From Settlement Date (NHH BM Unit Allocation)** | **Effective To Settlement Date (NHH BM Unit Allocation)** |
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**NHH BM Unit Nominated Representative:**

**Signature:**

**Company:**

**Date and Time Submitted:**

**Date and Time Received: PART B – SVAA**

**Received by Gate Closure:** Yes / No (select appropriate)

**SVAA Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Validation Completed**

**Date and Time Entered into SVAA System: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Validation Successful:** Yes / No (select appropriate)

**Supplier notified of Outcome of Validation:** Yes / No (select appropriate)

**Date Supplier Notified: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SVAA Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PART C – ELEXON (Optional)**

**Correction to NHH BM Unit Authorised:**  Yes / No (select appropriate)

**Description of Change Required:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ELEXON Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Notified to SVAA to Implement Correction: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Authorisation Received from ELEXON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PART D – SVAA**

**Date and Time Entered into SVAA System: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SVAA Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Version 6.0 was not issued due to an administrative error. [↑](#footnote-ref-1)
2. MDD also maintains information regarding the GSP Groups in which Licensed Distribution System Operators (LDSOs) and Supplier Meter Registration Agents (SMRAs) are operating. [↑](#footnote-ref-2)
3. Suppliers should note the following:

If an NHH BM Unit Allocation is only required to be effective for a particular Settlement Day, Form BSCP507/02 should be submitted with dates in both the Effective From and Effective To fields;

Non Half Hourly consumption will be allocated to the Base BM Unit by default, without any need to submit additional allocations;

Specifying an Effective To date will terminate an allocation to an additional BM Unit once the date has been reached. [↑](#footnote-ref-3)
4. The originator of the NHH BM Unit data must be authorised in accordance with BSCP38. [↑](#footnote-ref-4)
5. The SVVA shall specify the Effective from Settlement Date (J1869) the Effective to Settlement Date (J1870) in the D0354 Metering System Reporting Notification [↑](#footnote-ref-5)
6. *Select one of the following change types: Ad – Addition, Am – Amendment, De - Deletion*  [↑](#footnote-ref-6)